

**National Aeronautics and Space Administration  
Armstrong Flight Research Center  
Edwards, California 93523**

**Limited Sources Justification**

**1. Identification of the agency and the contracting activity, and specific identification of the document as a “Limited Sources Justification”.**

In accordance with FAR 8.405-6(c), this document is a “Limited Sources Justification” under the authority of the Multiple Award Schedule program established under the authority of 41 U.S.C 152(3) and 40 U.S.C. 501. This document is prepared by the National Aeronautics and Space Administration Armstrong Flight Research Center (NASA AFRC), Acquisition Management Office.

**2. Nature and/or description of the action being approved.**

This document justifies a 6 month extension of Contract No. NND04AB26C with the incumbent contractor Scientific and Commercial Systems Corporation (SCSC). An extension is necessary to allow the government time to finalize the requirement for the follow-on procurement. The Acquisition Management Office is currently finalizing its requirement of the follow-on logistics contract. The Performance Work Statement and Request for Proposal cannot be issued until the requirement is finalized.

The period of performance for the present contract commenced on August 1, 2004 and expires on January 31, 2015. This action requests a 6 month extension from February 1, 2015 to July 31, 2015, on a limited sources basis. NASA Armstrong received a Deviation from the NASA FAR Supplement 1817.204, 5-year limit on contracts for services signed December 16, 2014 by the Assistant Administrator for Procurement (attached).

**3. A description of the supplies or services required to meet the agency’s needs (including the estimated value).**

Services for the logistics management contract consist of Supply Management Services, Warehousing Services, Warehouse Inventory Control Services, Equipment/Property Management Services, Transportation Services, Mail Delivery Services, Pickup and Delivery Services, Move Services, Records Management Services, and Purchase Request Processing Services.

Specifically, the contractor will perform the following services at AFRC:

Supply Management Services: The contractor will provide all services associated with the day-to-day operations, identification, documentation, and physical control of all inventory items. The contractor provides these services IAW the NASA Records Retention Schedules, NPR 1441.1; the NASA Materials Inventory Management Manual, NPR 4100.1; the Federal Property Management Regulations (FPMR); the NASA

Financial Management Manual (FMM 9060); the Department of Transportation (DOT) Regulations; the International Civil Aviation Organization (ICAO), and the International Air Transport Association (IATA) Guidelines.

**Warehousing Services:** The contractor will provide general warehousing services at AFRC in Edwards, CA and Building 703 in Palmdale, CA. The contractor will provide warehousing services for the following warehouses: Warehouse #6 – Building 4876; Warehouse #7 – Building 4832; Warehouse #2 – Building 4808; Warehouse - Building 4837; Hazardous Materials Storage Warehouse – Building 4852; Outside Storage Yard – Adjacent to Warehouse #6 & #7; and the Building 703 warehouse.

**Warehouse Inventory Control Services:** The contractor will provide inventory control services for the Store Stock, Program Stock, and Standby Stock Systems. The contractor will provide a monthly summary activity report to the Contracting Officer's Representative (COR).

**Equipment/Property Management Services:** The contractor will provide Equipment/Property/Disposal Management Services and accountability by identifying, processing, documenting, reporting, tracking, inventory and managing AFRC property IAW NPR 4200.1 – NASA Equipment Management Manual, NPR 4200.2 – Equipment Management for Property Custodians, NPR 4100.1 - NASA Materials Inventory Management Manual, NPR 4300.1 – NASA Personal Property Disposal Procedures and Guidelines, and General Services Administration. The contractor will provide a monthly summary activity report to the COR.

**Transportation Services:** The contractor will provide all Shipping, Receiving, and Delivery of Goods at AFRC and Building 703. All actions shall comply with NPR 6200.1 and meet state, federal, and hazardous material shipment requirements including 49 CFR 173 and International Air Transportation Association (IATA), and meet Export Control and ITAR requirements. The contractor will provide a monthly summary activity report to the COR.

**Mail Delivery Services:** The contractor is responsible for managing receipt and delivery of all incoming and AFRC internal mail, including packages. Requirements include distribution of periodic documents and posting to Bulletin Boards. The contractor will provide a monthly summary activity report to the COR.

**Pickup and Delivery Services:** The contractor will perform pickup and delivery services within a 200-mile radius of AFRC. The contractor will be responsible for markings, receipt procedures, security of equipment, and handling of hazardous materials in accordance with the NASA Safety Manual. The contractor will provide a monthly summary activity report to the COR.

Move Services: The contractor will provide move services to include furniture/equipment moves, configuration of conference rooms/auditorium, and furniture warehousing services. The contractor will provide a monthly summary activity report to the COR.

Records Management Services: The contractor will provide the following records management services: staging, storage, retrieval, disposition and shipping preparation of Official Government Records IAW NPR 1441.1. The contractor will pick up and/or deliver records as requested by the Government Records Management Officer. The contractor will provide a monthly summary activity report to the COR.

Purchase Request Processing Services: The contractor will provide acquisition-related clerical support to include reviewing purchase requests for availability of items through Store Stock, or excess listings; order items from other Government agencies, i.e., Government Depots, Federal Supply Schedule, Prison Made Products, Veterans Administration and Blind Made Products; research open market requirements to identify potential sources and prepare necessary documentation. The contractor will identify a minimum of three (3) sources indicating whether each source is a large or small business concern for each purchase request and a source list to the NASA-AFRC Acquisition Office, and determine Object Class for each item on purchase requests for posting to the General Ledger. The contractor will provide a monthly summary activity report to the COR.

Liquid and Gaseous Oxygen and Nitrogen Cart Transportation Between AFRC and Building 703: The contractor shall provide transportation services of Liquid and Gaseous Oxygen carts and Nitrogen carts between AFRC and Building 703. The contractor will provide a monthly summary activity report to the COR.

The estimated value of the above described services is \$962,904.00 for 6 months, at a firm-fixed price rate of ██████████ per month to support both AFRC Main Base and Building 703. The estimated value was obtained based on the current firm-fixed monthly price for this contract.

**4. The authority and supporting rationale and if applicable, a demonstration of the proposed contractor's unique qualifications to provide the required supply or service.**

Pursuant to FAR 8.405-6(a)(1)(i)(C), in the interest of economy and efficiency, the new work is a logical follow-on to an original Federal Supply Schedule order placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original Federal Supply Schedule order was not previously issued under sole-source or limited-sources procedures.

SCSC is uniquely qualified to provide the requirement to the Center in an economic and efficient manner. SCSC personnel have hands-on experience and are presently working on the current requirement. A substantial amount of time and effort would be needed to train another contractor on tasks that SCSC personnel have performed for the past 10 years, and would result in a substantial disruption to the Center's logistics management services

requirements. In addition to an estimated one month transition time for a new contractor to perform the 6 month extension, badging and clearance requirements would need to be addressed with a new contractor. The government would also have to solicit and award a new contract for the 6 month extension. The transition cost would be unlikely to be recovered through competition.

**5. A determination by the ordering activity contracting officer that the order represents the best value consistent with FAR 8.404(d).**

The order represents the best value consistent with FAR 8.404(d) (Use of Federal Supply Schedules - Pricing) and PIC 14-01 (Class Deviation from FAR 8.404(d) – Pricing Orders under Federal Supply Schedules). The estimated value of the 6 month extension is based on the current monthly price, which was evaluated and determined to be fair and reasonable at contract award.

In my capacity as the Contracting Officer of the Logistics Management Services contract, I have determined that the best value to the Government is for NASA AFRC to extend Contract No. NND04AB26C by 6 months to continue with the logistics management services provided by SCSC.

**6. A description of the market research conducted among schedule holders and the results or a statement of the reason market research was not conducted.**

Market research has been conducted for the follow-on acquisition through Sources Sought Notice No. NND13488521R.

**7. Any other facts supporting the justification.**

None.

**8. A statement of the actions, if any, the agency may take to remove or overcome any barriers that led to the restricted consideration before any subsequent acquisition for the supplies or services is made.**

A possible method of removing or overcoming barriers would be to ensure a fully defined follow-on requirement so that the Government can meet its needs in the most effective, economical, and timely manner.

TECHNICAL OFFICER:

I certify that the facts and supporting data which form the basis of this justification are accurate and complete to the best of my knowledge and belief.

[Redacted Signature]

1-8-15  
Date

CONTRACTING OFFICER:

I certify that this justification is accurate and complete to the best of my knowledge and belief.

[Redacted Signature]

1-8-15  
Date

CENTER COMPETITION  
ADVOCATE:  
(APPROVAL)

Based on the facts set forth in this Limited Sources Justification, I approve the extension of Contract No. NND04AB26C for 6 months on a limited sources basis.

[Redacted Signature]

1-20-15  
Date