

<b>AMENDMENT OF SOLICITATION/ MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1   7	
2. AMENDMENT/MODIFICATION NO. <b>Amendment 3</b>	3. EFFECTIVE DATE <b>See Block 16C</b>	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY NASA Lyndon B. Johnson Space Center Attn: Cynthia Maclean, Mail Code BR 2101 NASA Parkway Houston, Texas 77058	CODE	7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)				

CODE	FACILITY CODE
(X) 9A. AMENDMENT OF SOLICITATION NO. <b>NNJ13476977R</b>	9B. DATED (SEE ITEM 11) <b>7/11/13</b>
10A. MODIFICATION OF CONTRACT/ORDER NO.	10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

- (a) By completing Items 8 and 15, and returning  copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.(x)

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	d. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. description of amendment/modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to post questions and answers in response to the RFP and to make associated changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>Cynthia Maclean</b>	
15B. CONTRACTOR/OFFEROR  <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <i>Cynthia Maclean</i> <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED <b>8/5/13</b>

Continuation of Block 14 of the SF-30 Amendment to the Solicitation

The purpose of Amendment 3 is to:

1. Amendment 1 revisions to Section L were inadvertently not included in Amendment 2. Amendment 3 includes all revisions from Amendments 1, 2 and 3 to Section L .
2. Answer questions submitted by Industry and to make associated changes to the RFP as documented as reflected in 3-5 below.
3. Revise Section L.14.2, Table L-2, Overview of Proposal Volumes, Page Limitations, Proposal Copies, and Due Dates, page L-9 to revise the Copies category for Model Contract to 4 Hard copy, 2 Originals, 2 CD-ROM.
4. Include the following sentence to the last subparagraph of Section L.14.2 paragraph (c), page L-10: Mark one complete proposal "Original" for retention by the Contracting Officer.
5. Revise Section L-14.3.1 C (c), page L-17 to clarify how to read Table L-6 for proposing non-labor resources for the Representative Task Orders.

Replacement pages for the aforementioned changes are attached.

**ATIC Questions and Answers**

- 24. Question:** The Non-Labor Resources GRE for CY1 in Section L, Table L-6 specifies \$97K for TO 3 Materials/Equipment, but Task Order 03 Athena does not include any references to the purchase of materials or equipment, nor are there any procurement milestones. Is the \$97K an estimate for software licenses and/or mobile/platform equipment? If not, what is the \$97K estimate in reference to?

**Answer:** Task Order 03 Athena does not include any references to the purchase of materials or equipment; therefore, there is not a need to bid materials or equipment on this task order. Table L-06 depicts portions of the Government's estimated requirements for work required by the Representative Task order. The \$97K estimate represents the historical usage of materials or equipment for the Athena work overall. An Amendment to the RFP will be issued amending Section L-14.3.1 C (c), page L-17 clarifying this issue.

- 25. Question:** The Non-Labor Resources GRE for CY1 in Section L, Table L-6 specifies \$2K for TO 3 Training, but Section 2.5 of Task Order 03 Athena states N/A for training requirements. Is the \$2K an estimate for the training described in Section 2.6.1 (d) of Task Order 03 Athena? If not, what is the \$2K estimate in reference to?

**Answer:** Task Order 03 Athena does not include any references to training in section 2.5; therefore, there is not a need to bid training on this task order. Table L-06 depicts portions of the Government's estimated requirements for work required by the Representative Task order. The \$2K estimate represents the historical usage training for the Athena work overall. An Amendment to the RFP will be issued amending Section L-14.3.1 C (c), page L-17 clarifying this issue.

- 26. Question:** The Non-Labor Resources GRE for CY1 in Section L, Table L-6 specifies \$10K for TO 3 Travel, but Section 2.4 of Task Order 03 Athena states N/A for travel requirements and there is no other reference for a travel requirement within the document. What is the \$10K estimate in reference to?

**Answer:** Task Order 03 Athena does not include any references to travel in section 2.4; therefore, there is not a need to bid travel on this task order. Table L-06 depicts portions of the Government's estimated requirements for work required by the Representative Task order. The \$10K estimate represents the historical usage travel for the Athena work overall. An Amendment to the RFP will be issued amending Section L-14.3.1 C (c), page L-17 clarifying this issue.

- 27. Question:** The Non-Labor Resources GRE for CY1 in Section L, Table L-6 specifies \$6K for TO 2 Training, but Section 2.10 of Task Order 02 MPS states N/A for training requirements. Is the \$6K an estimate for the training described in Section 2.3 (e) and (f) of Task Order 02 MPS? If not, what is the \$6K estimate in reference to?

**Answer:** Task Order 02 MPS does not include any references to training in section 2.10; therefore, there is not a need to bid training on this task order. Table L-06 depicts portions of the Government's estimated requirements for work required by the Representative Task order. The \$6K estimate represents the historical usage training for the MPS work overall. An Amendment to the RFP will be issued amending Section L-14.3.1 C (c), page L-17 clarifying this issue.

**28. Question:** In the Table in Section L.14.2, page L-9, it shows the number of copies for the Model Contract as 4 Originals. In Section L.14.5, page L-29, it says “Offer shall submit...2 signed Originals, 4 hard copies...”.

- a. How many total binders for the model contract are required?
- b. How many of the total should be marked Original?

**Answer:**

a. Six total binders are required which include two Original signed hard copies and four hard copies. An Amendment to the RFP will be issued amending Section L-14.2.(a), page L-9 clarifying this issue.

b. There should be two Original signed hard copies for the Model Contract.

**29. Question:** Is a binder marked “Original” required for the other proposal Volumes? I don’t see this anywhere.

**Answer:** Mark one complete proposal “Original” for retention by the Contracting Officer. An Amendment to the RFP will be issued amending Section L-14.2 (c), page L-10 clarifying this issue.

**30. Question:** In Section L, page L-10; it says to number all pages sequentially. Use Arabic numerals for contents subject to page limitation, lower case Roman for contents not subject to page limitation. The examples given for contents not subject to page limitation are: title pages, table of contents, etc.

- a. Are plans such as Total Compensation Plan to be numbered using lower case Roman numerals since it is not subject to page limitation?
  - i. If yes, then can items that are not subject to page limitation be moved to the end of the binder (not in the order in table L-1) so that the actual contents subject to page limitations can be numbered consecutively 1-55?
  - ii. If no, then the table of contents will show a mix of entries (Arabic and Roman). This may make it hard for the evaluator to move around (granted there will be tabs).

**Answer:**

a. All pages in each Plan can be numbered sequentially with Arabic numerals for contents. Lower case Roman numerals can be utilized for title pages, tables of contents, and acronym lists, etc. Submissions that are not page limited may be provided at the end of the volume for which it is requested.

Date and Time	Reference Location	Volume No.	Title	Page Limits	Electronic Format	Copies
08/12/13 1:30 PM CST	JSC (Sec L.9)	III	Price Proposal			6 Hard copy, 4 CD-ROM
			Templates	Not Limited	MS Excel	
			Price Narrative	Not Limited	MS Word	
08/12/13 1:30 PM CST	JSC (Sec L.9)	IV	Other Proposal Requirements			6 Hard copy, 4 CD-ROM
			Subcontracting Arrangement Information	Not Limited	MS Word	
			Organizational Conflict of Interest Avoidance Plan (DRD 03)	Not Limited	MS Word	
08/12/13 1:30 PM CST	JSC (Sec L.9)	V	Model Contract			4 Hard copy, 2 Originals, 2 CD-ROM
			Sections A-J, with all fill-ins completed and signed SF 33, and Section K, Representations and Certifications, with all fill-ins completed	Not Limited	MS Word	

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(c) The proposal text shall be printed on non-glossy white 8 1/2 x 11-inch paper with at least one-inch margins on all sides. The metric standard format most closely approximating the described standard 8 1/2 x 11-inch size may also be used. Except for Volume III Price Proposal, all volumes shall be prepared and submitted using a non-compressed Arial font with single-spaced 12 point text printed on both sides of the sheet. A single column format per page is acceptable. Multiple column formats per page are not acceptable. Each side of the sheet, tab, or divider containing proposal material will be counted as a page. All pages shall be numbered sequentially within each volume. Offerors shall clearly mark and identify each of the pages subject to the page limitations.

Title pages, table of contents, cross-reference matrices, glossaries, acronym lists, page tabs, and section dividers that do not contain information that can be construed as proposal information will not be counted as part of the page limitations.

Tables, charts, graphs, plans, figures, diagrams and schematics shall be used wherever practicable to depict organizations, systems, layout, and implementation schedules. These displays shall contain font

sizes no smaller than non-compressed 12 point, be uncomplicated, legible, and appropriate for the subject matter.

Foldout pages may only be used for large tables, charts, graphs, plans, figures, diagrams and schematics, not for pages of text. Foldouts shall be counted as two pages against the page limitations, shall be printed on one side only, shall not exceed 11 x 17-inches with at least one-inch margins on all sides, and shall fold entirely within the volume.

Volumes shall be separately bound in 3-ring binders that permit the volume to lie flat when open. Staples shall not be used. A cover sheet shall be included on each binder, clearly marked with date of offer, volume number, title, copy number, solicitation number and the Offeror's name. The same identifying data should be placed on the spine of each binder. Information should not be incorporated by reference. A suitable table of contents shall be provided with each volume for ready reference to sections, tables, and figures. Pages shall be formatted in a standard page style, without the use of columns. All pages in each volume shall be numbered sequentially with Arabic numerals for contents subject to page limitations or with lower case Roman numerals for contents not subject to page limitations (e.g., title pages, tables of contents, and acronym lists). Offerors shall tab each subsection within each volume for ease of reference. Tabs and dividers are not included in the page count limitations. Mark one complete proposal "Original" for retention by the Contracting Officer.

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- (d) If final revisions are requested, separate page limitations will be specified in the Government's request for that submission.
- (e) Pages submitted in excess of the limitations specified in this provision will not be evaluated by the Government and will be returned to the Offeror. For example, Volume I has a page limit of 55 pages with Arial 12 point font and one-inch margins. The following are examples of non-conformances: (1) If an Offeror submits this Volume I with 60 pages, the final 5 pages will be returned and will not be evaluated; (2) If an Offeror submits this Volume I with 60 pages, two of which contain tables with 10 point font, the final 3 pages of Volume I and the two pages of tables with 10 point font [if those two pages of tables in 10 point font were not removed as a result of excess pages] will be returned to the Offeror and will not be evaluated; (3) If an Offeror submits pages for this Volume I with less than one-inch margins, those pages with the smaller margins will be returned to the Offeror and will not be evaluated; and (4) If an Offeror submits pages for this Volume I using a different font type than Arial with single-spaced 12 point text, then those pages containing the different font type will be returned to the Offeror and will not be evaluated. Pages containing non-conforming information will not be adjusted by the Government to conform to the RFP requirements, will not be evaluated by the Government, and will be returned to the Offeror in their entirety.
- (f) Each Offeror is required to submit its proposal in two formats, one conventional hard copy bound format in the quantities specified above, and one in an electronic format in the quantities specified above. The electronic submission must be compatible with the software and hardware specification described below. Electronic media must be labeled or tagged with the RFP Number, Company Name, Date Prepared, an indication of the files or range of files contained on the disks marked and in accordance with FAR 52.215-1(e), Restriction on Disclosure and Use of Data, and FAR 3.104-5, Disclosure, Protection, and Marking of Contractor Bid or Proposal Information and Source Selection Information.

<p>professional experience.</p> <p><b>Computer Engineer IV:</b> Performs computer engineering and software development. Applies full understanding of computer engineering discipline and industry best practices plus innovation to effectively design, implement, and support software products. Gives technical guidance to other engineers in the team. Analyzes engineering problems and develops innovative solutions. Leads engineers in performing system trade studies to maximize investments in equipment, personnel, and business processes.</p> <p><b>Education / Experience:</b> Bachelor's in computer engineering or related field and at least 9 years of professional experience.</p>
<p><b>Principal Engineer I:</b> Collects customer requirements. Designs, builds and test the engineering project. Performs problem solving. Implements solution using advanced software technology.</p> <p><b>Education / Experience:</b> An advanced degree in engineering or related field and entry level experience.</p>
<p><b>Principal Engineer II:</b> Solves complex technical problems. Performs professional work in advanced software development. Proficient in solving problems using software solutions.</p> <p><b>Education / Experience:</b> An advanced degree in engineering or related field and at least 3 years of experience.</p>
<p><b>Principal Engineer III:</b> Solves complex technical problems. Demonstrates capabilities to seek and resolve technology challenges across different engineering discipline. Evaluates new technologies and makes recommendation to senior management. Performs professional work in advanced software development.</p> <p><b>Education / Experience:</b> Advanced degree in engineering or related field and at least 6 years of experience.</p>
<p><b>Web Designer I:</b> Designs user friendly and appealing websites. Proficient in web designer tools. Works with clients to understand and meet the objectives and goals of the website. Test the website. Participate in peer review of the website design and development.</p> <p><b>Education / Experience:</b> Bachelor's in web design or related field and at least 2 years of experience.</p>

**Government Resource Estimate (GRE)**

A GRE has been developed and is included below in the IDIQ Tables (L-4 and L-5). Also, a non-labor resources GRE has been developed and is included below in Table L-6. The GRE is shown in Table L-5 and depicts the overall direct labor staffing for the entire SOW. The GRE is based on historical usage factors which may not be representative of 100% of usage for future work. It also depicts portions of the Government's estimated requirements for work required by the Representative Task orders. For example, if a task order does not require training, materials, or travel, do not utilize the GRE to price that task order. The GRE is provided for Offerors to scope and develop their management and technical approach and rationale and for development of indirect rates.

The IDIQ GRE provided is not intended to influence the Offeror's proposal estimates; however, it is provided to assist Offerors in determining the general overall scope to support development of indirect rates and for development of their management and technical approaches, and to assist in the calculation of percentages for small business utilization. Offerors shall develop their own estimates that support their unique proposal management and technical approaches and shall provide supporting rationale in narrative form.

Because of the uncertainties involved with IDIQ work, Offerors are cautioned that this estimate is not a guarantee of future work. Offerors are directed to Clause B.3, Minimum and Maximum IDIQ Contract Value, regarding the guaranteed minimum order for IDIQ.

The table below depicts the cumulative GRE for the three task orders.

