



Visit Request - U.S. Citizen

When completed this form contains PII (Personal Identification Information). This information must be encrypted when electronically transmitted. If the form is printed, it must be covered by a SBU (Sensitive But Unclassified) coversheet, form number NF1686.

INSTRUCTIONS

1. **Seventy two (72) hours advance notice is required for all visit requests.**
2. For unescorted access please fax (661-276-2732) proof of your security clearance or verification of a completed background investigation (NACI).
3. All personal visits must be escorted.
4. ALL visits must be approved by the Employee's Branch Chief or higher, or the Contract Employee's CO, COTR or TM.

TYPE OF VISIT ESCORTED UNESCORTED CLASSIFIED

SITE TO BE VISITED DFRC DAOF

VISITOR INFORMATION

1.	FULL NAME OF VISITOR:	DATE OF BIRTH:	COMPANY NAME:	DATES OF VISIT:
	PLACE OF BIRTH (City, State, Country):	CITIZENSHIP:	DRIVER LIC. NO. AND STATE OF ISSUE:	*SSN (Last 6 digits):
2.	FULL NAME OF VISITOR:	DATE OF BIRTH:	COMPANY NAME:	DATES OF VISIT:
	PLACE OF BIRTH (City, State, Country):	CITIZENSHIP:	DRIVER LIC. NO. AND STATE OF ISSUE:	*SSN (Last 6 digits):
3.	FULL NAME OF VISITOR:	DATE OF BIRTH:	COMPANY NAME:	DATES OF VISIT:
	PLACE OF BIRTH (City, State, Country):	CITIZENSHIP:	DRIVER LIC. NO. AND STATE OF ISSUE:	*SSN (Last 6 digits):
NAME OF SPONSOR TO BE VISITED/SSN (last 6 dig):		EXT.:	NAME OF REQUESTOR (if different than sponsor):	DATE:

PURPOSE OF VISIT:

APPROVAL

BRANCH CH. (or higher), CO, COTR OR TM (print name):	BRANCH CHIEF (or higher), CO, COTR OR TM SIGNATURE:	DATE:
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1. Visitors must show picture identification on arrival.
2. Sponsors are responsible for visitors while at Dryden.
3. Visit requests that do not indicate escorted or unescorted will be assigned an escorted visit.
4. For classified visits, visitors are required to have their clearance sent in advance to:

Dryden Flight Research Center
 Attn: Visitor Control, P.O. Box 273
 Edwards, CA 93523-0273
 or FAX to 661- 276- 2732

* SUBJECT TO PRIVACY ACT OF 1974
 When not under the continuing control and supervision of a person authorized access to such material, it must be, as a minimum, maintained under locked condition.