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January 20, 2015

TO: All Prospective Offerors

SUBJECT: Request for Proposal (RFP), Solicitation No. NNG1475030R, Environmental Compliance Services for Goddard Space Flight Center, Greenbelt, MD

The work to be performed under this procurement is Environmental Compliance Services for assigned environmental regulatory requirements and environmental stewardship of Goddard Space Flight Center (GSFC) in Greenbelt, MD.

This acquisition will be conducted as a 100% 8(a) set-aside competition. The North American Industry Classification System (NAICS) code for this acquisition is 541620 and the small business size standard is \$14M. The GSFC point of contact for Small Business concerns related to this procurement is Gilberto Del Valle on (301) 286-8136.

This competitive procurement will result in a Hybrid Cost-Plus-Fixed-Fee (CPFF) Core requirement and an Indefinite Delivery Indefinite Quantity (IDIQ) requirement with the ability to issue CPFF or Firm-Fixed Price (FFP) task orders. The period of performance and effective ordering period are based upon anticipated contract effective date of February 1, 2016, is as follows:

Base: February 1, 2016, through April 30, 2017

Option 1: May 1, 2017, through April 30, 2019

Option 2: May 1, 2019, through January 31, 2021

The Government intends to issue a separate Fixed Price Purchase order for Phase-In with an anticipated period of performance from January 2, 2016 through January 31, 2016.

Please note that the RFP contains changes from the draft request for proposal (DRFP). The changes are a result of comments received from industry and internal reviews performed at NASA's GSFC. All questions and comments received from Industry were thoroughly evaluated and the RFP was updated as appropriate. The questions and answers received from industry have been posted to the solicitation site. Offerors are encouraged to carefully review the final RFP in its entirety.

Responses to questions/comments that were submitted following the site visit that was held on July 29, 2014, are posted as well.

Offerors are responsible for monitoring the websites for any updates.

This RFP does not commit NASA GSFC to pay any proposal preparation costs, nor does it obligate NASA GSFC to procure or contract for these services. This request shall not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this solicitation.

Below is a list of the Source Selection Authority (SSA) and voting members along with their associated NASA GSFC organizational codes, for the Integrated Evaluation Team (IET). The names provided are for informational purposes only and other than the Contracting Specialist, Dorrence A. Levy, these individuals shall not be contacted regarding this procurement. The Government may change personnel associated with this acquisition at its discretion.

SSA

Raymond Rubilotta, Code 200

Voting Members

Lou Kalil, Code 565, IET Chairperson

Dorrence Levy, Code 210.I, Contract Specialist

Harvey Walden, Code 581

Joel Donham, Code 250

Lori Levine, Code 250

Offerors are reminded that a "Blackout Notice" for this procurement was distributed to all applicable NASA GSFC personnel concurrently with the release of the Final RFP to Industry. Therefore, all communications pertaining to this procurement shall be directed only to the Contract Specialist listed below.

Any comments or questions regarding this RFP should be submitted in writing, to Dorrence Levy, Contract Specialist, via email at: dorrence.a.levy@nasa.gov on or before February 5, 2015. NASA will respond to applicable comments and questions in writing by posting an electronic response at the same location as this solicitation.

Proposals submitted in response to this RFP shall be submitted by the due date of March 10, 2015, at 3:00 pm ET. Proposals received after this time will be treated as late in accordance with Federal Acquisition Regulation (FAR) 52.215-1 entitled, "Instructions to Offers-Competitive Acquisitions." Your proposal must be signed by an official authorized to bind the company. It is requested that the proposal offer have an acceptance period of not less than 270 days. However, a different validity period may be proposed by the offeror.

Offerors who intend to submit a proposal in response to this RFP are requested to notify NASA of your company's intention to submit a proposal, within 14 days of the RFP release, so that we may appropriately plan resources for the proposal evaluation phase.

Thank you for your support. We look forward to receiving your proposals.


Michelle R. Padfield
Contracting Officer