



Reply to Attn of: 210.Y

TO: All Prospective Offerors

SUBJECT: Request for Proposal (RFP – NNG14481818R) for Mesoscale Atmospheric Instrument Support Services (MAISS) Contract

You are invited to submit a proposal for NASA/Goddard Space Flight Center's (GSFC) Mesoscale Atmospheric Instrument Support Services (MAISS) solicitation. The purpose of this contract is to acquire engineering and fabrication related services for the Mesoscale Atmospheric Processes Laboratory, as required, for interface definition, design, development, fabrication of mechanical components, integration, thermal and structural analysis, testing, and development of ground systems support equipment in support of remote-sensing instrument projects. The emphasis in engineering services under the MAISS contract will be in the areas of (1) mechanical design, (2) structural analysis, and (3) thermal analysis. A lesser emphasis on fabrication will be to supplement the GSFC on-site capabilities to fabricate instrument hardware, mounting components, and support hardware. This may include fabrication of instrument hardware and components at the contractor's facility.

This procurement is a small business set-aside. The NAICS code is 541330, Size Standard is \$14M. This competitive procurement will result in a Cost-Plus-Fixed-Fee (CPFF), Indefinite Delivery Indefinite Quantity (IDIQ) contract with a five year ordering period. The anticipated award date is no later than March 1, 2014.

All documents related to this procurement, including this letter, the solicitation, attachments, exhibits, and any amendments will be attainable electronically from the World Wide Web through FedBizOpps at: <https://www.fbo.gov/>. Offerors are requested to periodically monitor the website for any potential updates.

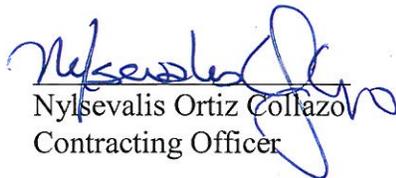
This RFP does not commit NASA/GSFC to pay any proposal preparation costs, nor does it obligate NASA/GSFC to procure or contract for these services. This request shall not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this solicitation.

Proposals submitted in response to this RFP shall be submitted by **December 30, 2013**, at **3:00 pm** standard time. Proposals received after this time will be treated as late in accordance with Federal Acquisition Regulation (FAR) 52.215-1 entitled, "Instructions to Offers-Competitive Acquisitions". Your proposal must be signed by an official authorized

to bind the company. It is requested that the proposal offer have an acceptance period of not less than 240 days. However, a different validity period may be proposed by the Offeror.

Offerors are reminded that a "Blackout" memo was distributed to all NASA/GSFC personnel involved in the MAISS solicitation concurrently with the release of the RFP to industry. Therefore, all communications pertaining to this procurement shall be directed to the Contract Specialist listed below. Offerors are encouraged to submit all questions pertaining to the RFP to the Contract Specialist in writing, by mail, or electronically no later than **December 16, 2013** as stated in provision L.2 of this solicitation.

If you have any questions regarding this RFP, please contact the Contract Specialist Jasmine Jett at (301) 286-0855 or via email at: Jasmine.N.Jett@nasa.gov.


Nysevalis Ortiz Collazo
Contracting Officer

11/25/13
Date