

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 4
2. AMENDMENT/MODIFICATION NO. 000002	3. EFFECTIVE DATE 05/21/2015	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY NASA/Armstrong Flight Research Ctr. P.O. Box 273 M/S 4811-140 Edwards CA 93523-0273	CODE DFRC	7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x) 9A. AMENDMENT OF SOLICITATION NO. NND15531905Q	
		x 9B. DATED (SEE ITEM 11) 05/01/2015	
		10A. MODIFICATION OF CONTRACT/ORDER NO.	
		10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not. is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of amendment #002 is to: 1) revise the solicitation; 2) upload the Microsoft Word version of Attachment 13, entitled, Past Performance Questionnaire; 3) post responses to questions, and 4) provide copies of the pre-quote conference welcome package, conference presentation slides and list of attendees. Accordingly:

--Reference Continuation Pages--

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Maikeyza Brown
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)
15C. DATE SIGNED	16C. DATE SIGNED

- A. The following revision is hereby made to the SF1449, under Item No. 20, Schedule of Supply/Services, CLINs 001 through 005, to read:

CLIN 001: Base Period -- Perform Occupational Health Services (OHS) in accordance with the Performance Work Statement. Period of Performance 09/01/2015 through 08/31/2016.

CLIN 002: Option Period 1 -- Perform Occupational Health Services (OHS) in accordance with the Performance Work Statement. Period of Performance 09/01/2016 through 08/31/2017.

CLIN 003: Option Period 2 -- Perform Occupational Health Services (OHS) in accordance with the Performance Work Statement. Period of performance 09/01/2017 through 08/31/2018.

CLIN 004: Option Period 3 -- Perform Occupational Health Services (OHS) in accordance with the Performance Work Statement. Period of performance 09/01/2018 through 08/31/2019.

CLIN 005: Option Period 4 -- Perform Occupational Health Services (OHS) in accordance with the Performance Work Statement. Period of performance 09/01/2019 through 08/31/2020.

- B. The following revision is hereby made to the SF1449, under Item No. 21, Quantity and Item No. 22, Unit to read as follows:

Under CLIN 000, Quantity 1 and Unit MO

Under CLINs 001-005, Quantity 12 and Unit MO

- C. The following revision is hereby made to the provision at E.5 ADDENDUM TO 52.212-1 INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS, under Section entitled, Past Performance, Last Paragraph, Sentence 2 to read as follows:

The completed questionnaire must come from the Client and be submitted no later than 4:00 P.M. (PT), May 22, 2015.

- D. The following revision is hereby made to the provision at E.5 ADDENDUM TO 52.212-1 INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS, under Section entitled, Price, Table E-2 is replaced to read as follows:

Table E-2:

Quoter's Category	SCA Labor Category	Exempt Labor Category	Fully Burdened Hourly Rate	Hours Worked Per Month	Fully Burdened Monthly Rate

- E. The following revision is hereby made to the provision at E.5 ADDENDUM TO 52.212-1 INSTRUCTIONS TO OFFERORS-COMMERCIAL ITEMS, under Section entitled, Price, Paragraph 2 and Table E-3 is replaced to read as follows:

Quoters are required to propose schedule and pricing in accordance with the below period of performances for the Phase-In, Base Period, each Option Year, and Option to Extend Services in Table E-3. Quoters shall provide the monthly price and the extended price for each period.

Table E-3:

	Number of Month(s)	Start Date	Ending Date
Phase-In	1	1 Aug 2015	31 Aug 2015
Base	12	1 Sep 2015	31 Aug 2016
Option Year 1	12	1 Sep 2016	31 Aug 2017
Option Year 2	12	1 Sep 2017	31 Aug 2018
Option Year 3	12	1 Sep 2018	31 Aug 2019
Option Year 4	12	1 Sep 2019	31 Aug 2020
Option to Extend Services	6	1 Sep 2020	28 Feb 2021

- F. The following revision is hereby made to the provision at E.6 EVALUATION – COMMERCIAL ITEMS (OCT 2014), Addendum to 52.212-2 Evaluation – Commercial Items, under paragraph 1 to read as follows:

This is a competitive Performance Price Trade-Off best value source selection in which competing Offeror’s past performance history will be evaluated on a basis significantly more important than price consideration. The evaluation factors are:

1. Technically Acceptable
2. Past Performance
3. Price

- G. The following revision is hereby made to the provision at E.6 EVALUATION—COMMERCIAL ITEMS (OCT 2014), Addendum to 52.212-2 Evaluation – Commercial Items, under Section Evaluation Factor #3—Price, Paragraph 2, is removed entirely.

- H. The following revision is hereby made to the provision at E.6 EVALUATION—COMMERCIAL ITEMS (OCT 2014), Addendum to 52.212-2 Evaluation – Commercial Items, under Section Evaluation Factor #3—Price, Paragraph 3, to read as follows:

The evaluated price will be determined by multiplying the proposed monthly prices for each CLIN by the Government quantity identified in each CLIN. The total evaluated

price will be determined by adding the evaluated price for the phase-in, base period, and all options, including the “Option to Extend Services”.

- I. The following revision is hereby made to the provision at E.6 EVALUATION – COMMERCIAL ITEMS (OCT 2014), Addendum to 52.212-2 Evaluation – Commercial Items, under Section, Evaluation Factor #4 SUBCONTRACTING/JOINT VENTURE EFFORTS to correct the reference to Evaluation Factor #4 and read as follows (Note there is **NO** Evaluation Factor #4):

SUBCONTRACTING/JOINT VENTURE EFFORTS

- J. The following revision is hereby made to the provision at E.6 EVALUATION – COMMERCIAL ITEMS (OCT 2014), Addendum to 52.212-2 Evaluation – Commercial Items, under Section BASIS OF AWARD, Last Paragraph, to read as follows:

The Government will award the phase-in as a separate firm-fixed price purchase order. The phase-in will have a one month period. The contract base period will have a 12-month period of performance. Options 1, 2, 3, and 4 will each have a 12-month period of performance. Option to Extend Services will have a 6-month period of performance.

- K. The Government responses to Questions 1-11 are provided under ATTACHMENT 1: Occupational Health Services (OHS) RFP Question and Answers.
- L. This amendment provides copies of the pre-quote conference welcome package, conference presentation slides and list of attendees, under ATTACHMENT 2

-END OF AMENDMENT 2-

ATTACHMENT 1
 OCCUPATIONAL HEALTH SERVICES (OHS)
 RFP NND15531905Q
 QUESTIONS AND RESPONSES

#	Reference	Question	Response
1	Attachment 12 - Occupational Health Services Historical Data, Page 2	Can you provide information on how many staff is currently provided by the incumbent?	Refer to RFQ Attachment 12, entitled, Historical Data, Page 2, Paragraph 2.
2		We would like to confirm that the incumbent is NOT an SDVOSB.	The incumbent is not an SDVOSB.
3	Attachment 12 - Occupational Health Services Historical Data, Page 2	Can you provide performance metrics, based on immediately prior years, e.g. Number of visits to clinic; types of care required; how many of the different exams were performed by the AFRC OHS; any available emergency response/EMT metrics?	Refer to RFQ Attachment 12, entitled Historical Data, Page 2, Paragraph 1, for Performance metrics. On average, there are 19 emergency calls per year, between AFRC Main campus and Building 703.
4		Very importantly, possible changes in metrics that AFRC may encounter in the next Period of Performance. For example, for other NASA Centers OMOH requirements, we note they anticipate additional requirements in accordance with more "Work for Others" work scope.	No; additional requirements are anticipate.
5		I understand questions are not due until May 22 nd but I was hoping the government could provide the Past Performance Questionnaire (Attachment 13) in a workable file format like Microsoft Word.	The Past Performance Questionnaire, Attachment 13, is now provided in Microsoft Word.

ATTACHMENT 1
 OCCUPATIONAL HEALTH SERVICES (OHS)
 RFP NND15531905Q
 QUESTIONS AND RESPONSES

#	Reference	Question	Response
6		<p>Section b - Management/Staffing Approach of the Instructions and Attachment - Data Requirements indicate that credentials (staff licenses and certifications) for all personnel must be provided with the quote. Since FAR Clause 52.222-17 Nondisplacement of Qualified Workers is included in the RFQ, it is important for non-incumbent vendors to have access to the incumbent staff in order to respond properly to the requirement. The two statements are contradictory as we not have pre-quote access to incumbent personnel. Please provide contact information on the incumbent employees or consider removing the requirement to provide staff credentials with the quote.</p>	<p>The statements are not contradictory. NASA will not provide direct access to incumbent staff, however Quoters may arrange to meet with incumbent staff on a non-interference basis and not during an employee's normal working hours. NASA AFRC will not provide any on-site facilities for Quoters to meet with incumbent staff.</p>
7	RFQ, Page 40-41, Section E.10 and SF-1449	<p>CLINS 002-005 contain a unit of one year for pricing purposes, yet the instructions for the Price Quote indicate that the quoters should provide a monthly price and extended price for each period. Should Schedule B be modified to reflect a monthly billing cycle rather than an annual billing?</p>	<p>No; Schedule B reflects the value of the action and does not relate to a monthly billing cycle. Refer to RFQ, Page 40-41, Section E.10, Submission of Invoices for instructions on billing. The SF-1449 has been revised to reflect monthly unit prices.</p>
8		<p>Is there an anticipated total value for this requirement?</p>	<p>Yes, however this information is Source Selection Sensitive and not releasable to the General Public.</p>

ATTACHMENT 1
 OCCUPATIONAL HEALTH SERVICES (OHS)
 RFP NND15531905Q
 QUESTIONS AND RESPONSES

#	Reference	Question	Response
9		I am hoping to try and find out if there are any old Solicitation documents or documents that are released to the incumbent contract for this work. If so, is it possible for these documents to be made available?	There are old solicitation documents and contracts related to this work, though the old solicitation and contract documents may have different performance work statements or statement of work associated with them. It is possible to obtain these documents under the Freedom of Information Act (FOIA). A FOIA request may be submitted NASA AFRC's FOIA officer, Mr. Kevin Rohrer, P.O. Box 273, Edwards, CA 93523-0273.
10	Amendment 2, Page 2, Section C	What specific time are the Past Performance Questionnaires due on May 22nd?	Refer to Amendment 2
11	RFQ, Page 12, Section C.6	If a EDWOSB were to team with a SDVOSB to respond to this requirement would the SDVOSB have to provide 51%?	If company were to team with a SDVOSB to compete for this requirement the SDVOSB prime contractor must comply with clause FAR 52.219-14, Limitations on Subcontracting (NOV 2011).

National Aeronautics and
Space Administration
Armstrong Flight Research Center
P.O. Box 273
Edwards, California 93523-0273



May 18, 2015

Reply to Attn of: A/SCT

TO: All Prospective Offerors

FROM: A/Contracting Officer

SUBJECT: Pre-Quote Conference Welcome Letter
Request for Quote (RFQ) NND15531905Q, Armstrong Flight Research Center
(AFRC) Occupational Health Services (OHS)

Welcome to NASA's Armstrong Flight Research Center (AFRC), where our vision is "To fly what others only imagine."

A Request for Quote (RFQ) for the Occupational Health Services (OHS) requirement was released on May 1, 2015. The purpose of the pre-quote conference is to provide prospective offerors the opportunity to visit the AFRC campus and surrounding areas to assist in providing feedback on the RFQ.

Enclosed in this welcoming package are the pre-quote conference agenda, the list of tour sites and a map to Building 703, in Palmdale, CA, and a format for the submission of written questions or comments regarding the RFQ. All questions or comments MUST be submitted in writing to Shari Trigg and/or Maikeyza Brown, either in person or by email at Shari.C.Trigg@nasa.gov and Maikeyza.Brown-1@nasa.gov.

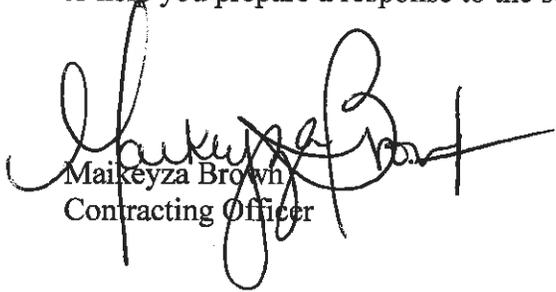
While we have an agenda for the conference, it may change slightly depending on mission activity or events that might take place. All events are scheduled with safety and mission requirements in mind, so if an area is skipped or the schedule changes because of a safety or mission concern, please remember that it is in your best interest.

Due to the sensitive nature of mission requirements, no cell phones, cameras, audio or visual recordings are allowed. If you have cell phones, cameras or other electronic devices, we suggest you lock them in your car. If you do not wish to participate in the tour, please advise one of the Government representatives.

You have been issued a Security Badge that requires you to be escorted throughout AFRC. Your badge must be prominently displayed on your person at all times while on AFRC premises and requires that you be in the sight and sound presence of an AFRC Government employee at all times. Badges will be collected upon conclusion of the conference.

The tour and conference will conclude at Building 703 in Palmdale, CA; an hour and a half has been allotted for lunch and to drive your personal vehicle from AFRC to Building 703. If you will not be attending this portion of the conference, please provide your Badge to Shari Trigg and/or Maikeyza Brown concluded the tour of Main Campus.

We hope you enjoy your visit to AFRC and that you are able to glean the information you need to help you prepare a response to the solicitation by June 3, 2015.



Maikeyza Brown
Contracting Officer

Armstrong Flight Research Center (AFRC)

Occupational Health Services (OHS)

Pre-Quote Conference

RFQ NND15531905Q

May 19, 2015

Welcome to the NASA Armstrong Flight Research Center



Armstrong Flight Research Center Occupational
Health Services (OHS)

Security Reminder



Attendance at the Presentation is Restricted



Agenda

May 19, 2015

- | | |
|---------------|--|
| 9:00 - 9:15 | Registration |
| 9:15 - 9:45 | Welcome & Solicitation Overview (Shari Trigg) |
| 9:45 - 10:15 | Technical Requirements Overview (Dr. Bendrick) |
| 10:15 - 10:45 | Break |
| 10:45 - 11:15 | AFRC Health Unit and Fitness Center Tour |
| 11:15 - 11:45 | Lunch Break |
| 11:45 - 12:45 | Travel to Building 703 |
| 12:45 - 1:15 | Tour of Building 703 |
| 1:15 - 1:45 | Wrap-Up and Retrieve Questions and Answers (Shari Trigg) |
| 1:45 - 2:00 | Badge Collection (Shari Trigg) |

Safety and Security Briefing



Safety Briefing

- Emergency Exits (In the event of an emergency stay at least 75ft. away from the building)
- Proper clothing and footwear
- Use handrails when climbing stairs
- General Awareness at each site (Hangars, etc.)
- Restrooms

Overview



Read the solicitation carefully:

- There are numerous clauses and provisions that have been incorporated via full text, by reference or per an addendum throughout the document
- Clauses incorporated by reference have the same force and effect as if they were included in their full text
- RFQ contains several blanks that require fill-in by the Offeror. If information is not applicable, Offeror should insert "N/A"

Solicitation Overview

Shari Trigg
Contract Specialist



RFQ Highlights

- Solicitation #: NND15531905Q
- Contract Type: Firm Fixed Price (FFP)
- Method of Competition: Set-Aside for Service-Disabled Veteran-Owned Small Business (SDVOSB)
- NAICS Code and Size Standard
 - NAICS Code 621111 – Offices of Physicians (except Mental Health Specialists)
 - Size Standard: \$11 Million

RFQ Highlights



- Anticipated Period of Performance:
 - Phase In: 30-days (8/01/2015 – 8/31/2015)
 - Basic period:
 - One-Twelve month period (9/01/2015 – 8/31/2016)

RFQ Highlights



- Anticipated Period of Performance (cont'd):
 - Option periods: Each Option Period consists of Twelve Months
 - Option Period One (9/01/2016 – 8/31/2017)
 - Option Period Two (9/01/2017 – 8/31/2018)
 - Option Period Three (9/01/2018 – 8/31/2019)
 - Option Period Four (9/01/2019 – 8/31/2020)

RFQ Highlights



- Government intends to award without discussions
- This procurement is being conducted pursuant to FAR Part 13, Simplified Acquisition Procedures
- This is a Best Value source selection. A Performance Price Trade-off Process will be used

RFQ Highlights



- Noteworthy Clauses
 - NFS 1852.235-71, “Key Personnel and Facilities” (C.3)
 - NFS 1852.245-71, “Installation-Accountable Government Property” (C.4)
 - NFS 1852.223-73, “Safety and Health Plan, Alt I” (E.11)



RFQ Highlights

- Section E.5 Instructions to Offeror
 - Volume I (Technical) 50 Page Limitation
 - Technical Approach
 - Management/Staffing Approach
 - Demonstration of Performance Work Statement (PWS) capability

RFQ Highlights



- Section E.5 Instructions to Offeror
 - Volume II (Past Performance Information) 50 Page Limitation
 - List/Summary of five (5) current/past similar work to PWS (3 years)
 - Contractor will send questionnaire to references
 - Government will verify references
 - Government may use other sources of performance information



RFQ Highlights

- Section E.5 Instructions to Offeror
 - Volume III (Price) No Page Limitation

Quoter's Category	SCA Labor Category	Exempt Labor Category	Fully Burdened Hourly Rate	Hours Worked Per Month	Fully Burdened Monthly Rate



RFQ Highlights

- Section E.5 Instructions to Offeror
 - Subcontract/Joint Venture
 - Ostensible Subcontractor Rule
 - Small businesses must understand the requirements and potential risks under this rule when hiring subcontractors or entering into teaming agreements with respect to Government contracts
 - All Joint Ventures proposed by Quoters must be officially approved by SBA at time of contract award

RFQ Highlights



- Section E.6 Evaluation
 - Initial Review of quotes will be conducted in accordance with NFS 1815.305-70, unacceptable quotes will be eliminated from further evaluation

RFQ Highlights



- Section E.6 Evaluation
 - Evaluation factors
 - Technically Acceptable
 - Past Performance
 - Price
 - Past Performance history is significantly more important than price



RFQ Highlights

- Section E.6 Evaluation Factor #1
 - Volume I (Technically Acceptable)
 - Proposals will be evaluated on a Pass/Fail basis, assigning a rating of Acceptable or Unacceptable

TECHNICAL ACCEPTABLE / UNACCEPTABLE RATINGS	
RATING	DESCRIPTION
Acceptable	Quote meets the minimum requirements of the solicitation
Unacceptable	Quote does NOT meet the minimum requirements of the solicitation

- All technically acceptable quotes shall be treated equally except for Past Performance Records and Prices



RFQ Highlights

- Section E.6 Evaluation Factor #2
 - Volume II (Past Performance)
 - Two aspects to the past performance evaluation
 - Relevance of the quotes past performance
 - Contractor's previous performance
 - Past Performance evaluation using Level of Confidence ratings



RFQ Highlights

- Section E.6 Evaluation Factor #3
 - Volume III (Price)
 - The evaluated price will be the sum of:
 - Phase-In;
 - Base Period;
 - Options 1 through 4; and
 - Option to Extend Services



RFQ Highlights

- Section E.6 Evaluation Factor #3 (cont'd)
 - Volume III (Price)
 - Total evaluated price will be determined by adding the evaluated price of the phase-in, base effort and all options, to include the "Option to Extend Services"
 - Contracting pricing model will be evaluated in terms of reasonableness



RFQ Highlights

- Section E.6 Evaluation-Commercial Items
 - Subcontract/Joint Venture Efforts
 - Ostensible Subcontractor Rule
 - The Government will perform an analysis to ensure that no apparent ostensible subcontract relationship has been proposed



RFQ Highlights

- Section E.6 Evaluation-Commercial Items
 - Basis of Award
 - Best Value selection (PPT)
 - Past Performance History significantly more important than price consideration
 - Quotes shall be treated equally except their price and performance records
 - Failure to meet a requirement may result in an offer being determined technically unacceptable



RFQ Highlights

- Section E.6 Evaluation-Commercial Items
 - Basis of Award
 - The Government will award the phase-in as a separate firm-fixed price purchase order. The phase-in will have a one-month period of performance
 - The contract base period will have a 12-month period of performance
 - Options 1 through 4 will each have a 12-month period of performance
 - Option to Extend Services will have a 6-month period of performance

Technical Requirements Overview

Dr. Gregg Bendrick
Contracting Officer Representative (COR)

RFQ Highlights – Technical



- Ensure safety and health of workers in compliance with all applicable laws, regulations, policies and standards related to occupational health
 - Specific Services covered
 - Occupational Medicine (OM)
 - Clinician Services and Occupational Health Nursing
 - Fitness Center Management
 - Industrial Hygiene (IH)
- Not Covered: Primary care or non-work-related medical problems

RFQ Highlights – Technical



- Occupational Medicine (OM) Objectives
 - Primary Prevention activities
 - Job certification
 - Fitness center
 - Travel medical examinations
 - Executive Health Examinations

RFQ Highlights – Technical



- Occupational Medicine (OM) Objectives (cont'd)
 - Secondary Prevention activities
 - Medical Surveillance examinations
 - Tertiary Prevention activities
 - Illness and injury management
 - Medical emergency responses

RFQ Highlights – Technical



- Health Unit
 - Location: Main Campus, Bldg. 4822
 - Staff and operate with a minimum of a Licensed Medical Professional (LMP)
 - Operational hours and work schedule in accordance with Standard Work Hours

RFQ Highlights – Technical



- Health Unit (cont'd)
 - Coverage:
 - Job Certification Physical Examinations
 - Medical Surveillance Examinations
 - Periodic Health Maintenance Examinations
 - Fitness Center Clearances
 - Travel Clearances

RFQ Highlights – Technical



- Health Unit (cont'd)
 - Occupational Illnesses and Injuries
 - Non-Occupational Injuries and Illnesses
 - Medical Emergency Response



RFQ Highlights – Technical

- Occupational Medicine (OM) Objectives
 - Operate and Manage on-site Fitness Center
 - Main Campus, Bldg. 4877, located just behind Health Unit
 - Ensure Fitness Center is open in accordance with AFRC Standard Work Hours
 - Monitor usage of Fitness Center via closed-circuit television monitors
 - Ensure all participants have medical clearance before using the Fitness Center

RFQ Highlights – Technical



- Bldg. 703, Medical Office (Palmdale, CA)
 - Staff and Operate with a Clinician and a Registered Nurse
 - Operational Hours and Work in accordance with Standard Work Hours
 - Will have some emergency-response capability
 - Ensure physical examinations are completed with three (3) business days of request



RFQ Highlights – Technical

- Industrial Hygiene (IH) Objectives
 - Accomplish
 - Anticipation
 - Document review and permits
 - Recognition
 - Workplace exposure assessment



RFQ Highlights – Technical

- Industrial Hygiene (IH) Objectives
 - Accomplish (Con'd)
 - Evaluation
 - Appropriate sampling, surveillance and analysis of workplace hazards
 - Control
 - Recommendation of workplace controls
 - Education, Training and Certification

RFQ Highlights – Technical



- AFRC consist of three sites
 - AFRC, Main Campus
 - AFRC, Building 703 (Palmdale, CA)
 - Aero Institute (Palmdale, CA)

Armstrong Flight Research Center



Armstrong Fitness Center



Building 703, Palmdale CA



Aerospace Education Research Operations (AERO) Institute



RFQ Highlights – Technical



- Government Requirements
 - NASA Procedural Requirements (NPR) 1800.1 “Occupational Health Program Procedures”
 - Federal Laws (e.g. OSHA, FAA, FMCSA, ACGIH)
 - NPR 1850.1 “Quality Assurance of the NASA Medical Care”

RFQ Highlights – Technical



- Government Requirements
 - Armstrong Center-wide Procedures (e.g. DCP-S-054, “Emergency Response and Preparedness”; DCP-X-051 “Fitness Center Operations”)
 - Armstrong Organizational Procedures (e.g. Medication Management, QA & Performance Improvement, Health Unit Emergency Plan, etc)

RFQ Highlights – Technical



- Other Unique Requirements and Considerations
 - Site Manager shall provide overall technical and administrative management for on-site staff
 - Professional Liability (Malpractice) Insurance
 - Credentials Verification
 - Employee Orientation

RFQ Highlights – Technical



- Other Unique Requirements and Considerations
 - Medical Qualification of Staff
 - Must be medically qualified to perform respective roles
 - All staff designated to operate Medical Emergency Response Vehicle (MERV) are required to undergo an Equipment Operator physical examination
 - Health unit staff shall be tested for certain immunity status
 - Health unit staff shall have all current certification for use of N-95 half-face respirator

Acquisition Schedule



Issuance of RFQ	May 1, 2015
Pre-Quote Conference	May 19, 2015
Past Performance Questionnaires due	May 22, 2015
Receipt of Quotations	June 3, 2015
Evaluations and Selection Complete	July 21, 2015
Contract Execution	July 27, 2015
Phase-In Begins	August 1, 2015
Contract Performance Begins	September 1, 2015

Tour/Site Visit



- Escorted security badge required
- Safety
 - Some walking will be required
 - Sonic booms
- Use restroom prior to departure

Tour/Site Visit



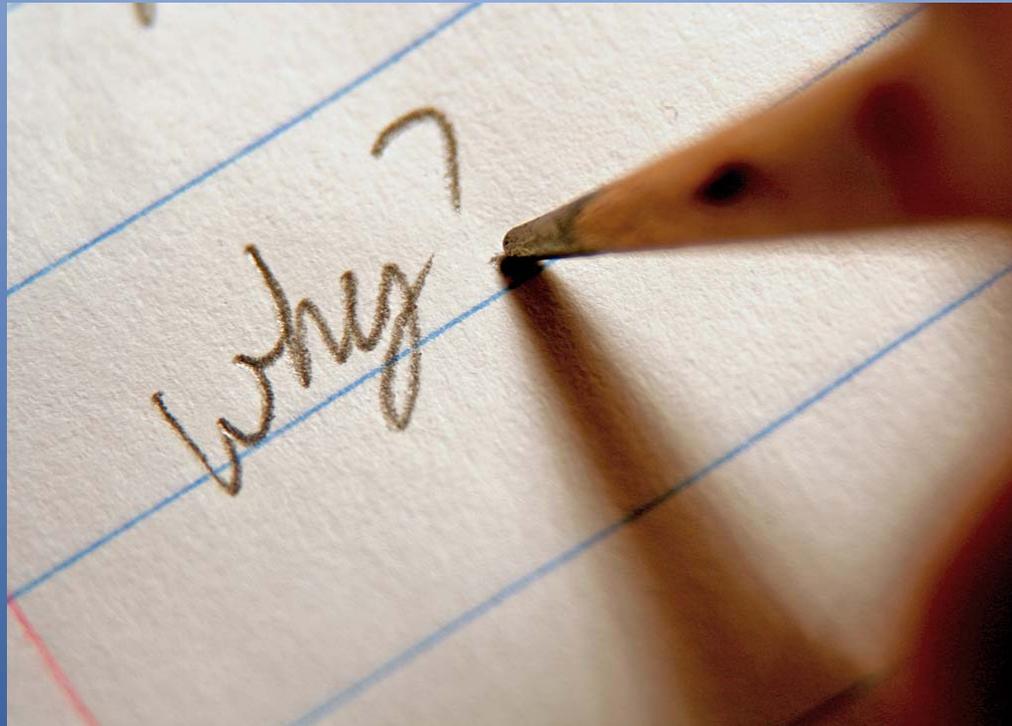
- No cell phones, photographs, audio or video recording
- No smoking
- Stay with group
- Do not interfere with workforce



Tour/Site Visit

- Multiple sites to see over a brief period
- Request flexibility and understanding if we need to deviate from the schedule
- All questions must be submitted in writing to Shari Trigg and Maikeyza Brown
- Building 703 Portion
 - Facility located in Palmdale – map provided
 - Hydrazine Briefing
 - Allow for an 1 hour 1/2 for lunch and driving time
 - Badge will be collect after 703 tour

Submit All Questions in Writing



Closing Remarks



- Questions and Answers
- Pre-Quote charts, list of attendees, and answers to questions will be provided as an amendment to the solicitation
- Any changes made to the RFQ will be done through a formal amendment
- Thank you for attending this Pre-Quote Conference

Notes



Trip to:

2825 E Avenue P
Palmdale, CA 93550-2107
33.08 miles / 38 minutes



Edwards, CA



1. Start out going **southwest** on **Rosamond Blvd** toward **Willow Springs Rd.** [Map](#)



SOUTH

2. Merge onto **CA-14 S / Antelope Valley Fwy S** toward **Los Angeles.** [Map](#)



3. Take the **Avenue M** exit, **EXIT 40.** [Map](#)



4. Turn **left** onto **W Columbia Way.** [Map](#)



5. Turn **right** onto **Sierra Hwy.** [Map](#)



6. Turn **left** onto **Rancho Vista Blvd.** [Map](#)



7. **Rancho Vista Blvd** becomes **E Avenue P.** [Map](#)



8. **2825 E AVENUE P** is on the **left.** [Map](#)



2825 E Avenue P, Palmdale, CA 93550-2107



Total Travel Estimate: 33.08 miles - about 38 minutes



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Occupational Health Services (OHS)

NND15531905Q

May 19, 2015

NASA Attendee Sign-in Sheet and Material Receipt Log

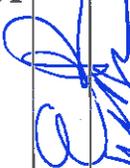
#	Print Name	Org Code	Date	Signature
1	GREGG BENORICK	XV	19 MAY 2015	Gregg Benorick
2	Robert Medina	A	5/19/15	Robert Medina
3	James G. Williams	A	5/19/15	James G. Williams
4	Miriam M. Radwin	XV	5/19/15	Miriam M. Radwin
5	SHARI TRIGG	A	5/19/15	Shari Trigg
6	JENNIFER FURVIN	SH	5/19/15	Jennifer Furvin
7	Kari Alvarado	A	5/19/15	Kari Alvarado
8	Tom Bender		5/19/15	Tom Bender
9	Bill Joseph		5/19/15	Bill Joseph
10	Elle Ramirez		5/19/15	Elle Ramirez
11	Teresa Callahan		5/19/15	Teresa Callahan
12	A Joyce Chandler			A Joyce Chandler
13	James EASTMAN	VA	19 May 15	James Eastman
14	BRIAN G. BOWMAN	A	5/19/15	Brian G. Bowman
15	Eugene Milligan		5/19/15	Eugene Milligan
16	Sandra Milligan		5/19/15	Sandra Milligan
17	Mai Keeta Brown	A	5/19/15	Mai Keeta Brown
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Note: Attendees #'s 8, 9, 10, 11, 12, 15 and 16 mistakenly signed the NASA personnel sign-in sheet; Each potential offeror signed correct attendee sheet w/ company name. SET 5-19-15

Occupational Health Services (OHS)
 NND15531905Q

May 19, 2015

Potential Offeror Sign-in Sheet and Material Receipt Log

#	Print Name	Company	Date	Signature
1	Elle Ramirez	St Gi	5/19/15	
2	Bill [unclear]	Potomac Health and Solutions	5/19/15	
3	Tom Burden	"	"	
4	Sandra Milligan	Independent Consultant	5/19/15	
5	Logan Milligan	Independent Consultant	5/19/15	
6	TRESTON [unclear]	SBI	5/19/15	
7	T. Joyce Chandler	WS	05/19/15	
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