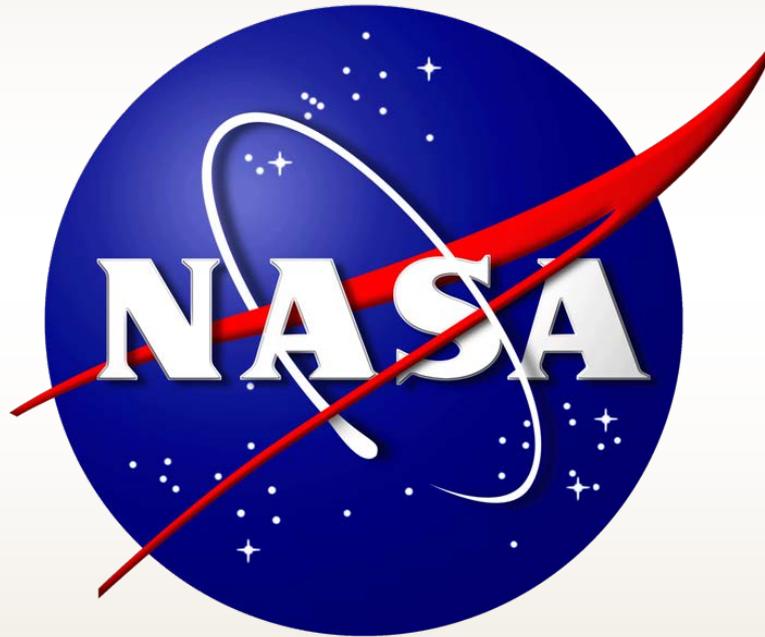


**Welcome to the
Johnson Space Center
Custodial, Housekeeping, Waste-Removal, and
Insect Extermination (CHWIE)
Industry Day**



**October 20, 2015
Gilruth, Lone Star Room
9:00 a.m. – 12:00 p.m.**

Safety and Orientation Information



Restrooms are in the hallway outside this ballroom.

Fire exits are at the front entrance and side exit doors.

In the event of an emergency, move at least 75ft. away from the building. Follow the NASA employees directions.





**Welcome to the Custodial,
Housekeeping, Waste-Removal, &
Insect Extermination (CHWIE)
Industry Day**

**Lara N. Procknow
Contracting Officer**



Agenda

Speaker	Subject
Lara N. Procknow Contracting Officer	Welcome to Industry Day/Introductions
Debra L. Johnson, Director Office of Procurement	Welcome
Charles T. Williams, Senior Small Business Specialist, Office of Procurement	Welcome
Stephen P. Campbell, Deputy Director Center Operations Directorate	Organization Vision and Objectives
Lara N. Procknow Contracting Officer	Current Contract Overview
Stephen L. Candler Procurement Development Team Chair	Technical Overview
Suzan P. Thomas, JSC Contractor Industrial Relations Officer	Labor Relations Requirements
Lara N. Procknow Contracting Officer	Procurement Schedule and Question/Answer



Disclaimer

- These slides are for information and planning purposes only. No solicitation exists at this time.
- This presentation shall not be construed as a commitment by the Government or as a comprehensive description of any future requirements.
- If a solicitation is released, it will be synopsisized on the FedBizOps website and on the NASA Acquisition Internet Service (NAIS).



Goals of Industry Day

- Promote competition on the proposed acquisition
- Develop industry understanding of the Government's current vision and objectives
- Provide industry with the opportunity to meet with the Government early enough in the procurement process to provide input into the CHWIE procurement strategy
- Encourage offerors to submit questions and comments electronically via the CHWIE website or in person during Industry Day. The Government will respond officially to all questions submitted by posting them to NAIS and the CHWIE procurement websites.



Responses to Questions

- Verbal questions will be answered during Industry Day. Responses to verbal questions during the Industry Day event will not be considered official. The Government expects that verbal questions received from Industry will be followed up in writing.
- Questions submitted electronically and in writing will be answered and posted to the procurement website and will be considered official responses. If a difference exists between verbal and written responses to questions, the written responses shall govern.



Welcome

**Debra L. Johnson, Director
Office of Procurement**



Welcome

**Charles T. Williams, Senior Small
Business Specialist
Office of Procurement**

JSC Industry Assistance Office

Contact Information



- Charles T. Williams,
Senior Small Business Specialist
- Rose A. Herrera,
Small Business Specialist
- Irene L. Oakley-Johnson,
Contract Specialist
- Main phone number:
(281) 483-4512

- All emails should be sent to:
[jsc-industry-
assistance@mail.nasa.gov](mailto:jsc-industry-assistance@mail.nasa.gov)
- Location:
Building 1, Suite 453
- Address:
NASA Johnson Space Center,
Industry Assistance Office
Mail Code: BA
2101 NASA Parkway
Houston, TX 77058



Organization, Vision and Objectives

Stephen P. Campbell
Deputy Director, Center Operations

Center Operations

Responsible for ensuring the availability of facilities, services, and innovations necessary for the operation of the Johnson Space Center



Organizational Chart

Center Operations Directorate

Environmental Office

Lead

Center Operations Directorate

Director

Deputy Director

Chief Engineer

Admin Support

Communications Specialist/Alt Facility Manager

Quality Manager/Facility Manager

Support Services Specialist

Administrative Officer

Website Infrastructure and 1958 Coworking Space

Planning & Integration Office

Logistics Division

Chief

Deputy Chief and SEMO

Property, Supply, and Equipment Branch (JB3)

Chief

Transportation and Support Services Branch (JB7)

Chief

Export Control

Center Export Administrator

Facilities Management & Operations Division

Chief

Deputy Chief

JSC Mall Branch (JM211)

Chief

JSC Areas Branch (JM311)

Chief

Projects Branch (JM411)

Chief

Protective Services Division

Chief

Security Office (JS4)

Chief

Office of Emergency Management (JS7)

Chief



Current Contract Overview

Lara N. Procknow, Contracting Officer



Industry Day Overview

- The purpose of this Industry Day is to help industry understand the Government's existing Custodial and cleaning requirements and our vision for the CHWIE contract
- Clarifications concerning the way in which we conduct business today will be answered in the Question and Answer period
- A copy of this presentation will be posted on the CHWIE website at:

<http://procurement.jsc.nasa.gov/chwie/>



Current Contract Overview

- Contract Number: NNJ12JA02C
- Prime Contractor: Native Resource Development Company, Inc.
- Contract Type: Firm-Fixed Price with IDIQ
- Small Business Set-Aside: HUBZone
- Period of Performance: 08/01/2012 - 09/30/2016
- The current contract has a Collective Bargaining Agreement (CBA)



Current Contract Overview

Basic, regularly scheduled services provided on current contract:

- drinking fountain and wash station cleaning
- mirror and glass cleaning
- elevator cleaning
- dusting/cleaning entrances, hallways, and carpeted areas
- clean and service restrooms, medical offices, and laboratories
- machine scrub restroom floors
- clean inside stairs, stairwells, ramps, and landings
- clean inside/outside entrance area floors
- hard floor cleaning
- vacuum carpet and rugs
- spray buffing in hallways
- dusting/cleaning
- recycling program
- solid waste removal
- strip, seal, and wax/finish hard floors
- steam clean carpet/rugs
- pest control
- emergency services
- special events



Anticipated Contract Overview

- The following information is pre-decisional. As such, there is no guarantee that the final Request for Proposal (RFP) will be so structured.
- The information is intended to obtain Industry's comments regarding the anticipated contract. Therefore, **your input is both desired and requested.**
- If there are any changes between what is presented herein and the final RFP, the final RFP shall govern.



Proposed CHWIE Contract

- Solicitation Number: NNJ15553635L
- NAICS Code and Size Standard
 - The NAICS Code is 561720, Janitorial Services
 - The size standard is \$18 million
- Period of Performance contemplated is 10/01/2016 – 02/28/2021
- Contract Type: Firm-Fixed Price with IDIQ Task Orders
- Small Business Set-Aside: HUBZone
- The RFP and resultant contract will incorporate a Department of Labor (DOL) Wage Determination and CBA.
- The CBA from the current contract is posted to the CHWIE Technical Library, located on the CHWIE website at <http://procurement.jsc.nasa.gov/chwie/>.



Special Consideration

NOTE TO PROSPECTIVE OFFERORS

Prospective offerors are reminded not to contact incumbent personnel (either directly or through electronic means) during duty hours or at their place of employment, as such contacts are disruptive to the performance of the current contract



Technical Overview (Current Contract)

Stephen L. Candler, PDT Chair



Technical Overview

- The Johnson Space Center (JSC) has an on-site population of approximately 7,300 Civil Servants and Contractor employees and approximately 1,500 – 1,900 visitors daily.
- When used in the CHWIE contract Statement of Work (SOW), the term “JSC” includes the JSC “main campus,” NASA’s facilities at Ellington Field, and the Sonny Carter Training Facility (SCTF).
- Section J, Attachment G1 of the current contract identifies approximately 200 buildings with approximately 4.2 million square feet of interior floor space.
- The buildings are a mixture of administrative, office, laboratory, industrial, research and storage facilities. There is an on-site medical clinic, a Child Care Center, an employee recreation/conference center, two cafeterias, and 7 Leadership in Energy and Environmental Design (LEED) buildings.
- A small housekeeping component exists with the Astronaut Quarantine Facility (laundry and bed-making).



Technical Overview



SCTF

**Ellington
Field**



**JSC Main
Campus**



Technical Overview (Cont'd)

The current contract features:

- Integrated Pest Management (IPM) Pest Control practices
- Municipal Waste Removal
- A Recycling Program for aluminum cans, plastic bottles, cardboard, and mixed paper
- Floor Cleaning using HEPA Vacuums, microfiber cleaning pads, and high-efficiency scrubbing machines
- Servicing several Leadership in Energy and Environmental Design (LEED) Certified buildings
- Special Event Custodial support service for VIP/dignitary visits, space flight missions, Astronaut Crew Returns, Chili Cook Off, and other similar functions
- Emergency Custodial Support Services



Technical Overview (Cont'd)

- JSC Cultural and internal/external influences such as NASA requirements, LEED building requirements, Safety and Health etc., create structural constraints on all contracts.
- Contract operations are monitored for safety, environmental, and occupational health compliance. The Contractor shall clean for health protection first and appearance second.
- JSC encourages and supports process improvement efforts in operations and Contract management from employees and/or management.
- Throughout the year, opportunities are provided to showcase your company's innovative solutions and process improvements to our employees through Earth Day, Safety & Total Health Day, Innovation & Inclusion Day events, plus the JSC GREEN TEAM.



Labor Relations Requirements

**Suzan P. Thomas, JSC Contractor
Industrial Relations Officer**

Collective Bargaining Agreement (CBA)



- Title: *Agreement Between Native Resource Development Inc. & Creative Management Technology, Inc. and The International Association of Machinists and Aerospace Workers, District Lodge 37, Local Lodge 1786 at Johnson Space Center, Houston, Texas for the Custodial Support Services Contract*
- Period of Performance: March 1, 2015 through February 28, 2018
- This CBA is posted in the CHWIE Technical Library
- The Contracting Officer will include the applicable CBA in the solicitation and model contract.



CBA General Requirements

- Offerors are required to work with the union as long as the union is representative of the covered employees.
- FAR 22.1002-3(a), *Wage determinations based on collective bargaining agreements*: “Successor contractors performing on contracts in excess of \$2,500 for substantially the same services performed in the same locality must pay wages and fringe benefits (including accrued wages and benefits and prospective increases) at least equal to those contained in any bona fide collective bargaining agreement entered into under the predecessor contract.”
- Additional details are posted in the Technical Library.



Highlights of the CBA

- The CBA must be read in detail, and includes a number of monetary terms:
 - The normal workweek is Monday through Friday.
 - Hours worked in excess of 7.5 hours per day are paid overtime at 1.5 times the employee's regular rate of pay.
 - Hours worked in excess of 11 hours per day are paid overtime at 2.0 time the employee's regular rate of pay.
 - It is not JSC's intent to require custodial workers to work overtime.
 - All full-time employees work 35 hours per week and receive all benefits.
 - Employees receive 12 holidays, which includes their birthday.



Highlights of the CBA, Continued

- The Company provides fringe contributions for health and welfare benefits or cash in lieu of health and welfare benefits at a rate of \$6.10 an hour to a maximum of 35 hours a week.
 - This benefit includes health insurance.
 - Make sure you understand the Patient Protection and Affordable Care Act (ACA).
- The CBA covers the following labor categories: Service Worker, Crew Leads, Recycle Specialist, and Warehouse Clerk.
 - Wages for each of these positions are specified in the CBA.
- The Company makes a contribution to the National Pension Fund on behalf of the covered employees.



Labor Relations Points of Contact

Name	Title	Point of Contact Information
Suzan P. Thomas	JSC Contractor Industrial Relations Officer	Suzan.P.Thomas@nasa.gov
David J. Wilson	JSC Contractor Industrial Relations Officer (Alternate)	David.J.Wilson@nasa.gov
Byron K. Williams	President and Directing Business Representative, International Association of Machinists and Aerospace Workers - District 37	bwilliams@iamawdl37.org 713-681-6786 (Office)
Department of Labor	Wage and Hour Division, Clear Lake District Office	(281) 488-0690 1-866-4-USWAGE (1-866-487-9243)



References

Reference	Location
FAR Part 22, Application of Labor Laws to Government Acquisitions	https://www.acquisition.gov/?q=/browse/far/22
NASA FAR Supplement Part 22, Application of Labor Laws to Government Acquisitions	http://www.hq.nasa.gov/office/procurement/regs/nfstocA.htm
FAR 52.222-41, Service Contract Labor Standards	https://www.acquisition.gov/?q=/browse/far/52
Department of Labor, Wage and Hour Division, Prevailing Wage Resource Book	http://www.dol.gov/whd/recovery/pwrb/toc.htm



Procurement Schedule and Q&A

Lara N. Procknow, Contracting Officer



Procurement Schedule

- The Government intends to issue a Draft SOW
- Following the release of the Draft SOW, Industry will have an opportunity to submit anonymous questions in writing so that the Government may officially respond
- Tentative Schedule:
 - Draft SOW: October 27, 2015
 - Final RFP: December 10, 2015
 - Proposals Due: February 8, 2016
 - Contract Award: June 21, 2016
 - Phase-In: September 1, 2016
 - Contract Start: October 1, 2016
- A more detailed procurement schedule will be posted to the procurement website as soon as it is available



Question and Answer Period

One-on-One Communication with Industry



- Tuesday, October 21, 2015, at 8:30 a.m. – 5 p.m. in the Rio Grande Room of the Gilruth Center
- The Industry Day Synopsis includes a Typeform link to pre-register for One-on-One time slots
- If you have not yet reserved a time slot for a One-on-One, please sign up at the registration table
- No more than 4 individuals may represent any company or team of companies
- Only one meeting will be allowed
- Meetings will not exceed 25 minutes in length



HOW TO CONNECT WITH JSC

- CHWIE website:
<http://procurement.jsc.nasa.gov/chwie/>
- NASA/JSC Business Opportunities Home Page
(Set up your user profile)
<http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=73>
- NASA Acquisition Internet Service (NAIS)
<http://procurement.nasa.gov>
- JSC Procurement Website
<http://procurement.jsc.nasa.gov/>
- JSC Industry Assistance Office – Bldg. 1, Suite 453



JSC Site Tour Today at 1 p.m.

- Meet here at 12:45 p.m., and we will load the buses outside under the canopy
- Please, no more than 2 company representatives per company
- Tour is approximately 2 ½ hours long and a short walk is required between three (3) bldgs.
- Any questions about the tour will be answered, but any questions about contractual issues must be in writing. Those questions and answers will be posted on the CHWIE website:

<http://procurement.jsc.nasa.gov/chwie/>



Thank you for attending!
Visit the CHWIE website:

<http://procurement.jsc.nasa.gov/chwie/>

