DEPARTMENT OF DEFENSE
CONTRACT SECURITY CLASSIFICATION SPECIFICATION

(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)

1. CLEARANCE AND SAFEGUARDING

a. FACILITY CLEARANCE REQUIRED: Secret

b. LEVEL OF SAFEGUARDING REQUIRED: None

2. THIS SPECIFICATION IS FOR: *(X and complete as applicable)*

	a. PRIME CONTRACT NUMBER	
	b. SUBCONTRACT NUMBER	
X	c. SOLICITATION OR OTHER NUMBER: NNL1554449R	DUE DATE *(YYYYMMDD)*

3. THIS SPECIFICATION IS: *(X and complete as applicable)*

X	a. ORIGINAL *(Complete date in all cases)*		DATE *(YYYYMMDD)*
	b. REVISED *(Supersedes all previous specs)*	REVISION NO.	DATE *(YYYYMMDD)*
	c. FINAL *(Complete Item 5 in all cases)*		DATE *(YYYYMMDD)*

4. IS THIS A FOLLOW-ON CONTRACT? X YES ☐ NO. If Yes, complete the following:

Classified material received or generated under NNL11AA08C *(Preceding Contract Number)* is transferred to this follow-on contract.

5. IS THIS A FINAL DD FORM 254? ☐ YES X NO. If Yes, complete the following:

In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____

6. CONTRACTOR *(Include Commercial and Government Entity (CAGE) Code)*

a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE *(Name, Address, and Zip Code)*
TBD	TBD	TBD

7. SUBCONTRACTOR

a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE *(Name, Address, and Zip Code)*
TBD	TBD	TBD

8. ACTUAL PERFORMANCE

a. LOCATION	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE *(Name, Address, and Zip Code)*
NASA Langley Research Center Hampton, VA 23681	N/A	NASA Langley Research Center Security Services Branch Hampton, VA 23681-2199

9. GENERAL IDENTIFICATION OF THIS PROCUREMENT

Simulation and Aircraft Services (SAS)

10. CONTRACTOR WILL REQUIRE ACCESS TO:	YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		X
b. RESTRICTED DATA		X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		X
d. FORMERLY RESTRICTED DATA		X
e. INTELLIGENCE INFORMATION		
(1) Sensitive Compartmented Information (SCI)		X
(2) Non-SCI		X
f. SPECIAL ACCESS INFORMATION		X
g. NATO INFORMATION		X
h. FOREIGN GOVERNMENT INFORMATION		X
i. LIMITED DISSEMINATION INFORMATION		X
j. FOR OFFICIAL USE ONLY INFORMATION	X	
k. OTHER *(Specify)* Sensitive But Unclassified (SBU)	X	

11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	YES	NO
a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	X	
b. RECEIVE CLASSIFIED DOCUMENTS ONLY		X
c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	X	
d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		X
e. PERFORM SERVICES ONLY		X
f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES		X
g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER		X
h. REQUIRE A COMSEC ACCOUNT		X
i. HAVE TEMPEST REQUIREMENTS		X
j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS		X
k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE		X
l. OTHER *(Specify)* N/A		

12. PUBLIC RELEASE. Any information *(classified or unclassified)* pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release [ ] Direct [X] Through *(Specify)*

"NASA Langley Research Center, M/S 12, Hampton, VA 23681-2199"
ATTN: Richard Cannella, Contracting Officer, Contract Number:_____ Telephone: 757-864-2494
E-Mail: richard.t.cannella@nasa.gov

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. *(Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)*

- Item 4 - All classified material/information associated with this contract is authorized to be transferred to the contract number cited in block 2a.
- Biennial review of this DD Form 254 is required on date: Month/Year. (two years from date of issuance/revision)
- The Contractor Facility Security Officer (FSO) shall certify the security clearance status of employees supporting this contract via standard visit request submitted annually or as required to the Certifier identified in Section 16A and Center Personnel Security Office. Content will be as defined in DoD 5220.22 (NISPOM) Section 6-104 to include city of birth, level of clearance, date of issue, investigation type, and date completed.
- The Certifier in Section 16A shall be provided a copy of any DD Forms 254 issued to subcontractors performing work for this contract within 30 days from date of issuance.
- Performance of the contract shall require access to classified information at the location identified in Section 8 of this specification. The contractor will ensure that those individuals supporting this contract possess a current security clearance equal to or greater than the level indicated. In addition, the contractor employees must be briefed to those requirements addressed in Block 10 and the contractor meet the specifications indicated in Block 11.
- Item 10.j. - FOUO information provided under this contract shall be safeguarded as specified as described in DoDM 5200.01-V4, "Controlled Unclassified Information" Enclosure 3, (Dated) February 24, 2012.
- Item 10.k. – Sensitive But Unclassified information provided under this contract shall be safeguarded as specified as described in NASA Interim Directive (NPR-1600.1) NM 1600-55 "Sensitive But Unclassified (SBU) Controlled Information.
- Item 11c - Classified AIS processing at the facility. The Contractor will follow NISPOM for guidance on classified computer processing. Classified material will be handled in accordance with guidance in the NISPOM and E.O. 13292. Security classification guidance will be provided by the responsible NASA official issuing the classified task associated with this contract.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. [ ] Yes [X] No
(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. [X] Yes [ ] No
(If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

NASA exercises the right to inspect contractor operations located on NASA property that are involved in access to and safeguarding classified information.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE *(Include Area Code)*
John Lau	Industrial Security Specialist	(757) 864-3461

d. ADDRESS *(Include Zip Code)*	**17. REQUIRED DISTRIBUTION**	
NASA Langley Research Center	[X]	a. CONTRACTOR
M/S 163, ATTN: John Lau	[ ]	b. SUBCONTRACTOR
Hampton, VA 23681-2199	[X]	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
e. SIGNATURE	[ ]	d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
	[X]	e. ADMINISTRATIVE CONTRACTING OFFICER
	[X]	f. OTHERS AS NECESSARY

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