

**CONTRACT PHASE-IN**  
**Attachment L-G**

Successful Offeror Phase-In:

- (1) The services provided by this contract are vital to the Government's overall performance. Therefore, continuity of these services must be maintained at a consistently high level without disruption. To this end, the successful Offeror shall conduct an orderly Phase-In of contract activities prior to assumption of responsibility for the effort described in the PWS. Phase-In will not exceed 60 calendar days beginning with the Phase-In Purchase Order's effective date. These Phase-In activities are to be performed under a separate Purchase Order (Not-to-Exceed \$150K) and all costs associated with Phase-In are unallowable to this contract. Offerors are required to provide Phase-In cost/price as part of Volume II, Attachment L-A, Tab H, *Phase-In Form*.
- (2) Prior to performance of services under this contract, the successful Offeror shall accomplish all tasks required to begin work, including managing transition activities, hiring personnel, obtaining personnel badges and clearances, and training personnel. Likewise, compliance with any and all other requirements within the body of this solicitation shall be accomplished.

During Phase-In the successful Offeror shall:

- (1) Participate in meetings with the predecessor contractor to identify and discuss problems or areas requiring attention during the Phase-In period.
- (2) Perform all activities described in the Offeror's *Phase-In Plan* submitted with its proposal, and all activities necessary to ensure effective transfer of all effort from the predecessor contractor and readiness to assume full contract performance.
- (3) Provide the following DRDs:
  - (a) *NEACC Operational Model DRD MA-006*
  - (b) *Organizational Conflict of Interest Mitigation Plan DRD MA-005*
  - (c) *Information Security Management Plan DRD CF-001*
- (4) The Phase-In period does not require for performance of the effort described in Attachment J-1, *PWS*. It is understood that during Phase-In, the predecessor contractors will be performing the work described in the PWS. One office space or conference room will be provided by the Government for management of Phase-In activities.

Invoicing for Phase-In activities shall occur only at the completion of the period of performance of the Phase-In Purchase Order. The Government's obligations under this contract will not commence until after the successful completion of the separate Phase-In purchase order.