National Aeronautics and Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771

Reply to Attn of:
210.H

TO: All Prospective Offerors

SUBJECT: Request for Proposal (RFP), Solicitation No. NN14496602R, for NASA Postdoctoral Program (NPP)

You are invited to submit a proposal in response to the National Aeronautics and Space Administration (NASA) Headquarters' NASA Postdoctoral Program (NPP) solicitation. The principal purpose of this requirement is to provide administrative support and coordinate research opportunities between NASA's Mission Directorates and Centers to provide highly qualified postdoctoral researchers the opportunity to conduct research at a NASA Center, Headquarters (HQ) or other NASA facilities. The Statement of Work, Attachment A, describes the scope of the requirement.

This acquisition will be conducted as a full and open competition. The North American Industry Classification System (NAICS) code for this acquisition is 541612 and the small business size standard is $14M. The NASA point of contact for Small Business concerns related to this procurement is Donna Broderick on (301) 286-4679.

This competitive procurement will result in a Cost-Plus-Fixed Fee (CPFF Indefinite-Delivery Indefinite-Quantity (IDIQ) task order contract. The contract will have an effective ordering period of 5 years from the contract effective date (anticipated award October 2015). Phase-In will be conducted, under a separate contract or purchase order, during the 90-day period prior to the effective date of the contract.

The contract will be performed at a NASA Center, Headquarters (HQ) or other NASA facilities and the Contractor's facilities. The Government will make available existing Installation-Accountable Government Property (IAGP) for onsite contract performance.

NASA HQ appreciates the comments received in response to the release of the Draft RFP. These comments resulted in improvements to the quality and content of the overall RFP. Offerors should review the RFP in its entirety, as its content has changes from the Draft RFP version. The following attached matrix identifies some areas where enhancements have been made from the Draft RFP to this final RFP that may not have been addressed in the Draft RFP questions and responses:

See Attached Matrix

This list is not intended to cover all changes nor describe all RFP requirements. Offerors should carefully review the RFP in its entirety.

All documents related to this procurement, including this letter, the solicitation, attachments, exhibits, and any amendments will be attainable electronically from the World Wide Web through the NASA Acquisition Internet Service (NAIS) HQ Business Opportunities website at: https://prod.nais.nasa.gov/cgibin/eps/bizops.cgi?gr=D&pin=04].

Additional information can also be found on the NPP online Reference Library at: https://foiaelibrary.gsfc.nasa.gov/.

Potential Offerors are requested to periodically monitor the websites for updates.

NASA FAR Supplement (NFS) clause 1852.215-84, OMBUDSMAN, is applicable. The Center Ombudsman for this acquisition can be found at http://prod.nais.nasa.gov/pub/pub_library/Omb.html.

Offerors are encouraged to refer to Federal Acquisition Regulation (FAR) provision 52.215-1, INSTRUCTIONS TO OFFERORS–COMPETITIVE ACQUISITION, in particular paragraph (f)(4) which discusses the Government's right to award a contract without discussions.

This RFP does not commit NASA HQ to pay any proposal preparation costs, nor does it obligate NASA HQ to procure or contract for these services. This request shall not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this solicitation.

Proposals submitted in response to this solicitation shall be due no later than February 27, 2015 at 2:00 p.m. EST. Be advised, in accordance with Provision L.12, Offerors need to ensure their references submit their Past Performance Questionnaires directly to the Contracting Officer. It is the Offerors responsibility to ensure that completed questionnaires are submitted no later than the closing date of this solicitation as designated in block 9 of the SF 33.

Below is a list of the Source Selection Authority (SSA) and planned voting members along with their associated NASA HQ organizations, for the Source Evaluation Board (SEB). The names provided are for informational purposes only and other than the Contracting Officer, Sandra Grello, these individuals shall not be contacted regarding this procurement. The Government may change personnel associated with this acquisition at its discretion.

SSA
Marc Allen, Astrophysics Division, Science Mission Directorate (SMD)

Voting Members
Rita Sambruna, Astrophysics Division, SMD
Dolores Holland, Strategic Integration and Management Division, SMD
Mary Voytek, Planetary Science Division, SMD
Ming-Ying Wei, Earth Science Division, SMD

Sandra Grello, Headquarters Procurement Office, Code 210.H

Offerors are reminded that a "Blackout Notice" for this procurement was distributed to all applicable NASA HQ personnel concurrently with the release of the Final RFP to Industry. Therefore, all communications pertaining to this procurement shall be directed only to the Contracting Officer listed below.

All questions regarding this RFP should be submitted in writing, electronically to Sandra Grello, Contracting Officer, at Sandra.R.Grello@nasa.gov on or before February 13, 2015. Offerors are encouraged to submit questions as soon as possible for consideration.

Thank you for your support. We look forward to receiving your proposals.

Sandra R. Grello
Contracting Officer

Enclosures:

Matrix of Changes