NNH15498962R

DRAFT RFP Questions and Answers

Question 1:	**Draft RFP Reference: Cover Letter & Attachment D- DD254 Form (block 1 a. and b.)** Please clarify the requirement for a TS/SCI facility. The level of safeguarding is at the Secret level, which is inconsistent with the requirement for a TS/SCI facility, and as written, reads as though the entire facility supporting the NASA contract must be at the SCI level.
Answer 1:	NASA requires the Contractor to have a TS/SCI facility clearance as written.
Question 2:	**Draft RFP Reference: Cover Letter & Attachment D- DD254 Form (block 1 a. and b.)** Does the offeror need to have a TS/SCI facility in order to be responsive, or will the Government sponsor the facility clearance after award?
Answer 2:	Offeror's must have a TS/SCI facility clearance prior to the start of phase-in which is 60 days prior to contract start date. The Government will not sponsor the facility clearance.
Question 3:	**Draft RFP Reference: Cover Letter & Attachment D- DD254 Form (block 1 a. and b.)** Leveraging an existing SCIF (Government or large business Contractor) provides relief to the Small Businesses who wish to compete and will encourage adequate competition.
Answer 3:	Contractor may leverage existing NASA or other Government agency SCIF. The government always encourage adequate competition regardless of the vehicle it comes through.
Question 4:	**Draft RFP Reference: Clause L.8 1852.245-80 (h) Government Property Management Information.** Please provide the date for the review of the existing Government Property.
Answer 4:	A list of Government Furnished Property is provided in Attachment D. Physical Review of the GFP will be conducted during phase in.
Question 5:	**Draft RFP Reference: Attachment A, Section V.** A requirement is that the Program Manager and Deputy Program Manger hold Top Secret Clearances. Is this a requirement for submission of a responsive offer, or will NASA sponsor the clearance either during the proposal process or post award.

Answer 5:	Security clearances are required by the start of phase in. NASA will not sponsor the clearance during the proposal process or post award.
Question 6:	**Draft RFP Reference: Provision L.9 GSFC 52.215-201(b)(2) Proposal Preparation-General Instructions** Can a font size smaller than 12pt be used in the Headers and Footers?
Answer 6:	No smaller than 12 point type Times New Roman font is to be used in offerors proposals.
Question 7:	**Draft RFP Reference: Provision L.9 GSFC 52.215-201(b)(3) Proposal Preparation-General Instructions** Regarding the statement, "Information that can be construed as belonging in one of the other volumes of the proposal will be so construed and counted against that volume's page limitation." Will the government clarify how they will determine whether information in one volume belongs in another? For example, would referenced information within sections excluded from page count in the Technical/Management Approach Volume be construed as being part of the page limited sections of the volume?
Answer 7:	The information stipulated in the Draft RFP is clearly stated and the Government will not further clarify this information. Additionally as the information states "Information that can be construed as belonging in one of the other volumes of the proposal will be so construed and counted against that volume's page limitation.
Question 8:	**Draft RFP Reference: SF33, Block 3** The RFP number for does not match what is on the Cover Letter or in the headers and footers of the RFP. Please confirm that the RFP number for this effort is NNH15498962R.
Answer 8:	NNH15498962R is the correct solicitation number for the Spectrum Management, Engineering Services and Programmatic Resource Management Support requirement.
Question 9:	**Draft RFP Reference: Cover Letter** We are unable to obtain information regarding the SMESPRMS acquisition on the elibrary. Please provide a list of the documents that are located within the library for this effort and where they can be found.

Answer 9:	The information regarding the elibrary was removed from the cover letter and is reflected in the final RFP.
Question 10:	**Draft RFP Reference: Provision L.12, GSFC 52.215-210 Technical/Management Volume Instructions (Competitive) Section 3, Subfactor A, 2nd paragraph** Should the Reference to Section H in the second paragraph should be changed to Section I, paragraph I.21?
Answer 10:	Provision L.12, GSFC 52.215-210 Technical/Management Volume Instructions (Competitive), Section 3, Subfactor A, 2nd paragraph will be revised in the final RFP.
Question 11:	**Draft RFP Reference: Provision L.12 Provision L.12, GSFC 52.215-210 Technical/Management Volume Instructions (Competitive), Subfactor B** As part of the instructions for the Safety and Health Plan, the RFP references Section I, "Hazardous Material Identification and Material Safety Data". This clause cannot be located in Section I or any other section of the RFP. Please provide This clause with the Final RFP.
Answer 11:	Clause 52.223-3 Hazardous Material Identification and Material Safety will be included in the final RFP in Section I Clauses Incorporated by Reference.
Question 12:	**Draft RFP Reference: Provision L.9 GSFC 52.215-201 (b)(1) Proposal Preparation-General Instructions** Based on the amount of information and level of detail required of the Technical and Management Approaches of Volume II, we respectfully request that the government consider changing the page count to 60 pages. This will allow for offerors to provide a comprehensive response to all of the RFP requirements.
Answer 12:	The government will increase the page count from 40 to 60 pages for the Technical/Management Approach Volume which will be reflected in the chart for section L.9 b(1) in the final RFP.

Question 13:	**Draft RFP Reference: Provision L.9 GSFC 52.215-201 (b) (1) Proposal Preparation-General Instructions** Would the government consider changing the page count to 15 pages for the past performance volume? This will allow offerors to provide a detailed response to the requirements of L.14 (a) for the prime and all significant subcontractors.
Answer 13:	The Government will increase the page count from 5 to 15 for Past Performance Volume which will be reflected in the chart for section L.9 b(1) in the final RFP.
Questions 14:	**Draft RFP Reference: Exhibit 16, Past Performance Questionnaire** To facilitate getting the questionnaires back to the government on time, will it be allowable to have them emailed by the closing date of the proposal?
Answer 14:	Yes, the Contracting Officer email address is provided on page 1 of Exhibit 16, Past Performance Questionnaire for the purposes of submitted completed questionnaires by email if need be.
Question 15:	**Draft RFP Reference: Provision L.9 GSFC 52.215-201 (b) (1) Proposal Preparation-General Instructions** Since the written position qualifications will be incorporated into the final contract as Attachment K, would the government consider excluding them from the page count of the Technical/Management Approach Volume?
Answers 15:	No, the Government will not exclude the position qualifications from the page count of the Technical/Management Approach.
Question 16:	**Draft RFP Reference: Provision L.9 GSFC 52.215-201 (b) (1) Proposal Preparation-General Instructions** Is a List of Acronyms required for all proposal volumes and excluded from the page limits? Per L.9(b) an acronym list is only required in the Past Performance volume. Please clarify.
Answer 16:	A List of Acronyms is required for all proposal volumes and are excluded from the page limits.
Question 17:	**Draft RFP Reference: Provision L.12 Provision L.12, GSFC 52.215-210 Technical/Management Volume Instructions (Competitive), Subfactor A & B** It is not clear in the Draft RFP how the contractor's process(es) and procedure(s) for initiating and managing new subcontracts, vendor agreements, purchasing agreements, etc., and the resultant reporting requirements, be captured

	and evaluated in the RFP. In order to fully account for the degree of subcontracting and/or equipment purchasing expected in this procurement we recommend including the following language in Sections L and M of the Final RFP: *Describe how your company will satisfy requirements in the statement of work (when required) for initiating and managing new subcontracts, vendor agreements, purchasing agreements, equipment purchases, licenses, and/ or professional certifications.*
Answer 17:	The Government appreciates your suggestion, however the Government reserves the right to set the criteria for evaluation of this proposal, thus the suggested information will not be included in the final RFP.
Question 18:	**Draft RFP Reference: Attachment A, Statement of Work (Section V) and Attachment E, DD 254 Form** Based on section I.20, the SOW requirements and work projected to be done, Secret through Top Secret / SCI clearance work will be required. Will the government consider including the below requirement to Section L.10 © in the final RFP? *In accordance with Attachment D, Contract Security Classification Specification (DD 254), Offerors shall possess a Top Secret level facility security clearance for performance of this contract at time of award and this clearance shall be maintained throughout the life of the contract.*
Answer 18:	While the Government appreciates your suggestion, however the Government reserves the right to set the criteria for evaluation of this proposal, thus the suggested information will not be included in the final RFP.
Question 19:	**Draft RFP Reference: Provision L.10 GSFC 52.215-203 (c)(5) Offer Volume** This clause addresses this past summer's ruling by the GAO in the case of BGI-Fiore JV, LLC that found that all proposed JVs must be evaluated regardless of whether the SBA approved the JV prior to submission or not. The GAO found that the JV is only required to have their approval at the time of award. Consider the issue that an 8(a) JV submits a proposal and meets the size and SDB requirements at the time of submittal but by the time of award (may be a year later) the SBA cannot certify the JV because in the interim it graduated from the 8(a) program or other awards made it outgrow the size standard. Given that JVs can take multiple forms (Mentor/Protégée, Populated JV and Unpopulated JV) and the JVs method of incorporation can vary, with each form and permutation having various and different legal and reporting requirements,

that often have conflicting language (FAR – for procurement, SBA – for size determination and set aside standards, DCAA for accounting and reporting requirements) shouldn't this section be expanded such that the selection authority can evaluate exactly what is being offered – since every JV construct has different obligations such that the risk to the government can be determined.

We respectfully recommend for consideration, the following additions to this requirement in the Final RFP (additions are in bold):

> *If an 8(a) joint venture is proposed, the Offeror should submit a Small Business Administration (SBA) signed and approved joint venture agreement with submission of the proposal. If SBA has not approved the joint venture agreement at the time of proposal submission, the Offeror shall describe its status in achieving joint venture approval from the Small Business Administration, including:*
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> - *Form of the JV (Mentor/Protégée, Populated JV and Unpopulated JV).*
> - *Legal method utilized to establish the JV (C-corp, S-corp, LLC, etc.).*
> - *Identify the companies included in the joint venture.*
> - *Each companies size standard*
> - *8(a) status (date awarded by SBA)*
> - *Identify the district SBA office and SBA Point of Contact/Business Development Specialist (name, address, phone number, and email) that the application was submitted to for review and approval.*
> - *If not yet approved, identify the steps you have taken toward achieving approval by the anticipated contract award date (include applicable dates of each activity)."*
> - *Award of the contract will only be made to a SBA approved 8(a) company or 8(a) Joint Venture.*
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> **Joint venture agreement must be received by SBA prior to proposal due date and approved before award of any *resulting contract. If you are contemplating a joint venture on this project, you must advise your assigned SBA Business Opportunity Specialist (BOS) as soon as possible. It is also recommended that the agreement be submitted as soon as practicable to ensure compliance with established regulations.***

NO CORRECTIONS AND/OR CHANGES ARE ALLOWED AFTER TIME OF SUBMISSION OF PROPOSAL OR BIDS.

Answer 19: We have considered the revised language and determined that the existing language will remain unchanged.

Question 20:	**Draft RFP Reference: Attachment A, Statement of Work, Section IIIC, 3** Based on the SOW, in order to accurately reflect the requirements, we recommend changing the language of paragraph 3 as follows (changes in bold): *3. Develop websites in compliance with all government and NASA regulations* ***on a NASA Certified and Accredited System*** *and ensure the stability and security of the network on which the websites, databases, and files reside;*
Answer 20:	While the Government appreciates your suggestion, however the Government reserves the right to set the criteria for evaluation of this proposal, thus the suggested information will not be included in the final RFP.
Question 21:	The solicitation letter mentioned that a TS/SCI facilities clearance is required for this project. Would it be acceptable if our subcontractor had this facilities clearance while we obtained this facilities clearance after award?
Answer 21:	No. The Prime Contractor must contain a TS/SCI facility clearance by the start of phase in.