NASA-DFRC DATA REQUIREMENTS LIST (DRL)

a. Title of Contract, Project, PWS, etc.	b. Contract/RFP No.	c. DRL Date/Mod Date
NASA-DFRC Center Administrative and Technical Staff Support Services	NND15520845R	01/23/2015

1. Line item	2. DRD Title	3. Data type:	4. Frequency	5. As-of-	6. 1st subm. date	7. Copies
1	**Management Operating Plan**	☐ (1) Written ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	RT	TBD	See Remarks	1-CD 5-HC
	8. Distribution *(Continue on a blank sheet if needed)* 1. Contracting Officer 2. Contracting Officer's Representative		9. Remarks With submission of proposal.			
1. Line item	2. DRD Title	3. Data type:	4. Frequency	5. As-of-	6. 1st subm. date	7. Copies
2	**Safety, Occupational Health and Environmental Plan**	☒ (1) Written ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request	AN	TBD	See Remarks	3-EM
	8. Distribution *(Continue on a blank sheet if needed)* 1. Safety and Mission Assurance Directorate 2. Contracting Officer 3. Contracting Officer's Representative		9. Remarks Submission due after contract award and prior to contract performance.			
1. Line item	2. DRD Title	3. Data type:	4. Frequency	5. As-of-	6. 1st subm. date	7. Copies
3	**Monthly Accident Report**	☐ (1) Written ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	MO	TBD	See Remarks	3-EM
	8. Distribution *(Continue on a blank sheet if needed)* 1. Safety and Mission Assurance Directorate 2. Contracting Officer 3. Contracting Officer's Representative		9. Remarks Due the 10th of every month.			
1. Line item	2. DRD Title	3. Data type:	4. Frequency	5. As-of-	6. 1st subm. date	7. Copies
4	**Employee Listing**	☐ (1) Written ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	RT	TBD	See Remarks	2-EM
	8. Distribution *(Continue on a blank sheet if needed)* 1. Contracting Officer 2. Contracting Officer's Representative		9. Remarks Within 10 days of contract award. Revisions as required.			

NASA-AFRC DATA REQUIREMENTS LIST (DRL)

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1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
5	**Phase-In Plan**	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	OT	TBD	See Remarks	1-CD 5-HC
	8. Distribution *(Continue on a blank sheet if needed)* 1. Contracting Officer 2. Contracting Officer's Representative		9. Remarks With submission of proposal			
1. Line item 6	2. DRD Title **Organizational Conflict of Interest**	3. Data type: ☒ (1) Written ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request	4. Frequency RT	5. As-of- TBD	6. 1st subm. date See Remarks	7. Copies 2-HC
	8. Distribution *(Continue on a blank sheet if needed)* 1. Contracting Officer 2. Contracting Officer's Representative		9. Remarks Submission due after contract award and prior to contract performance.			
1. Line item 7	2. DRD Title **Information Technology (IT) Security Plan**	3. Data type: ☒ (1) Written ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request	4. Frequency OT	5. As-of- TBD	6. 1st subm. date See Remarks	7. Copies 2-EM
	8. Distribution *(Continue on a blank sheet if needed)* 1. Contracting Officer 2. Contracting Officer's Representative		9. Remarks 30 days after contract award			
1. Line item 8	2. DRD Title **Monthly Task Order Progress** Reports	3. Data type: ☐ (1) Written ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	4. Frequency MO	5. As-of- TBD	6. 1st subm. date See Remarks	7. Copies 2-HC
	8. Distribution *(Continue on a blank sheet if needed)* 1. Contracting Officer 2. Contracting Officer's Representative		9. Remarks 30 days after award of task order			