

General Questions

1. **Question:** Please provide a projected schedule for this acquisition to include Final RFP release, proposal due date, contract award, start of transition and contract performance start date.
2. **Question:** What is the government's best estimate for the release the final RFP?
3. **Question:** Is the government contemplating a 30 day period to develop and deliver proposals?

Response: The Government anticipates releasing the Request for Proposal around October 10, 2014. Proposals will be due around the end of the calendar year with a contract award goal of the end of July to allow a 60 day phase in. The contract performance start date is anticipated to be October 1, 2015.

4. **Question:** Will the government share the list of Industry Day attendees with interested bidders?

Response: The only list the Government is providing is the Interested Parties List which is available on the website.

5. **Question:** Do both parties involved in 8(a) mentor-protégé and JV agreements need to have DCAA approved rates to bid?
6. **Question:** Does the entity formed by a by an 8(a) in a mentor-protégé arrangement have to have a DCAA approved accounting system and rates to bid?

Response: For information regarding accounting system requirements, refer to FAR 16.301-3. For information regarding Mentor Protégé and/or Joint Venture arrangements, refer to 13 CFR 124.520 and 13 CFR 124.513 respectively.

7. **Question:** Does the entity formed by an 8(a) in a mentor-protégé have to demonstrate solid financials with the bid to include banking arrangements, line of credit and basic business systems separate from its parents?

Response: Refer to RFP Section L.14 C. Section 4.

- 8. Question:** Considering the four major areas of performance on KEMCON (Environmental, environmental health, occupation health, medical), what is the government most concerned about in terms of the future of the program and NASA's mission?

What worries you most about the future for KEMCON?

What are the biggest challenge in each performance area?

Is the government more concerned with the cost of KEMCON or the quality, reliability, dependability and overall performance of KEMCON contractor staff?

Response: Offerors should ensure that their proposal is submitted in accordance with the instructions provided in Section L and addresses all of the requirements of the solicitation.

SECTION B – SUPPLIES/SERVICES AND PRICES/COSTS

Section B.3 Indefinite Delivery/ Indefinite Quantity Items (CLIN 003 & 004)

- 9. Question:** Given the unknowns related to KSC's support of commercial space and the role this contract will have supporting KSC in this mission, it seems limiting IDIQ scope to \$15M may limit the potential this contract offers to support this mission. Also, the same question applies to human space flight.

Response: The Government has considered anticipated requirements during the contemplated period of performance for this acquisition and has determined that the IDIQ limit is appropriate.

Section B.8 Non-Proposed Costs and Attachment L-03 Basic Cost Template

- 10. Question:** Section B.8, Non-Proposed Costs, provides the Government estimates of non-labor costs that will be expended during the term of the contract. Are the bidders to assume these costs are inclusive of G&A or material handling costs in accordance with the offeror's approved accounting practices?

Response: The values in the non-proposed cost table are not inclusive of G&A. Offeror shall propose in accordance with their accounting practices. Reference L.14 C. Section 3.

- 11. Question:** Can NASA clarify what the dollar amount provided in Attachment L-03 Basic Cost Template, under the Hazardous Waste and Labs tab, Item

4.5.1, for \$483K? What direct work is covered under this dollar amount as the numbers in the PWS do not directly match?

12. Question: Can NASA clarify what the dollar amount provided in Attachment L-03 Basic Cost Template, under the Hazardous Waste and Labs tab, Item 4.6.3, for \$49.7K? What direct work is covered under this dollar amount as the numbers in the PWS do not directly match?

Response: The RFP will be revised to ensure consistency of the numbers between the PWS and cost template.

SECTION F – DELIVERIES OR PERFORMANCE

F.2 Period of Performance

13. Question: Will the government share with industry the rationale for the POP described in section F.2? There may be some unforeseen issues related to pricing that arise from the two year base contract approach. Did the government give consideration to a five year base contract with award term options that extend performance by 2-4 years beyond the base?

Response: The Government has determined that a two year base contract with a two year and a one year option is appropriate for this procurement.

SECTION G – CONTRACT ADMINISTRATION DATA

Section G.2 NFS 1852.216-75 Payment of Fixed fee

14. Question: Section G, paragraph G.2 indicates a monthly fixed fee will be paid and paragraph G.3 addresses an annual award fee. Is the fixed fee clause in Section G.2 directly attributable to the IDIQ fixed fee work and separate from the Award Fee under the CPAF base contract?

Response: Yes, Section G.2, NFS 1852.216-75, Payment of Fixed Fee, correlates to Section B.3, Indefinite Delivery/Indefinite Quantity (CLIN 03 and CLIN 04) only. Therefore, it is separate from the award fee under the base contract (CLIN 01 and CLIN 02).

G.3 NFS 1852.216-76 AWARD FEE FOR SERVICE CONTRACTS

15. Question: Section G.3. Para (b) Will the Government provide interim (6month) Assessments or some other form of feedback aimed at reviewing performance in-between annual boundaries?

Response: Attachment J-10, Award Fee Plan for the KEMCON, page 2 states "The Government may formally assess the Contractor's overall performance at the mid-point of each evaluation period. In this case, the COR will communicate this assessment to the Contractor and Award Fee Board members."

16. Question: Section G.3. Para (d) Request the government delete this paragraph.

Response: NFS 1852.216-76 Award Fee for Service Contracts is a NASA Far Supplement clause. The Government will not be requesting a deviation to remove (d) from the clause.

G.4 KSC 1852.216-87 SUBMISSION OF VOUCHERS FOR PAYMENT

17. Question: Section G.4. General: Since this is a small business opportunity, will the government accept bi-weekly billing and permit billing of subcontractor cost and ODC based on forecasts prior to receiving actual subcontractor and ODC invoices?

Response: Payments will be made in accordance with FAR clause 52.216-7 Allowable Cost and Payment and the terms of the RFP.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

H.4 NFS 1852.235-71 Key Personnel and Facilities

18. Question: H.4 (a) Which schedule and/or attachment is the government referring to for the identification of Key personnel?

Response: Per Section L.14 A. 1. b. iii., key personnel are to be proposed by each offeror. The names/positions will be listed in Clause H.4 of the contract Schedule.

SECTION J – LIST OF ATTACHMENTS

Attachment J-01, Performance Work Statement**General Question**

19. Question: What laboratory and sample analysis capability is undertaken on-site (at KSC) and what is undertaken off-site at commercial facilities?

Response: The PWS provides laboratory analysis requirements for the KEMCON. For those analytical requirements that must be provided on-site, the Government deliberately stated such in the PWS. For example, PWS 2.8(a) states "Provide, at a minimum, on-site collection of medical samples, on-site laboratory services which are CLIA (Clinical Laboratory Improvement Amendments) exempt (such as urine dipstick or tablet urinalysis, fecal occult blood, blood glucose home monitoring devices)..." and PWS 3.8 states "The Contractor shall provide comprehensive EH laboratory services. EH laboratory services, with the exception of the HP laboratory, can be provided on-site or off-site." The current contractor's approach to providing these services will not be discussed.

20. Question: How many MRS launches are anticipated over the life of the contract (3.7M).

Response: Additional information will be added to the Work Load Indicator document in the Bidder's Library.

21. Question: Will the contractor be responsible for the calibration of the special use equipment or only be responsible for tracking the calibration status?

Response: Calibration requirements are described in PWS 2.8(c) and 3.8(g).

22. Question: On some NASA programs, the 533 is delivered in Excel format with the formulas present so that NASA staff are able to analyze data and look at how the calculations are performed. Please advise if Excel is an acceptable format for data transfers or does KSC expect an "automated data transfer" process for cost data?

Response: According to DRD 1.4.2-002 and associated attachment the acceptable file formats for the NF533M and NF533Q files must be compatible with the Microsoft Office product suite. According to DRD 1.4.2.-003 and associated attachment the acceptable file format for the NF533 flat file shall be a text file with no extension.

PWS Section 1.5 Information Management

23. Question: Will NASA provide a list of Information Technology (IT) systems that are used today that are not provided by NASA such as a "storm water modeling systems?

Response: The Government has provided a list of Legacy IT systems in Attachment J-16 that are available or required to do the work of the KEMCON. Additional tools that are used to do modeling or other requirements are at the discretion of the contractor.

PWS Section 1.5.7 Documentation, References, and Records Management

24. Question: With respect to records (1.5.7). Is the official record hard copy or electronic?

Response: Refer to Clause H.10 for requirements of Records Management.

PWS Section 1.6.3 Motor Vehicle Utilization

25. Question: Will the government provide a list of vehicles currently in use on the contract?

26. Question: How many and what type of vehicles are currently in use by the incumbent at KSC?

Response: PWS Section 1.6.3(b) states that the Contractor shall "furnish all general purpose vehicles in support of contract requirements. At the discretion of the Contractor, GSA schedules may be utilized to satisfy the requirements for motor vehicles." A list of the current general purpose vehicles used by the incumbent will not be provided. Per Section L.14 A. 2. b. iv., the cost of vehicles should be included in the basis of estimates.

Specialized vehicles (e.g., ATVs, trailers, Vacuum Trucks) that are provided by the Government are listed in Attachment J-05, Installation-accountable Government Furnished Property.

27. Question: Will a condition report be available prior to or before the final RFP for the special use vehicles not available thru the Government-provided Fleet Management System?

Response: The Government furnished property lists (Attachment J-04 and J-05) include the acquisition costs where appropriate. No further property

value information will be provided. Offerors should assume that the special use vehicles are in good working condition.

PWS Section 1.7.7 Environmental Management

28. Question: What system is currently being used to track chemical usage (1.7.7d)?

Response: KSC does not use a Center-wide system for chemical inventory and tracking. The NASA Environmental Management Branch (EMB) requests Toxic Release Inventory (TRI) data from all onsite contractors annually. Per PWS 1.7.7(d), the KEMCON contractor is responsible for maintaining and managing their own chemical inventory and chemical tracking system. NASA uses an Excel spreadsheet to combine all the contractor's data for regulatory reporting purposes.

PWS Section 2.3 NASA KSC Occupational Medicine

29. Question: Which colleges or universities are currently utilized for interns and are there specific agreements in place with those universities or colleges?

Response: See Bidder's Library for current agreements.

PWS Section 2.9 Aerospace Medicine

30. Question: Paragraphs a, b and c address launch support. Is KEMCON expected to support landings of Orion or Commercial Crew? If so, would this support be delivered via IDIQ? If not, please provide specific support requirements.

Response: At this time, the Government does not anticipate providing aerospace medicine services described in PWS 2.9 to Orion or Commercial Crew landings. If the need for KEMCON to support those landings develops, the Government could issue an IDIQ task order.

PWS Section 3.4 Emergency Response

31. Question: What mutual aid agreements (3.4a) (ACAs) are currently in place?

Response: The expected Associate Contractor Agreements (ACAs) for the KEMCON contractor are identified in the RFP Section H.18.

The reference to mutual aid agreements in PWS 3.4(a) refers to KDP-KSC-P-3015, Mutual Aid Assistance for Emergency Support. This document provides guidance on how to provide reciprocal emergency support in the local mutual aid response area. Currently KSC maintains mutual aid agreements with Brevard County Fire Rescue (KCA-4109), City of Titusville (KCA-4385), City of Rockledge (KCA-4146), and the City of Melbourne (KCA-4182). These agreements are managed by the NASA-KSC Protective Services Office and are provided in the Bidder's Library.

PWS Section 4.4.2 Environmental Support for Construction

32. Question: How many, on the average, environmental checklists are submitted annually?

Response: The number of environmental checklists submitted annually is provided in the Work Load Indicator document in the Bidder's Library.

PWS Section 4.10 Launch Monitoring

33. Question: This section describes support and post launch activities for NASA KSC launches. It is not clear from the PWS or the notional launch schedule provided in the bidder's library what the actual requirement entails.

- a. Is similar support required for NASA and other launches from CCAFS?
- b. What, if any, support is provided for NASA launches at other locations (i.e. VAFB) under this PWS section?
- c. Recommend clarify the scope of required support and the associated workload indicators.

34. Question: DRD 4.10-001, Post Launch Ecological Impact Report:

- a. Is this report required for all KSC/CCAFS launches, KSC/CCAFS NASA Payload launches, or is the reporting requirement limited to KSC launches?
- b. There are no workload indicators provided for PWS 4.10.

Response: Launch monitoring support described in PWS 4.10 is only for NASA launches at Launch Complex 39 and is specific to pre-launch modeling and performing in-situ examination of acid deposition post-launch. DRD 4.10-001 provides the requirements for the post-launch monitoring report. Due to the predicted infrequency of launches and tentative nature of the launch schedule, no WLIs are provided.

PWS 4.12, Environmental Task Order Content

35. Question: How many EAs and EISs are anticipated over the life of the contract?

Response: Per PWS 4.12, this work is covered under IDIQ. Therefore, Offerors shall not propose cost on this element of the PWS.

General Questions- Air Force Services

36. Question: Is the incumbent currently handling hazardous waste for PAFB?

Response: The requirements for handling hazardous waste at PAFB are provided in PWS 5.4.

PWS 5.2.2 Medical Consulting Services

37. Question: Are the medical workplace consultation services provided to the AF only at CCAS or are come at PAFB?

Response: Medical workplace consultation services called out in PWS 5.2.2 are provided at the direction of the 45th Space Wing Medical Group Commander or designee. The locations will be clarified in the PWS.

PWS 5.3.1 Emergency Response

38. Question: What specific biological sampling is required? What biological samples does the government need tested on site? What turnaround times are expected?

Response: PWS will be revised to clarify.

Attachment J-04, Contractor-Accountable Government-Furnished Property

39. Question: Reference attachments J-04 and J-05. Does the contractor have the same custodial and maintenance responsibility for equipment on both attachments? If not, what is the contractor's responsibility for equipment listed on J-06?

Response: Attachment J-04 identifies Contractor-accountable Government Property (CAGP) and Attachment J-05 identifies Installation-accountable Government Property (IAGP). The contractor shall have full responsibility

for the maintenance (including calibration) of both CAGP and IAGP. The contractor's responsibilities for CAGP are defined in the Property Clause 52.245-1. The contractor's CAGP activities are overseen by the KSC Industrial Property Office (IPO), which will provide guidance regarding CAGP when issues arise. The contractor's responsibilities for IAGP are defined in the Installation-Accountable Government Property Clause NFS 1852.245-71(a)&(b). The contractor's IAGP activities are overseen by the KSC Supply and Equipment Management Officer (SEMO), who will provide guidance regarding IAGP when issues arise. PWS 1.6.2 Property Control, provides the requirements for Government-furnished property.

Attachment J-06 lists Government-provided Services to the KEMCON. As it relates to services that include use of property, the contractor's responsibility is to assure proper, safe use, guarding against waste, fraud or abuse, and protection, and timely reporting of damage, loss or destruction to the owner. Such property remains accountable to the owner, who also will be responsible for maintenance and repair.

40. Question: The Installation accountable government furnished property and the contract accountable government furnished property detailed in Attachments J-04 and J-05 per Section G.16 require the contractor to replace if it is lost, damaged beyond repair, or destroyed or becomes no longer usable. There are a lot of instances where such could occur vis a vi an "Act of God" or accidents outside of control of the contractor that could render it useless, destroyed etc... It appears what this is saying is if by acts within control of the contract the equipment is destroyed, unusable etc.... that the contractor must replace but otherwise the Government will replace when it becomes obsolete. Please clarify.

Response: The intent is that all Government Property (CAGP or IAGP) designated as contractor-replaceable shall be replaced by the contractor at the contractor's expense regardless of the reason for the loss, destruction, damage beyond repair, or obsolescence. The GP provided as contractor-replaceable is being provided as an initial provisioning only and will not be replaced by the Government when it is no longer usable. The ground rules for the provisioning of GP is that it is needed by the contractor to accomplish contract work, and should any of it no longer be required, it will be promptly returned to the Government. Based upon this assumption, loss, destruction, damage beyond repair, or obsolescence where replacement is appropriate, would only occur to GP that must be replaced to assure uninterrupted contract performance. When this occurs, replacement shall be via a means of the contractor's choosing (purchase, rent, or other) at contractor's expense.

Attachment J-05, Installation-Accountable Government-Furnished Property

41. Question: The list includes items under 'Contractor Replaceable' headers, will the government provide detail on each line item in order to permit replacement pricing? Or, does the government offer another pricing methodology for replaceable items?

Response: The Government furnished property lists (Attachment J-04 and J-05) include the acquisition costs as appropriate. No further property value information will be provided.

Attachment J-06, Government-Furnished Services

42. Question: Are any of the Legacy IT systems supported by highly specialized hardware, software, and associated licenses (and thus provided by the government)?

Response: Attachment J-06, Government-furnished Services for KEMCON, describes the IT services provided to the KEMCON contractor which includes the IT Kennedy Data Center (KDC) Services. With the exception of a few stand-alone field systems, the Legacy IT systems are housed on Government-provided physical or virtual servers managed by the IT KDC contractor as part of the Infrastructure as a Service listed in Attachment J-06. In addition to the Infrastructure as a Service, the Government provides the Platform as a Service to provide the appropriate platform for the Legacy IT Systems. All workstations provided as Government Furnished Equipment that are not part of the ACES contract are listed on Attachment J-05 Installation-accountable Government Furnished Property.

In addition to the information provided in Attachment J-16, Government-provided Legacy IT Systems, the Government has provided details for the Earth Systems Modeling and Data Management System in the Bidder's library.

None of the Legacy systems are supported by highly specialized hardware. All of the Legacy systems are run by Government-provided software.

Attachment J-09, IDIQ Labor Rates

43. Question: Attachment J-09 IDIQ Labor Rates: Question: Will the Government provide this Table in Excel format as an attachment/Exhibit to the Final RFP.

Response: The Excel table shown as a placeholder in Attachment J-09, IDIQ Labor Rates, is located in Attachment L-03 Basic Cost Template, tab name 'IDIQ Burdened Labor'.

44. Question: Attachment J-09 indicates labor rates through G&A will be requested for IDIQ work through the full period of the contract. Section B.3 states that KEMCON is a cost-plus-award fee (CPAF) contract with an IDIQ task ordering provision and that task orders will be cost-plus fixed fee (CPFF) type. Is the intention of the government that proposed rates for the IDIQ portion of this contract (CLINS 003 and 004) be independent of the baseline contract (CLINS 001 and 002) for purposes of rates proposed, and will be managed separately in execution of the overall Cost Contract?

Response: Proposed labor classifications and corresponding labor rates in baseline contract shall be identical to those proposed in IDIQ. For more information, review Section B.3 Indefinite Delivery Indefinite Quantity (IDIQ) Items.

Attachment J-10, Award fee Evaluation Plan

45. Question: This plan does not address the USAF evaluation of contractor performance. How will USAF evaluation be factored into the overall KEMCON award fee rating?

Response: Per Attachment J-10, Award Fee Evaluation Plan, "The Contractor's performance will be assessed by Government technical representatives throughout the evaluation period." The USAF is part of the technical evaluation team and the Award Fee Evaluation Plan will be revised to make that more clear. However, the final award fee score is determined by the Award Fee Determining Official per Attachment J-10.

46. Question: Attachment J-10 Award Fee Evaluation Plan, Part C, 2. Cost Evaluation Factor: Is it the Government's intention for Offeror's to submit a time-phased Baseline Cost Performance Report, to evaluate "the Contractor's overall cost performance... {and evaluate the} measurement of the contractor's performance against the negotiated estimated cost of the contract for the evaluation period". If so, is there a preferred work/cost/funding breakdown format? If not, how does the Government intend to evaluate the Contractor's time-phased (weekly/monthly/quarterly) performance on cost?

Response: The Government measures the contractor's performance against the negotiated estimated cost (NEC) for the evaluation period. The

phased NEC is provided per DRD 1.4.2-008, Phased Negotiated Estimated Cost (NEC) Baseline.

Additionally, the contractor provides a monthly phased Operating Plan per DRD 1.4.2-004, Annual Phased Contract Operating Plan. Per PWS 1.4.1, the KEMCON contractor shall "Conduct monthly performance-to-plan reviews to provide the Government with insight into the overall progress of the contractor, subcontractor(s), and vendors."

DRD 1.4.2-008 and 1.4.2-004 provide guidance on the report structure.

Attachment J-12, Register of Wage Determination and Fringe Benefits

47. Question: The CBA between IHA and the IAM expires March 31, 2015, so a new CBA must be negotiated prior to the start date for KEMCON. Will the contractor be provided the opportunity to propose revised labor rates and award fee basis as a result of any CBA negotiated changes?

Response: Offerors should submit proposals in accordance with the FAR provision 52.222-41.

Attachment J-14, Cost and Funding Schedules

48. Question: Attachment J-14 Cost and Funding Schedule, Table B.2-1 Contract Value: Question: Will the Government clarify the intended contract type arrangement for CLIN 002 in the Final RFP?

49. Question: Attachment J-14 Cost and Funding Schedule, Table B.4-1 Summary of NASA IDIQ CPFF Task Orders (CLIN 003): Question: Will the Government clarify the data required by Offeror's to complete the "Funded Amount" column?

50. Question: Attachment J-14 Cost and Funding Schedule, Table B.4-1 Summary of NASA IDIQ CPFF Task Orders (CLIN 003): Question: Will the Government provide this Table in Excel format as an attachment/Exhibit to the Final RFP?

Response: The offeror is not required to complete Attachment J-14.

Attachment J-16, Government-Furnished Legacy IT Systems

51. Question: Attachment J-16 does not contain REEDM, what are the specific requirements to operate and maintain this computer model?

Response: The REEDM software will be added to the Attachment J-16 list of Government-Furnished Legacy IT Systems.

52. Question: We understand that the incumbent is using a proprietary legacy system for medical records developed under the MESC contract. Does the government own the rights to this system? Will it be made available to the successful to the successful bidder (including documentation, training to operate the system, source code and other insight necessary to update and maintain the system). Is the successful contractor responsible for maintaining all of the J-16 legacy systems? Does the government wish to continue maintenance of these systems or is it the government's plan to retire them prior to the award of KEMCON?

Response: The Legacy IT system being used for Medical Records on the MESC is the Health Unit Medical System (HUMS) described in Attachment J-16 Government-furnished Legacy IT Systems. This is not an incumbent proprietary system. Per PWS Section 2.1(c), "The Contractor may use the existing Legacy System; the Health Unit Management System (HUMS) described in Section J, Attachment J-16, Government-Furnished Legacy IT Systems."

The requirements for the Legacy IT systems are provided in PWS Section 1.5.5, Legacy IT Systems.

SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

Section Proposal Submission

53. Question: Section L.10. Para (f) (f) Oral proposals and presentations will not be accepted. Does this mean there will be no oral component to the final proposal?

Response: That is correct; however, the Government reserves the right to hold discussions in accordance with FAR 15.306.

Section General Proposal Submission

54. Question: Would it be acceptable to have the files contained on the CD ROM listed on the inside jacket of the CD Case instead of the label? This would allow for enough room to list all the files especially in the Cost Volume.

Response: The CD-ROM shall be labeled in accordance with Section L. 17 (n).

55. Question: L.11(m) it states that Attachments L-03, L-04, and L-05 shall be submitted in electronic format only. Two copies of the cost template shall be submitted in PDF and one copy in Excel 2010 format. Question: Should Attachments L-03, L-04, and L-05 be on their own CD-R disk or is it acceptable to submit them on the same disk as Volume III Cost with the MS Word narrative and PDF file.

Response: Yes, it is acceptable to submit them on the same disk as Volume III Cost with the MS Word narrative and PDF file.

56. Question: L.11(p)(1) requirement states offeror shall generate "bookmarks".....for at least each section and subsection of the document. To what heading level does the government require bookmarks? For example heading level 1.1.1.1 or just 1.1? Please clarify. Are bookmarks only required in the PDF document?

Response: The Government would like the ability to "jump" from the Table of Contents directly to the section. Provide bookmarks in both Word and PDF documents to a level consistent with your Table of Contents.

57. Question: L.11(p)(4) Proposal Table of Contents File. Is this file required to be in Word or PDF?

Response: Section L.14(o)(4) states that the offeror shall provide the capability to "jump" from this file using hypertext links to all other PDF files on the CD-ROM. Format is not specified.

Section Specific Proposal Preparation Instructions

58. Question: The pull down list names L-14 as Summary of Exceptions; Our question is related to L.14. A. Subfactor B.b.iii. We believe submission in Word with export to Excel should read submit in Excel then export to Word. If you build in Word and export to Excel, there are no formulas and/or links for traceability to 3rd level PWS. Can you clarify?

Response: The documents submitted need to be in Excel format. This will be clarified in the RFP.

59. Question: A.(iv) In the Mission Suitability volume - it states to provide resumes, Attachment L-01, Key Personnel Resume Form followed by a note to include resumes for key personnel in Volume IV, Plans and Other Data. If resumes are to be included in Volume I are they outside of page count or within page count?

Response: Per Section L.14 A. 1. b. iv, Key Personnel Resume forms are to be included in Volume IV, Plans and Other Data. Section L.12 includes a table which outlines the page count for each Volume. Volume IV, Plans and Other Data has no page limit.

60. Question: Section L14.A f. Environmental Services: Will the government provide the bidders with a list of hazardous waste transporters and off-site treatment, storage, and disposal facilities (TSDF) that are currently being used for each type of waste managed at KSC and CCAFS.

Response: No, the offeror should select their own subcontractors based on their approach.

61. Question: Section L14.A."The Government does not encourage or discourage offerors from proposing performance capabilities that exceed the requirements of the PWS." Please clarify how NASA staff will evaluate enhancements. We suggest that NASA clarify where and how they intend to evaluate proposed enhancements.

Response: Section M of the RFP states "The Government will evaluate the benefit of any proposed performance capability that exceeds the requirements specified in the PWS. The Government will evaluate these proposed capabilities under the appropriate Mission Suitability subfactor, only to the extent that the offeror commits to provide the capability as a contract requirement and the capability is included in the offeror's proposed costs. The Government will evaluate any identified action proposed that the Government will be required to take based on the offeror's approach and the impact to the Government."

62. Question: Section L; Clause L.14, A. 1. c. iv :: Cost for IT equipment to be considered as part of total cost to the Government and used in proposal evaluation. These costs not consistent with Section M.

Response: While this equipment is considered a Government-furnished service, the total cost of the offeror's approach for information technology (IT) equipment and services will be evaluated as part of the total cost to the Government and will be used in proposal evaluation (per Section L.17

C. Specific Instructions-Section 4. 9.). The offeror's rationale for selecting non-standard equipment (Reference Section M. 5. F.) will also be evaluated as appropriate.

63. Question: Section L14. A. "f. Phase-in: The Government anticipates a phase-in period not exceeding 30 days prior to contract start to ensure full contract performance on the contract start date, including the deliverables required at contract start." The government references an award date of 8/15/15 elsewhere with would establish a 45 day transition period. Please clarify.

Response: Date of award and contract start date are not necessarily the same date. The award date has not been established. The Government is now contemplating a 60 day phase-in period. This information will be reflected in the RFP.

64. Question: Section L14. B. There is a maximum number of past performance citations, but no minimum number. Will one or two past performance citations that are of "similar in size, content, and complexity to the KEMCON" be judged as acceptable and responsive? Or should teams attempt to provide more? And in a JV or mentor-protégé arrangement, must the small business show relevant past performance as well as their partner? Is there a minimum size (say \$5M total program value) standard for a past performance that would be considered "similar"?

Response: Offerors are requested to submit no more than 5 (no more than 3 for proposed subcontractors) of their most relevant previously completed or currently on-going contracts within the past 3 years. There is no minimum number, that is at the offeror's discretion, as is the supporting information that is requested at L.14 B. which demonstrates the relevance of the submitted past performance history and allows for a complete evaluation of the offeror's past performance history for purposes of assigning an evaluation rating for this evaluation factor. Offeror's are also directed to Federal Acquisition Regulation part 15.305 and NASA FAR supplement part 1815.305 for additional information. The Government will evaluate past performance and assign level of confidence ratings as defined in NFS 1815.305(a)(2).

65. Question: A. f. iii What is the form the government-provided data will be provided to the contractor in for transition into the Contractor-provided MIS?

Response: Attachment J-16 will be revised to clarify.

66. Question: A.2.b.ii. What labor categories should the contractor utilize for development of BOE's if we are not to utilize the Government labor categories?

Response: Reference Section L.14 A. 2. b. The offeror shall develop BOEs using the offeror's labor classification used in the normal business and must be identical to the offeror's labor classification used in Attachment L-03, Basic Cost Template. Do not use the Government labor categories to develop BOEs.

67. Question: A. 2. b. iii. Does the government require only a reference to the BOEs in Volume I as it states to place the BOEs in Volume IV?

Response: The BOEs are to be placed in Volume IV, Plans and Other Data. Duplication of data is not required.

68. Question: B. 1. e. Supplemental Past Performance Data from Prior customers as defined in (b) below. Will the government clarify what (b) is referring to?

69. Question: B. 1. d. OSHA Form 300 as defined in (d) below. Please clarify what (d) is referring to?

Response: The Past Performance section will be updated in the RFP.

70. Question: B. 6. Does the government require that Attachment L-02 in its entirety be included within the volume? Or just the first page?

Response: The Volume should only include the first page of the Questionnaire which contains the contact information of the responsible Contracting Officer.

71. Question: L.14. A. 2. b. Basis of Estimates. BOEs are required at the third level PWS.

1. This will require offerors to develop approximately 96 BOEs plus any enhancement BOEs for inclusion in Volume IV. This will require a significant effort on the part of small business offerors.

a. An initial assessment of the published workload indicators revealed that they are currently insufficient to develop such detailed BOEs for both NASA and Air Force work throughout the PWS, as required.

b. Since cost is one-half of the overall evaluation weighting, would the Government consider an alternate estimating approach for the KEMCON procurement (such as the strategy used for SMASS-2 or KLXS-2) to reduce

the effort required to develop such detailed BOEs by all offerors, to “level the playing field” and, to get a true price comparison between offerors?

Response: The Government is requiring the offerors to provide BOE's at the third level PWS so the Government has the ability to properly evaluate the offeror's proposal for reasonableness, consistency with the proposed approaches, and alignment with the staffing plan.

72. Question: Please describe what the summary should include that is required under section L.14. B. 1. c., Relevant Experience/Past Performance Information Summary?

73. Question: Please describe what the narrative should include that is required under section L.14. B. 1. d., Relevant Past Performance Narrative?

Response: The Government will update the Past Performance section to combine the Relevant Experience/Past Performance Information Summary and Relevant Past Performance Narrative and request only a narrative on the Relevant Past Performance. It will be up to each offeror to determine what is appropriate to include in this section.

74. Question: Can you provide clarification regarding the need to provide three years of indirect pricing information? We want to ensure our bid submission remains competitive and want to honor everyone's goal to design a program that will be wholly successful while saving time and money where possible. Thank you

Response: The Government is requesting three years of historical data to be used for the cost analysis in accordance with FAR 15.404-1.

Section List of Attachments to Section L

Attachment L-05, Rates and Factors Template

75. Question: Will the government provide instructions for pricing Attachment L-05 Rates & Factors Template?

Response: Offerors shall complete the Attachment L-05 Rates & Factors Template in a manner consistent with their normal accounting practices.

Attachment L-06, Contractor-Owned Property Available for Purchase from the Incumbent Contractor and G.16 (2)(b)

76. Question: The contractor owned equipment list appears to represent acquisition costs, what is the estimated net book value as required according to G.15 (2) (b)?

Response: Assuming this question is intended to reference G.16 2 (b) since there is no G.15 (2)(b), Attachment L-06 will be updated in the RFP.

Section M - Evaluation and Source Selection**General Question**

77. Question: Due to the unique nature of KSC launch processing hazardous materials like Hypergols, will NASA consider adding additional Section L Proposal requirements and Section M Evaluation criteria that specifically addresses the offerors ability to work with this material. For example, Section L.14. A. 2 (Bus factor B). f. i does not specifically mention how the contractor will work with these unique Hypergols and that requirement could be added.

Response: No, the Government will not be adding an additional section L instruction and Section M evaluation criteria to specifically address the ability of the offerors to work with hypergols.

78. Question: The government is planning to evaluate several elements of fringe benefits (PTO, holidays, severance, etc) but missing from this list of benefits are items like health care insurance, disability insurance, life insurance, retirements plans, etc. Are these all considered optional? Since ACHA is now mandatory, it seems health care should be evaluated at a minimum.

79. Question: The Affordable Health Care Act has changed the competitive landscape in some dramatic ways and we expect some of this change to affect how we may approach certain cost related to benefits. A happy and content workforce needs to be well benefited and similarly benefited to the incumbent benefit package. Has the government considered establishing some baseline expectations for fringe benefits related to health care for this proposal?

Response: As a part of Section L.14. A. 1. d; the offeror's are asked to "...provide a total compensation plan for the prime and each major subcontractor where data such as wages, and salary ranges, fringe benefits, and leave programs are consistent with data submitted in Volume III, Cost..." This does not limit the fringe benefits the offeror may

or may not provide as a part of their total compensation plan and in accordance with section M.3(A)(1)(d)(i), the Government will evaluate the offeror's Total Compensation Plan in accordance with FAR 52.222-46 and NFS 1852.231-71.

In addition to the above, Section L.14. A. 1. d; asks offeror's to describe work week and time-off policies and per section M. 3. A. 1. d. i the Government will evaluate the offeror's proposed approach.

80. Question: Transition of IT systems... it occurs to us the incumbent may have and use proprietary IT systems to manage portions of this contract. It would be helpful to understand the extent the incumbent uses contractor owned IT systems to accomplish their work on MESC.

Response: Attachment J-16 lists the Government-Furnished Legacy IT Systems provided for the KEMCON. Any other IT systems needed for your approach are your responsibility.

81. Question: Section L (and M) indicate that offerors will be evaluated on their "Total Compensation Plan" for "professional employees" and one of the elements evaluated will be "overtime pay." Please clarify this evaluation will include SCA employees under Wage Determination and union employees who fall under collective bargaining units.

Response: Yes. The Government will evaluate the offeror's total compensation plans including every labor category.

82. Question: We understand, per Section M. 3. A. 1. iv "Subfactor A – Management Approach, Key Personnel and Safety and Health", there are no specific requirements for the definition of, or number of, key personnel. Please confirm.

Response: That is correct; Key Personnel are to be proposed by the Offeror.