NND15520845R
Amended RFP (02/13/15) Questions and Answers
03/12/15

Question 1: In attachment A on pages 20, 28, and 46 it states that the Personnel may be required to have a Secret Security Clearance; however on page 25 it states the Contractor will have the secret clearance. Is this correct, that the proposed offeror will have a security clearance? If so, when must the clearance be approved, at proposal submission or contract award?

Answer 1: Yes, the proposed offeror (prime contractor) will be required to have a security clearance. The Offeror will be required to have a security clearance at time of award.

Question 2: E.8 Communications Regarding the Solicitation provides contact information for questions. Is this also the address to which proposals should be sent?

Answer 2: Refer to Addendum to 52.212-1, Instructions To Offerors - Commercial Items, clause E.6(c) per the attached amended solicitation.

Question 3: E.6 requires that the Management Operating Plan and Phase-In Plan be submitted with the proposal. Are these two required plans considered Appendices to the Technical Volume and therefore excluded from the page count?

Answer 3: Yes they are appendices and are excluded from the technical proposal page count. However, each appendix has its own separate page count limitation.

Question 4: E.6(b) specifies 12 point type for the proposal. For tables and graphics, would smaller type be acceptable as long as it is legible?

Answer 4: Refer to Addendum to 52.212-1, Instructions To Offerors - Commercial Items, clause E.6(c) per the attached amended solicitation.

Question 5: Section B.1 Supplies and/or Services To Be Provided states that ”The Contractor shall perform Center Administrative and Technical Support Services functions to support the NASA AFRC activities in accordance with the attached Performance Work Statement dated January 7, 2015.” Both PWS versions are dated February 4, 2015. Please clarify. Should the statement above refer to February 4, 2015 rather than January 7, 2015?

Answer 5: Clarified in attached amended solicitation Section B.1.

Question 6: Reference C.5 1852.235-71 Key Personnel and Facilities. (MARCH 1989), (c), page 9. This paragraph indicates that the AMO Lead, Chief Historian, Visual Information, and * Others as proposed are key personnel. Is this the correct listing of key positions and is the program manager not key?

Answer 6: Paragraph C.5 1852.235-71 Key Personnel and Facilities has been modified per the attached amended solicitation. The AMO Lead and Chief Historian positions, or equivalent positions, are Government directed Key Personnel. Each Offeror may propose other Key Personnel positions as deemed appropriate by the offeror.

Question 7: Are AMO Lead, Chief Historian, and Visual Information required labor categories?

Answer 7: The AMO Lead and Chief Historian, or equivalent positions, are required Key Personnel positions and should be proposed.

Question 8: Reference Attachment H Data Requirements List, Line Item 1, DRD 1 Management Operating Plan; and Line Item 5, DRD 5, Phase-In Plan. This reference indicates that these 2 DRDs are required to be submitted with the proposal. However, Section E.6 does not require these DRDs as part of the Volume I response. Are these DRDs required with the proposal and do they count against the 75 page limitation?

Answer 8: See Addendum to 52.212-1, Instructions To Offerors - Commercial Items, clause E.6(a).

Question 9: Reference Attch I DRD 01 Management Operating Plan, paragraph 8b(8). This paragraph refers to "primary functional work areas." Can NASA clarify the meaning of "primary"?

Answer 9: Primary is defined as most important functional work area.

Question 10: Reference Section C.5 Key Personnel and Facilities. This section lists Visual Information, is this intended to be a position or a facility?

Answer 10: This was intended to be a position, but has been deleted in the attached amended solicitation.

Question 11: Instructions on page 22 shows a table with 4 columns to be completed by the offeror with Fully Burdened Monthly rates. Are we supposed to assign a SCA Labor Category and an Exempt Labor Category to all of the Offeror's Categories? Or if the Offeror's Category is designated to be an SCA Labor Category, only fill the SCA Labor Category column, etc.?

Answer 11: Complete the column(s) for each labor category whether SCLC or Exempt as applicable. Use one row for each different type of labor category being proposed for the phase-in period, base period, and each option period. If there is more than one (1) person being proposed for the same labor category, indicate the quantity of personnel being proposed.

Question 12: Re: RFP Section E.11, page 42 of 42... E.11 1852.223-73 Safety and Health Plan (NOV 2004) - ALTERNATE I (NOV 2004) are the words "apparent low bidder" in E.11 a typo?

Answer 12: Subject clause is deleted in its entirety.

Question 13: Please provide a further delineation of Attachment 1, *Historical Staffing Information as of February 6, 2015*, to include Labor Categories and approximate WYE for each.

Answer 13: No other information will be provided.

Question 14: AFRC requests five (5) past performance references of similar size, content and complexity. In order to satisfy both the relevancy and currency requirement, please consider allowing past or current contract references within the last four (4) or five (5) years vs. three (3) years.

Answer 14: Extended period was considered, but three years is considered current, per NASA FAR Supplement (NFS) regulation 1815.304-70(d)(2)(i), the normal past performance information is limited to three years."

Question 15: As part of Clause C.7, FAR Clause 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (MAY 2014), is included. This clause is normally included for single year contracts. Since this is a multiple year contract with options, should FAR Clause 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts)(MAY 2014) be used instead of 52.222-44?

Answer 15: Refer to 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders, Clause C.7.

Question 16: Will the Government please allow a slightly smaller font (e.g., 10pt Arial) to be used in tables, figures, and charts?

Answer 16: See answer to question 4 above.

Question 17: Is it acceptable to submit the Management Operating Plan as the Management/Staffing Approach response required per the Technical Proposal instructions?

Answer: 17: The Offeror is responsible for submitting their proposal. The Government will evaluate each proposal submitted in accordance with the solicitation.

Question 18: Does submission of the Management Operating Plan satisfy the minimum requirements of the solicitation for the Management/Staffing Approach (item (b) on p. 20 of the RFP)?

Answer: 18: See response to question 17.

Question 19: With respect to the descriptions (provided on p. 26 of the RFP) of a "Very High Level of Confidence," will the Government determine/assess whether significant strengths exist only in terms of relevancy and quality of performance, or are some other factors considered?

Answer 19: Refer to Addendum TO 52.212-2, Evaluation -- Commercial Items, Clause E.7

Question 20: Regarding the Center's recent name change, are the items identified in the PWS which still include "Dryden" (e.g., DOP, DCP, DTRA) in their name going to continue to be referenced as such, or will they eventually be changed?

Answer 20: As Center operations change or necessitate revisions to these documents and activities, the DFRC-AFRC name change will be incorporated.

Question 21: What information is allowed to be included in the Appendix that is referenced as being excluded from the page count?

Answer 21: Refer to Addendum to 52.212-1, Instructions To Offerors - Commercial Items, Clause E.6(a) and (b).

Question 22: Will the Government exclude separator tabs (which do not include proposal content) used within a given volume from the page count, or will they be counted against the page count?

Answer 22: Separator tabs will be excluded from the page count.

Question 23: What type of response to the "Ostensible Subcontractor Rule" section of the proposal instructions is required for offerors not using subcontractors?

Answer 23: Not Applicable is a sufficient response.

Question 24: Does the Government consider this contract to be Task Order based?

Answer 24: Yes

Question 25: Can the electronic submission files for Volume I (Technical Acceptable) and Volume II (Past Performance Information) be submitted as PDFs?

Answer 25: Refer to Addendum to 52.212-1, Instructions To Offerors - Commercial Items, Clause E.6(i).

Question 26: Three direct service positions to NASA's Key Positions were not identified in the draft RFP nor were they in the incumbent contract.

Answer 26: The position qualifications listed in NASA FAR Supplement Clause 1852.235-71 Key Personnel and Facilities were listed in the draft solicitation in Attachment A, Performance Work Statement and were added to the clause in response to a question during the draft solicitation phase.

Question 27: The RFP's extreme level of specificity for Key Personnel makes this an unusually unfair competition for any competitor that is not associated with an incumbent contractor.

Answer 27: We reviewed the qualifications and did not find them to be restrictive nor limit competition.

Question 28: The blackout period concept has influenced the incumbent employees' decision to entertain any communication with any competitor.

Answer 28: The blackout period notification only applies to Federal Government Employees. Incumbent contractor employees are not prohibit from talking with any potential offerors.

Question 29: Add a first right of refusal clause to the RFP and contract.

Answer 29: Refer to 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders, Clause C.7(c)(7).