

## ATTACHMENT A

### METTS FRFP CLARIFICATIONS TO ALL POTENTIAL OFFERORS

**1. Section G, Clause G.6, NFS 1852.245-70 Contractor Requests for Government-Provided Equipment, Alternate I:**

Section G, Clause G.6, NFS 1852.245-70 Contractor Requests for Government-Provided Equipment Alternate I pertains to property purchases made by the Contractor during contract performance to meet the PWS requirements. Property which will be acquired as a deliverable end item as material or as a component for incorporation into a deliverable end item is exempt from this requirement. Property approved as part of the contract award or specifically required within the statement of work is exempt from this requirement. This property will become IAGP upon Contractor transfer to the Government.

**2. Section H, Clause H.25, Documentation of Training and On-Site Required Training Courses:**

Performance under the contract shall be executed with the required training in accordance with Section H, Clause H.25 Documentation Of Training And On-Site Required Training Courses. The direct labor charge should be accounted for under the Performance Work Statement element for which it was performed for the applicable training requirement.

**3. Attachment J-1, Performance Work Statement (PWS):**

**PWS Element 1.5 Quality**

An AS9100 compliant quality system meets the full intent of the AS9100C standard and will be subject to MSFC AS9100C audit(s). NASA MSFC does not intend to provide the current processes during the proposal phase. The NASA processes will be provided to the Contractor during Phase-in.

**PWS Elements 2.9, 2.17, 3.9 and 3.17 and Attachment L.5, Background and Historical Data:**

The following PWS Sections are "Reserved" to preserve historical WBS numbers: 2.9, 2.17, 3.9 and 3.17. All other PWS Sections marked "Reserved" are reserved for future use. Refer to Attachment J-3, Work Breakdown Structure (WBS) for a list of the complete PWS Sections. For the Mission Services PWS elements, 1.0 and 2.0, Offerors are not required to submit pricing for those marked "Reserved".

**2.16.2 Propellants and Pressurants Delivery Systems (PPDS)**

METTS contract performance requires that repairs or alterations of an ASME Code stamped pressure retaining item receive an R symbol stamp certification upon return to service. The same is also required for pressure retaining items that are not ASME Code stamped when deemed necessary by the Government.

## ATTACHMENT A

### METTS FRFP CLARIFICATIONS TO ALL POTENTIAL OFFERORS

#### **4. Attachment J-2, DRD 1447CM-003, Paragraph 14**

The Offeror is notified that DRD 1447CM-003 is not related to PWS Section 2.18, Propulsion Test Support.

#### **5. Attachment J-4, IDIQ Rates; and Attachment L-1A, Tab CC, Fully Burdened Labor Rates:**

Attachment J-4, IDIQ Rates, Table J-4-1, Negotiated Composite Labor Rates do not include fee. Attachment L-1A, Tab CC, Full Burdened Labor Rates, has been updated and the fee column is removed.

#### **6. Section L Various Provisions Identified Below:**

L.11, NFS 1852.245-80 Government Property Management Information  
L.12, NFS 1852-245-81 List of Available Government Property  
L.16, Availability of Documents Incorporated By Reference in Attachment J-9  
L.22, Industry Briefing and Site Visit  
L.23, Volume I, Mission Suitability, Factor Proposal Instructions,  
L. 25, Volume III, Cost Factor Proposal Instructions

The internet link located in the sections above is corrected to reflect the below:

The following files are posted on the MSFC Acquisition Planning Tool (APT) E-reading room: CBA and Property Lists. The link is: [http://ec.msfc.nasa.gov/doing\\_business](http://ec.msfc.nasa.gov/doing_business)

#### **7. Section L, Provision L.22, Proposal Format:**

Offerors are not required to provide acronym lists with proposals. Offerors are reminded that if an acronym list is provided, it will be included in the page limitations for the affected volume (See L.22, Proposal Format, paragraph (f))

#### **8. Section L, Provision L.23, Volume I – Mission Suitability Factor Proposal Instructions:**

Clarification is provided concerning Joint Ventures:

##### **MTA-1: Contract Organization Structure and Management Approach: Paragraph (8)**

The JV participant providing the applicable business systems being utilized by a Joint Venture shall be provided.

## ATTACHMENT A

### **METTS FRFP CLARIFICATIONS TO ALL POTENTIAL OFFERORS**

Offerors are reminded that any type of proposed Joint Venture (populated, unpopulated, Mentor-Protégé 8(a)) is required to comply with all elements of the RFP to include the proposed contract organizational structure and general management and business approach for the contract. It is incumbent on the Offeror to distinguish any unique relationships that may exist.

#### **9. Section L, Provision L.24, Volume II – Past Performance Factor Proposal Instructions:**

Clarification is provided concerning past performance period relevancy:

For a reference contract with no performance in the past 5 years, as the contract performance period gap beyond 5 years increases, the less relevant the past performance will be considered. For example, a contract performed 5 years and 1 month will be considered more relevant than a contract where performance was completed 10 years ago. The contract past performance period for relevancy will remain as stated in the RFP. (See L.24, Volume II – Past Performance Factor Proposal Instructions, paragraph (c)(1))

#### **10. Section L, Provision L.25, Volume III – Cost Factor Proposal Instructions:**

Clarification is provided concerning cost proposal instructions:

The Offeror shall disclose all business relationships, including relationships of contracts/subcontracts, ownership, shared management, or any other arrangements. Offerors are reminded that any type of proposed Joint Venture (populated, unpopulated, Mentor-Protégé 8(a)) is required to comply with all elements of the RFP to include the Cost Volume.

The number of productive and nonproductive labor hours currently experienced on the current contract will not be provided by the Government.

The Prime and Major Subcontractors are responsible for submitting subcontractor cost/price analysis for of their Major Subcontractors (i.e. Tier 1 Major Subcontractor submits a cost/price analysis of their Tier 2 Major Subcontractor).

The Prime Offeror is responsible for submitting a comprehensive proposal, including all required Major Subcontractor proposals. The prospective Major Subcontractor(s) have the option of submitting proprietary cost data in a sealed envelope through the Prime Offeror or directly to the Government.

#### **Cost Volume III – Part 2: Excel Pricing Model (EPM):**

Offerors should note that Attachment L-1A, EPM, has been revised in its entirety.

Tab CA - rows 4 through 17 represents the labor portion for the individual Offeror (prime or major subcontractor) that is providing the EPM. Rows 24 through 33 represent cost data for

## ATTACHMENT A

### METTS FRFP CLARIFICATIONS TO ALL POTENTIAL OFFERORS

the Prime Offeror to complete for both major and minor subcontracts. This cost data shall reconcile to the subcontractor's individual Excel Pricing Model (EPM). The remainder of the form is to be completed consistent with the Offeror's proposed cost.

Tabs CB-1 through CB-5 are for the prime offeror or major subcontractor that is providing the EPM. The columns marked as "Reserved" are not to be filled out. It is the government intention for Column D in PWS 1.0 to be completed (as appropriate) for contract management costs.

Tab CC is to be completed by the prime offeror or major subcontractor that is providing the EPM only.

Tab CC: The Prime shall fill out this form using the fully burdened rates from each company.

Tab CE is to be completed by the prime Offeror or Major Subcontractor that is providing the EPM.

Tab CH form is intended to present total team (prime, major and minor subcontractors) WYE in a high level PWS summary (PWS 1.x and PWS 2.x).

Form L-1A Tab CG, Part B may be adjusted in accordance with the Offeror's accounting practices.

The fringe rate and payroll additives rate development forms should be completed for each fringe group. Offerors may modify Part B on L-1A Tab CD based on the Offeror's estimating methodology.

An adequate accounting system will include a fully operating estimating system, capable of generating a cost estimate independent from the government required template. The EPM is used as the Government evaluation tool.

Offerors are required to provide forward pricing rates consistent with rates to develop proposed estimated costs including fringe, overheads, and expenses, even if the Offeror is a newly created entity (e.g. Joint Venture populated, unpopulated, or Mentor-Protégé 8(a)).

#### **11. Attachment L-1A, Tab CB:**

The Government is not encouraging, discouraging, or requiring an Offeror to bid the minimum Service Contract Act (SCA) rates. An Offeror should propose the direct labor rates and fringe benefits consistent with the Offeror's total compensation plan and ensuring that it is in compliance with the SCA.

## ATTACHMENT A

### **METTS FRFP CLARIFICATIONS TO ALL POTENTIAL OFFERORS**

#### **12. Attachment L-5, Background and Historical Data:**

Offerors are reminded that the background and historical data contained herein is provided for the sole purpose of providing the Offeror a better understanding of the requirements contained in the solicitation. The Offeror should propose a staffing plan to meet the requirements of the PWS that is consistent with the Offeror's proposed approach.

Seniority rights are now included in Attachment L-5. Incumbent information, such as labor rates and fringe benefits will not be provided by the Government.

#### **13. Section M:**

Evaluating the Offeror's proposed description includes evaluating the Offeror's proposed approach as described in the proposal.

##### **Section M, Clause M.4, Volume I – Mission Suitability Factor**

Clarification is provided concerning Subfactor 2: Staffing and Total Compensation (STC); STC-1: Key Personnel

The Offeror's description of the proposed key personnel and the rationale for designating positions as key personnel has a specific reference to qualifications and performance history since that refers to information obtained from an outside source. Offerors are reminded that all information required under L.23, Volume I – Mission Suitability Factor Proposal Instructions, Subfactor 2: Staffing and Total Compensation (STC); STC-1: Key Personnel should be provided in their proposal.

##### **Section M, Clause M.5, Volume II – Past Performance Factor**

Clarification is provided concerning past performance size relevancy under M.5, Volume II – Past Performance Factor, (1), Note:

The size relevancy baseline provided in the RFP is neither a minimum requirement nor a threshold. It is a guide to help Offerors understand the heuristic the Government will use to determine how relevant the Offeror's past contracts are in size. For example, if a referenced contract past performance is approximately the same size or larger as their baseline mission services plus \$10M per year for IDIQ, then it would be considered very highly relevant in size. Past contracts significantly smaller in size would be considered less relevant. Offerors are reminded of the Note located in Section M, where size relevancy is the Offeror's yearly proposed amount for Mission Services plus approximately \$10M *per year* for IDIQ. (Emphasis added for clarification.)