

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE	OF	PAGES
				1		4
2. AMENDMENT/MODIFICATION NO. Amendment Two (2)		3. EFFECTIVE DATE 07/16/2015		4. REQUISITION/PURCHASE REQ. NO. N/A		5. PROJECT NO. (If applicable)
6. ISSUED BY NASA Ames Research Center Attn: Uyen K. Tu Mailstop 241-1 Moffett Field, CA 94035-0001		CODE JAI: 241-1		7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)		(4)		9A. AMENDMENT OF SOLICITATION NO.		
TO ALL PROSPECTIVE OFFERORS		X		NNA15538623R		
				9B. DATED (SEE ITEM 11)		
				6/24/2015		
				10A. MODIFICATION OF CONTRACT/ORDER NO.		
CODE		FACILITY CODE		10B. DATED (SEE ITEM 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.						
12. ACCOUNTING AND APPROPRIATION DATA (If required) N/A						

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D. OTHER: Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 original copy to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of Amendment 02 to the Request for Proposal (RFP) is to clarify and correct question number 6 of the Questions and Answers Set 3, and to revise sections.

See continuous pages.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	

Ames Professional Administrative Support Services (APASS)
RFP NNA15538623R

AMENDMENT 02

The purpose of this Amendment #02 is to:

- 1. Clarify and correct** question number 6 of the Questions and Answers Set 3
Original Question: What positions are considered non-exempt under the Service Contract Labor Act?
Original Answer: The labor categories listed in clause I.6 FAR 52.222-42 on page I-6 and I-7 of the RFP are non-exempt.
The original answer is hereby deleted and replaced with the following:
The labor categories listed in clause I.6 FAR 52.222-42 on page I-6 and I-7 of the RFP are listed as non-exempt, for information purpose only. The Offeror, based on the duties and qualifications provided in the Attachment J.1(b)4, Standard Labor Categories and Descriptions, will determine if a position is exempt or non-exempt. The Offeror is recommended to refer to the United States Department of Labor website which addresses exempt and non-exempt employees, as well as exemption for Administrative employees.
- 2. Delete and replace** a bullet in the Cover Letter requirements list, which states: "A completed copy of the Standard Form 33 (SF 33) signed by an official authorized to contractually bind the Offeror. Include written acknowledgement of any solicitation amendments." with the following: "A completed copy of the Standard Form 33 (SF 33) signed by an official authorized to contractually bind the Offeror. Include written acknowledgement of any solicitation amendments, latest versions of all solicitation attachments, and all Questions and Answers sets.
- 3. Delete and replace** Section J.1(a) with the following:

J.1 ARC 52.211-90 LIST OF DOCUMENTS, EXHIBITS, AND ATTACHMENTS (FEB 1997)

(a) The following documents, exhibits, and attachments are included in the solicitation and resulting contract. Representations and certifications completed by the contractor in response to this solicitation are incorporated by reference in the resulting contract at time of award.

Attachment No.	Title	Date	No. of Pages
1	Statement of Work (to be incorporated into the contract as Attachment J.1(a)1)	June 22, 2015	7
2	Contract Data Requirements List (to be incorporated	July 10, 2015	6

	into the contract as Attachment J.1(a)2)		
3	Pricing Template Workbook (to be incorporated into the contract as Attachment J.1(a)3)	July 16, 2015	11
4	Government Furnished Property List * (to be incorporated into the contract as Attachment J.1(a)4)	TBD	TBD
5	Table of Cumulative Contract Task Order Values * (to be incorporated into the contract as Attachment J.1(a)5)	TBD	TBD
6	Contractor's Property Management Plan* (to be incorporated into the contract as Attachment J.1(a)6)	TBD	TBD
7	Contractor's Safety and Health Plan* (to be incorporated into the contract as Attachment J.1(a)7)	TBD	TBD
8	Contractor's Information Technology (IT) Security Plan* (to be incorporated into the contract as Attachment J.1(a)8)	TBD	TBD
9	Wage Determination No. 2005-2061, Revision -15	December 22, 2014	10
10	Acronyms List (to be incorporated into the contract as Attachment J.1(a)10)	June 22, 2015	5

*To be incorporated at time of contract award or by subsequent modification.

4. Delete and replace Section L.8(c)(B)(10) with the following:

“(10) Proposed Prime/Subcontractor Information Summary: All Offerors shall submit a completed Table L.8-2 for the prime, each team member(s) and all subcontractors having a contract value of \$1 million or greater to provide information for use by NASA in the public contract award notification. Major subcontractors valued at \$1 million or greater are to submit a completed Table L.8-2 for all of their subcontractors with a value of \$1 million or greater. It is important that all information be complete and accurate to include the identification of the 9 digit United States Postal Service (USPS) Zip Code for all prime and subcontractors.

Table L.8-2

Offerors and Subcontractors are to fill-in the <i>italic</i> areas in column 2 with the required information	
Prime/ Subcontractor	<i>Identify name of the prime Offeror or a subcontractor</i>
Title:	<i>The title of the effort you have contracted or the program name Subcontracted</i>

Description:	<i>A brief non-technical description of the work, including identification of the program, project, and period of performance.</i>
Program:	Ames Professional Administrative Support Services (APASS)
Project:	Provide Professional and Administrative Support Services for ARC
Period of Performance:	<i>The length from start date to completion date of the contracted effort.</i>
Type of Action:	New Contract
Contract Type:	IDIQ/ FFP Task Orders
Company:	<i>The name of the Prime, Team Member or Subcontractor</i>
Address:	<i>Full USPS street address to include suite or apartment numbers</i>
Performance Location:	<i>City and State of the principal work performance location(s)</i>
USPS 9 digit Zip Code	<i>Enter the 9 digit USPS Zip Code XXXXX-XXXX for performance location. <u>The 9-digit Zip code is a Mandatory Requirement.</u></i>
Estimated Price with Options	<i>\$ amount rounded to the \$1,000</i>
Subcontractors: (>1M)	<i>List all subcontractors and their business size status for each first tier subcontract worth \$1 million or more for the total contract performance.</i>
Small Business Subcontracting Goals:	<i>Small business and small disadvantaged business subcontracting goals both in dollars and percentage of the value of the action (including all options if any)</i>

Prime Offerors and Major Subcontractors shall perform and provide a copy of a cost or price analysis of their subcontractors as required by FAR 15.404-3(b). ”

[End of Amendment #02]