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Working with Component Files in a PDF Portfolio (Reference Adobe Online Help)

Open and save component files

You can open and save a component file in its native application, as long as the application is installed on your computer. Any changes that you make to component files do not affect the original files outside your PDF Portfolio.

In Preview mode, right-click/Control-click the file, and choose Open File In Native Application (for non-PDFs) or Open File (for PDFs).

Once the file has been opened it may be saved to any location on your computer.

Note: The component file opens in a separate window. If you're viewing the PDF Portfolio in a browser, the file opens in the standalone Acrobat product, outside the browser.

Print PDFs in a PDF Portfolio

A PDF Portfolio contains multiple documents wrapped in one PDF. You can print the component PDFs in a PDF Portfolio individually or together. Documents print in alphabetical order, regardless of the order of files.

1. Open the PDF Portfolio. To print only certain PDFs, select those PDFs.
2. Choose File > Print, and then choose one of the following:

All PDF Files Prints all the PDFs in the PDF Portfolio.

Selected PDF Files Prints the selected PDFs. This option is available only when multiple files are selected in the list of component documents.

3. Choose applicable printing options, and click OK.

Note: You must use the native application to print any component file that is not a PDF. To open a component file in its native application, right-click the file and choose Open File In Native Application. (The native application must be installed for you to open the file.)