

PIKES Firm Fixed Price Worksheet

Task Order No.

Printed On:

Meeting Location:

Meeting Start Date

Meeting End Date

A. Participant Expenses (# of Travelers): _____

Lodging Total:

M&IE Total:

Airfare Total:

Ground Total:

- Travel Type: NASA Orders/Vouchers
 Contract Travel Paid via Work Order
 None

B. Material and Equipment

Mtg. Supplies/Materials:

Laptop/Printer Charges:

Internet Charges:

Telephone Lines:

Copier Charges:

Equipment Delivery:

Poster Boards:

TOTAL:

C. Conference Expenses

F&B:

A/V Equipment:

Conference Facility:

TOTAL:

D. Contractor Travel Total:

E. Miscellaneous Expenses

Consultants/Minute Taker/Honorarium

Copies/Phone/Temp/Shipping:

Graphics/Badges/Card stock/Signs/etc:

Other:

Courier/Delivery/On-line Registrant:

*On-line fees included above are:

TOTAL:

Total Other Direct Costs:

Total Direct Costs:

Total Burden:

Total Firm Fixed Price: