NASA Langley Research Center Custodial Support Services
Solicitation NNL15541369E Questions & Answers-Amendment 000002

	QUESTION	ANSWER
1.	SF 33 asks to submit 1 original and 2 hard copies of the solicitation. Page 61, Section L.11 asks to submit 1 original and 3 hard copies. Please clarify the correct number of hard copies.	The SF30 is correct 1 original and 2 copies should be provided. Please refer to amendment 02.
2.	Solicitation only requires to provide in the bid package 3 documents (SF 33, Section B, and Section K). Beside these, does NASA want to include any other writing such as Staffing Plan, Quality Control Plan, Training Plan, etc.?	NASA does not require any additional information such as Staffing Plan, Quality Control Plan, and Training Plan with bid packages.
3.	Does contractor need to provide any References / Past Performance? If so, please provide minimum and maximum number of references?	Past performance is not required when submitting bid packages. The successful offeror will be required to submit past performance information upon being notified as having the winning bid.
4.	What is the current contract number?	NNL10AA27C
5.	What was the original contract term?	The original contract term was a Firm Fixed Price one year base with 4 one year option periods.
6.	What is the original contract award amount?	The original contract award value was $6.4 million.
7.	Is the Scope of Work of the Current Contract is the same as this solicitation?	Yes the scope of work for the current contract is listed in the current solicitation.
8.	The Service Contract Agreement is effective through October 31, 2014, does the Government have a later copy effective past October 31, 2014?	The Service Contract Agreement is effective through October 31, 2014 is the most current and up to date copy.Please reference the rates listed in Addendum A on page 34, it list the rates as of 11/01/2014. These rate will be in effective until 11/01/2015.
9.	How many incumbent staff are currently working on the contract?	There are currently 26 work year equivalent (WYE) employees.

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10.	10.2 identifies that government will provide janitorial closets. Does each building have janitorial closets? If not, which buildings do not have storage? If yes, please specify building locations?	Not all building are equipped with janitorial closets. The following buildings do not have janitorial closets: 1101, 1121, 1122, 1147, 1154, 1154A, 1158, 1158A, 1159, 1166, 1167, 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177, 1181, 1187, 1188, 1189, 1190, 1191, 1196, 1198,1199, 1206, 1206A, 1211, 1214, 1215, 1223B, 1225, 1228, 1231, 1231C, 1233, 1233A, 1233B, 1235, 1236, 1236A, 1236B, 1236C, 1236D, 1236E, 1237A, 1237B, 1237C, 1240, 1241, 1242, 1242B, 1245, 1246, 1254, 1255, 1266, 1274B, 1275, 1277, 1285, 1289, 1292, 1292A, 1292B, 1295, 1295A, 1295B, 1295C, 1296, 1297, 1297A, 1297B, 1297C, 1297D, 1297E, 1297F, 1297G, 1308, 1308A, 641, 645, 645A, 646, 647. A map of the centers building will be posted to assist in identifying their location.
11.	Based on Appendix B, how many personnel does each building support on a daily basis?	Data not available
12.	Without GIS information please provide number of bathroom stalls per building?	Data not available
13.	How will the contractor be notified of table and chair set-up and what will be the response time?	The contractors on-site project manager will be notified via email. The email will provide date, time and the number of table and chairs need. An adequate lead time will be provided.
14.	Is the entire CDC (Child Development Center) level 4 including offices?	Yes the entire CDC including the offices are cleaning level 4.
15.	Will the contractor supply consumables E.g. toilet paper, paper towel?	Yes it is the contractor's responsibility to provide all consumable supplies.
16.	P card is a credit card?	Yes the P card (Purchase Card) is the government's credit card.
17.	Explain in detail the P card?	Please refer to Solicitation, Section G.3 GOVERNMENT PURCHASE CARD (P-CARD) PAYMENT (LaRC 52.213-90) (MARCH 2012) (APPLICABLE TO CLIN 0002).

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18.	Operating hours for 1205?	The normal operating hours of building 1205 and all NASA buildings except where noted are from 6:00AM to 6:00PM.
19.	Identify restroom count for daycare?	The daycare (CDC) has 7 restrooms.
20.	Operating hours for the daycare?	The normal operating hours of the daycare (CDC) and all NASA buildings except where noted are from 6:00AM to 6:00PM
21.	Are the facility coordinator NASA employees?	Not all facility coordinators are NASA Civil Servant employees, some are support contractors.
22.	For the bid submittal will a separate technical and price proposal be expected? The Bid Package currently says to include the below. BID PACKAGE Completed Standard Form 33 Completed Section B Completed Section K	A separate technical and price proposal is not required to be submitted with bid packages.
23.	PWS Section 5 Indefinite Delivery/Indefinite Quantity Services. In regards to noted exterior Window Cleaning for IDIQ, Appendix G defines high cleaning as not exceeding 12 feet. Will the expected window cleaning service under IDIQ also be limited to 12 feet?	Cleaning windows above 12ft will not be required.
24.	CBA: Are all non-management/administrative positions required for contract performance covered by the CBA?	Yes all non- management / administrative positions are required to be covered by the CBA for contract performance.
25.	Appendix B-Estimated Square Footage In the column headings identifying the Bldg. floor composition, Area Other: What are the possible flooring types the contractor would be expected to clean under this heading?	The other flooring types are Linoleum and raised flooring in computer rooms.

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26.	I missed the pre-bid meeting on 7/8. Does this disqualify our firm from participating, or will we be able to catch up and submit a proposal?	As stated in the solicitation section B-M, L.8 PREPROPOSAL/PRE-BID CONFERENCE (1852.215-77) (DEC1988) (b) Attendance at the preproposal/pre-bid conference is recommended; however, attendance is neither required nor a prerequisite for proposal/bid submission and will not be considered in the evaluation.
27.	The PWS does not identify Normal Operating hours for the facilities or the installation; only facilities with restrictive hours services must be performed. The Level 3 and Level 4 Service identifies Daily Service. Does the daily service include weekends? Additionally, will any other facilities be open on Weekends and will require service?	Normal working hours are 6 a.m. to 6 p.m. except where noted. Daily service does not include weekends. Under normal conditions facilities are not open on the weekends and therefore do not require service except on special occasions.