

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1
2. AMENDMENT/MODIFICATION NO. 03	3. EFFECTIVE DATE November 25, 2013	4. REQUISITION/PURCHASE REQ. NO. 4200443380	5. PROJECT NO. (If applicable)	
6. ISSUED BY National Aeronautics & Space Administration George C. Marshall Space Flight Center Procurement Office Marshall Space Flight Center, AL 35812	CODE MSFC	7. ADMINISTERED BY (If other than Item 6) NASA/Marshall Space Flight Center Attn: PS21/Kathryn C. Christy, (256) 961-2117 Marshall Space Flight Center, AL 35812 Building 4203 Basement/ B308		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)		(x)	9A. AMENDMENT OF SOLICITATION NO. NNM13443380R	
		X	9B. DATED (SEE ITEM 11) November 25, 2013	
			10A. MODIFICATION OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

N

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment:

- A. Amends the RFP Section L Provision L.18 and Provision L.19 to:
  - i. Extend the required proposal due date from December 16, 2013 to January 07, 2014.
  - ii. Extend the requested by due date from December 03, 2013 to December 11, 2013.
  - iii. Update L.18(a) as follows: 'Offerors that require access to the Marshall Space Flight Center for hand delivery of these proposals shall contact Kathryn C. Christy at [kathy.c.christy@nasa.gov](mailto:kathy.c.christy@nasa.gov) via email and provided the following data for entry into the Visitor's Management System (VMS) no later than (NLT) one business day prior to the "Requested By" date and the "Required By" date specified in Table L.19-1 Proposal Due Dates.'
- B. Answers the following:
 

*Question:* We respectfully request that all bidders be allowed to submit the Mission Suitability Volume in multiple electronic files.

*Response:* Offerors may submit the Mission Suitability Volume in multiple electronic files in accordance with Section L Provision L.22(k)(5). Offerors are reminded that all volume electronic formats shall meet the requirements specified in Provision L.22 Proposal Format and Page Limitations.
- C. Notifies the Offerors that the Government does not plan to answer any further questions.

All other terms and conditions of RFP NNM13443380R remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
BY _____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	See Box 3 Above

**SECTION L****INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFEROR****L.17 PROPOSAL PAGE LIMITATIONS**

See Provision L.22, Proposal Format and Page Limitations, Table L.22-1, for page limitations.

(End of provision)

**L.18 PROPOSAL DELIVERY**

(a) Proposals hand carried to MSFC shall be delivered to Building 4203, Basement Elevator Lobby, no later than 2:00 p.m. Central Time on January 07, 2014. The Offeror shall contact Kathryn C. Christy at 256-961-2117 to coordinate the delivery of any proposal that will be hand carried to MSFC on a date prior to January 07, 2014. Offerors that require access to the Marshall Space Flight Center for hand delivery of these proposals shall contact Kathryn C. Christy at [kathy.c.christy@nasa.gov](mailto:kathy.c.christy@nasa.gov) via email and provide the following data for entry into the Visitor's Management System (VMS) no later than (NLT) one business day prior to the 'Requested By' date and the 'Required By' date specified in Table L.19-1 Proposal Due Dates:

- (1) Full Name
- (2) Driver's License Number and State of Issue
- (3) Citizenship – Primary and/or Dual
- (4) Company Name (Is company foreign-owned – yes/no)

(b) The Offeror should allow ample time for processing through the gate at Redstone Arsenal and Protective Services Office. The Offeror is informed that badging services are only available at the Visitors Centers located at Gate 1, Martin Road and Gate 9, Rideout Road. Upon arrival, The Offeror shall contact the person below to accept delivery. In addition, packages shall be marked with the contact information below:

NNM13443380R/Kathryn C. Christy

Phone: (256) 961-2117

(c) Past performance volumes are requested to be delivered, in advance, by December 11, 2013 but will not be considered late until January 07, 2014 in accordance with (a) above. Past performance questionnaires may be emailed to Kathryn C. Christy at [kathy.c.christy@nasa.gov](mailto:kathy.c.christy@nasa.gov).

(End of provision)

**SECTION L****INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFEROR****L.19 DUE DATE FOR RECEIPT OF PROPOSALS**

(a) The required date and time for receipt of proposals is as follows:

**TABLE L.19-1 PROPOSAL DUE DATES**

<b>Volume</b>	<b>Title</b>	<b>Requested By*</b>	<b>Required By</b>	<b>Local Time</b>
II	Past Performance Volume*	12/11/2013	01/07/2014	2:00 p.m. CT
N/A	Past Performance Interview/Questionnaire*	12/11/2013	01/07/2014	2:00 p.m. CT
I	Mission Suitability Volume	Not Applicable	01/07/2014	2:00 p.m. CT
III	Cost Volume	Not Applicable	01/07/2014	2:00 p.m. CT
N/A	Cognizant Audit Office Template (CAOT)*	12/11/2013	01/07/2014	2:00 p.m. CT
IV	Completed Model Contract, (Sections B –I and all J Attachments), Signed SF33's, and Section K Certifications	Not Applicable	01/07/2014	2:00 p.m. CT

\* The Government requests the documents indicated by (\*) to be submitted on or before the **Requested By** date, however delivery is not required until the **Required By** date, January 07, 2014.

- (b) Proposals may be mailed to the address specified in Block 8 of the SF33. Proposals that are hand carried to the Government shall be delivered per Provision L.18, Proposal Marking and Delivery.
- (c) Proposals received after 2:00 p.m. Central Time on January 07, 2014 will be processed in accordance with FAR Provision 52.215-1 "Instructions to The Offeror – Competitive Acquisitions". Proposals which are sent by commercial carrier are considered to be hand carried, and, if they are received late at the place designated in the solicitation, they will be processed in accordance with FAR 52.215-1.
- (d) The Offeror is reminded that proposals may be sent by U.S. Postal Service. Clear and precise rules regarding the consideration of late submissions are set forth in solicitation provision 52.215-1, paragraph (c) (3) "Submission, Modification, Revision, and Withdrawal of Proposals." The Offeror is further reminded that it is their responsibility to deliver proposals as specified in this Provision.

(End of provision)

**L.20 PROPOSAL ACCEPTANCE PERIOD**

Proposals submitted in response to this solicitation shall remain firm for at least 240 days after the date specified for receipt by the Government and shall contain a statement to this effect. In addition, The Offeror shall insert "240" into Block 12 of Standard Form 33, Solicitation, Acceptance, and Award.

(End of provision)