

National Aeronautics and Space Administration
George C. Marshall Space Flight Center
Marshall Space Flight Center, AL 35812



November 16, 2015

Reply to Attn of: PS30

TO: All Potential Offerors

FROM: PS30/Manager, Institutional Support Office

SUBJECT: Draft Request for Proposal (RFP) NNM16534124R for the MSFC Acquisition and Business Support Services (ABSS) Acquisition at the NASA Marshall Space Flight Center (MSFC)

The draft RFP for the Acquisition and Business Support Services (ABSS) acquisition at NASA MSFC has been released. The proposed procurement is to be conducted by the Source Evaluation Board in accordance with procedures prescribed by the Federal Acquisition Regulation (FAR) and the NASA FAR Supplement (NFS).

This draft RFP is not a solicitation but is issued as an acquisition planning instrument and as a means of soliciting industry comments for use in developing the final RFP. This draft RFP does not commit NASA/MSFC to pay any proposal preparation costs, nor does it obligate NASA/MSFC to procure or contract for these activities. This request should not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this draft RFP.

All potential Offerors should review the draft RFP and submit comments in writing by 12:00 p.m. Central Standard Time, December 4, 2015. All comments regarding this draft RFP must be submitted via email to rita.r.james@nasa.gov. The Government will not respond to comments or questions. However, as appropriate, feedback may be incorporated into the final RFP.

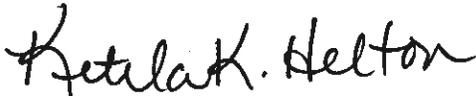
An Industry Briefing regarding this requirement has been scheduled for December 1, 2015. Information and instructions regarding Industry Day are contained within this draft RFP as Provision L.12 Industry Briefing. Note that the time for this briefing is 9:00 a.m. to 11:00 a.m. central time. Information presented at the briefing, as well as a list of attendees, will be posted to MSFC Acquisition Planning Tool site at, http://ec.msfc.nasa.gov/doing_business/index.php?apt&rid=218 under the MSFC Acquisition and Business Support Services (ABSS) tab. In addition, materials presented at the industry briefing will be made available to all potential Offerors. This information will be posted to the NASA/MSFC Business Opportunities site, <http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=62>.

This briefing is for informational purposes only. Attendance is neither required nor a prerequisite for proposal submission. It is requested that all Offerors provide a notice of intent to attend the Industry Briefing. This notice should be provided to Rita R. James by Tuesday November 24, 2015, she may be reached at 256-961-2136 (collect calls not accepted) or via email rita.r.james@nasa.gov. No questions will be answered during the industry briefing.

Potential Offerors shall notify this office of their intent to submit an offer by December 14, 2015.

It is the Offeror's responsibility to monitor FedBizOpps and the MSFC Acquisition Planning Tool (APT) for the release of the final RFP and any amendments thereto. Potential Offerors will be responsible for downloading their own copy of the document in its entirety.

Thank you for your valuable input on the draft RFP and for your continued interest in the ABSS procurement.



Ketela K. Helton
Manager, Institutional Support Office