SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

L.1 52.252-1 SOLICITATION PROVISIONS INCORPORTATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address below:

FAR:
http://www.acquisition.gov/far/

NASA FAR Supplement:
http://www.hq.nasa.gov/office/procurement/regs/nfstoc.htm

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1)		
Clause No.	**Date**	**Title**
52.204-7 ALT 1	JUL 2013	System for Award Management
52.215-1	JAN 2004	Instructions To Offerors—Competitive Acquisition
52.215-22	OCT 2009	Limitations On Pass-Through Charges
NASA FAR SUPPLEMENT (48 CFR CHAPTER 18)		
1852.227-71	APR 1984	Request For Waiver Of Rights To Inventions
1852.227-84	DEC 1989	Patent Rights Clauses
1852.233-70	OCT 2002	Protests To NASA

L.2 52.216-1 TYPE OF CONTRACT (APR 1984) The Government contemplates award of a Firm Fixed Price (FFP) contract resulting from this solicitation.

(End of Clause)

L.3 52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Office of Procurement, Marshall Space Flight Center.

SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS CONT.

L.3 52.233-2 SERVICE OF PROTEST (SEP 2006) CONT.

PS51/ Jennifer Mccaghren
NASA/ Marshall Space Flight Center
320 Sparkman Drive
Room 4030
Huntsville, AL 35805

(c) The copy of any protest shall be received in the office designated above

within one day of filing a protest with the GAO.

(End of Clause)

L.4 GOVERNMENT FURNISHED EQUIPMENT Government furnished equipment will not be provided. The procurement of special equipment/test equipment will not be considered.

(End of Provision)

L.5 PERIOD OF PERFORMANCE The period of performance is estimated to be 2 years from the effective date of contract award until June 30, 2017.

(End of Provision)

L.6 COMMUNICATIONS REGARDING THIS RFP
Any communications in reference to this RFP shall cite the RFP number NNM15552223R and be directed to the following Government representative:

Name: Sharrief Alamin/PS51
E-mail: sharrief.a.alamin@nasa.gov

The contents of this Request for Proposal (RFP) should be carefully reviewed to assure that all requirements for proposal (e.g, data, detail, and supporting rationale) are fully met. In order to expedite the acquisisiton process, written questions and comments to the Government regarding this RFP shall be received no later than Noon Central Time July 6, 2015. All questions and comments will be considered in formulation of a RFP amendment anticipated for release on or about June 13, 2015. All questions and comments must be submitted in writing; oral questions will not be accepted. Only questions submitted via e-mail will be accepted.

(End of Provision)

SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS CONT.

L.7 1852.215-81 PROPOSAL SHEET LIMITATIONS (FEB 1998)

a) The following sheet (page) limitations are established for each portion of the proposal submitted in response to this RFP.

Section	Description	Sheet Limit
Proposal Cover Sheet – Title Page	Please provide a title to your proposal including the name of your team members and their affiliations, date, and the RFP number for this call.	1 page
Proposal Summary – Purpose and Objectives	Summarize and state clearly the proposed work, the objective(s) to be met, and justification of approach/method. Also state the intended research question(s) to be addressed in this scope of work.	1 page
Background and Introduction	Provide a brief description of past work and research highlighting the potential strengths and weaknesses of methods/approaches to answer the selected research question(s).	Max 3 pages
Scientific/Technical Approach Section	State the selected approach and intended method to answer the selected question(s), describe in detail the proposed activities for this proposal, and provide expected outcomes and results. This section must include a justification for the selection of the work outlined and method/approach selected for data collection and analysis.	Max 10 pages
The following sections below are required but are not subject to the 16 page limit stated above:		
Team/Management Section	Please give a brief list/description of the team member(s) and role(s). (Bios of each person should be provided in the Bios section)	1 page

SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS CONT.

L.7 1852.215-81 PROPOSAL SHEET LIMITATIONS (FEB 1998) CONT.

Total Sheet Count		**16 pages (diagrams and illustrations are NOT part of the page count)**
Cost/Price Estimates	Please provide in details a breakdown of all estimated costs for all inputs (personnel-wages, salaries, fringe benefits; other direct costs; supplies; F&A; travel; equipment; other) with a budget narrative to justify each type of estimate.	**No limitations**
Deliverables	Please list in detail the proposed deliverables, which should include those listed in the RFP (Final Report, Presentation to SERVIR leadership at the conclusion of the project, scientific presentations or journal articles (if applicable), and all data resulting from the project).	**Max 3 pages**
Bios of Team	Please provide for each team member a biographical sketch including the past 10 years of work, relevant work experience, professional positions, publication history, and current/pending funding for those with grants/cooperative agreements	**No limitations**
Timeline of work	Provide a timeline depicting the activities for the project and highlight significant milestones	**Max 3 pages**
Other supporting documents	These could include diagrams/illustrations, citations/references, examples of past work, and other similar documents	**No limitations**

(b) A sheet is defined as one side of a sheet, 8 1/2" x 11", with at least one inch margins on all sides, using not smaller than 12 point type. Foldouts count as an equivalent number of 8 1/2" x 11" sheet. The metric standard format most closely approximating the described standard 8 1/2" x 11" size may also be used. There are no exclusions from the sheet count.

SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS CONT.

L.7 1852.215-81 PROPOSAL SHEET LIMITATIONS (FEB 1998) CONT.

All sheets will be counted including blank sheets and dividers if provided. Spacing must not be less than 1.0 nor exceed 2.0.

(c) The price section of your proposal is not sheet limited. However, this section is to be strictly limited to cost and price information. Please provide along with the cost sheet, a narrative providing clear justification for the cost and price.

(d) If final revisions are requested, separate sheet limitations will be specified in the Government's request for that submission.

(e) Sheets submitted in excess of the limitations specified in this provision will not be evaluated by the Government and will be returned to the offeror.

(End of clause)