DATA REQUIREMENTS DESCRIPTION

1a. DRD Title: Information Technology (IT) Security Management Plan **1b. Data Type: 1**	**2. Date of Current Version** January 23, 2015	**3. DRL Line Item No.** 7	**RFP/Contract No.** NND15520845R
4. Use (Define need for, intended use of, and/or anticipated results of data) Documents the processes and procedures that will be followed to ensure appropriate security of IT resources that are developed, processed, or used under this contract.			**5. DRD Category** ___Technical _X_Administrative ___SR&QA
6. References (PWS, Clause, etc.) NFS 1852.204-76		**7. Interrelationships** (e.g., with other DRDs)	

8. PREPARATION INFORMATION:

FIRST SUBMISSION DATE: 30 days after contract award

SUBMISSION FREQUENCY: One Time Submission

FORMAT: Use the attached IT Security Management Plan template

APPROVAL: The Center Information Security Officer must approve this document. Upon approval, the IT Security Management Plan becomes a contractual requirement. The CO will retain the plan in the contract file.

DISTRIBUTION: Contracting Officer
Contracting Officer Representative

INSTRUCTIONS:

In accordance with NFS 1852.204-76 Security Requirements for Unclassified Information Technology Resources, the Contractor shall develop and deliver an IT Security Management Plan.

CONTENT: Information Technology (IT) Security Management Plan shall discuss the following:

This plan shall describe the processes and procedures that will be followed to ensure appropriate security of IT resources that are developed, processed, or used under this contract. The IT Security Management Plan shall address how the contractor will manage personnel and processes associated with IT Security on the instant contract. The plan shall also address how and when personnel requiring physical or logical access to NASA IT resources will complete NASA's annual IT Security Awareness training. Refer to the IT Training policy located in the IT Security Web site at https://itsecurity.nasa.gov/policies/index.html.