

2. AMENDMENT/MODIFICATION NO. Amendment No. Two (2)	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable)
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6. ISSUED BY NASA/Ames Research Center Acquisition Division M/S 241-1 Moffett Field CA 94035-0001	7. ADMINISTERED BY (If other than Item 6) NASA/Ames Research Center Acquisition Division Attn: Elizabeth M. Pane M/S 241-1 Moffett Field CA 94035-0001
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) To All Prospective Offerors	9A. AMENDMENT OF SOLICITATION NO. NNA14408214R
	9B. DATED (SEE ITEM 11) 11/18/2013
	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED (SEE ITEM 13)

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended  is not extended.  
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
N/A

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT** Contractor  is not  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

This amendment number Two (2) is issued to amend the Final Request for Proposal and to respond to Questions received. See the following pages.

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Elizabeth M. Pane
15B. CONTRACTOR/OFFEROR  <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA <i>Elizabeth M. Pane</i> <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED 12/10/2013

Continued from Block 14, Description of Amendment/Modification:

- 1) Page L-26, Section L.10(c)(3) Price Proposal (Volume III), shown below is the text found in the RFP (“From”) and the amended text (“To”), shown in bold:

From: The Contract Management requirement (Exhibit 4) is for the resources necessary for management and administration of the overall contract...

For the Core Requirements (Exhibit 5) and the IDIQ pricing model (Exhibit 6) the Offeror shall price out the hours provided in the templates.

To: The Contract Management requirement (**Exhibit 5**) is for the resources necessary for management and administration of the overall contract...

For the Core Requirements (**Exhibit 6**) and the IDIQ pricing model (**Exhibit 7**) the Offeror shall price out the hours provided in the templates.

- 2) Page J-1, Section J.1(a) Attachment 12 *Wage/Salary and Fringe Benefit Data* table entitled “Illustration of required data:” has been changed. See attached.
- 3) Page J-1, Section J.1(a) Attachment 4 *Contract Data Requirements List (CDRL)* has been changed; an additional line item has been added (item #15). See attached.
- 4) Questions and Responses, Final RFP – Set 2

#	Page and RFP Section	Question	Government Response
1	Page J-1, Section J.1(a), Attachment 2	Are the labor categories and hours used in the Excel spreadsheet applicable to this solicitation or are they just samples?	The labor categories and hours that are examples to aid in completion of the templates are stated as such on the Exhibits. The offeror should remove the example when submitting its proposal. Please reference the RFP Section L.10 Price Proposal (Volume III) for guidance regarding the labor categories and hours listed in Exhibits 3, 4, 6, 7 that are not noted as examples.
2	Page L-5 & L-6, Section L.7(b)(2), contents of Cover Letter	Could the government please clarify the nature of the reviews expected by the government to be reported with specific examples of management system reviews?	The types of management system reviews to be submitted are at the offeror’s discretion. The RFP offers examples of such reviews; however, these reviews are not all inclusive and serve strictly as examples.

3	Page J-1, Section J.1(a), Attachment 2	Since there is a possibility that the major subcontractor may be assigned additional IDIQ labor categories outside of the initial core requirements, should any major subcontractor provide FBR (Fully Burdened Rates) data for all labor categories on IDIQ?	Subcontractors should provide FBRs for any of the Standard Labor Categories (SLCs) for which they may be called upon to supply. Subcontractors need not provide FBRs for SLCs which they do not have the capability to supply.
4	Page J-1, Section J.1(a) Attachment 2	What is the appropriate label each additional sheet for Exhibit 3 and Exhibit 10 in J.1[a] Attachment 2 for the prime and major subcontractor for each contract period?	Each additional sheet for J.1(a) Attachment 2, Exhibit 3 and Exhibit 10 will automatically be labeled with a header and footer.
5	Page L-20, Section L.10(c)(1)	Does the government want a complete Price Volume III & Price proposal submitted for the prime and each major subcontractor?	<p>Offerors are instructed to complete all applicable templates provided, and provide supporting information to explain the basis of estimate for the proposed amounts.</p> <p>In addition to the Prime offeror submitting a Volume III, Price Proposal, for any Major Subcontract that has a potential estimated total value in excess of \$1,000,000.00 for the five year inclusive effort, a Volume III, Price Proposal must be provided following the subsequently specified format.</p>
6	Page J-1, Section J.1(a) Attachment 12	J.1(a) Attachment 12 lists a set of labor categories that are not listed in the Exhibits, nor included in Attachment 1 Standard Labor Categories. Are Attachment 12 labor categories to be included in cost proposal? If so, can labor category descriptions be provided?	<p>The table containing the labor categories in J.1(a) Attachment 12 has been changed.</p> <p>This amendment to the RFP has clarified the narrative shown in J.1(a) Attachment 12.</p>
7	Page J-1, Section J.1(a) Attachment 12	Current hourly rates for the two non-exempt labor categories do not match those noted on Attachment 11. Were those meant only as examples on Attachment 12?	This amendment to the RFP has clarified the narrative shown in J.1(a) Attachment 12.
8	General question	The RFP notes that the Period of Performance is for a two year Base Period (including a 45 day Transition Period) and three, one year Option Periods. Is there a prospective start date which should be used for start of the Base Period (transition period)?	The anticipated start date timeframe for NNA14408214R is April, 2014.

9	Page J-1, Section J.1(a) Attachment 2	Attachment 2, Exhibit 1 notes that we are to list the labor categories from our estimating system, except those proposed under Core Requirements, which must be mapped to one of the government labor categories. What is considered core requirements? In other words, if contractors are to map to the government labor categories, which would those be?	The offeror shall choose from the NASA Standard Labor Categories listed in Exhibits 3 and 4. The SLC's were not pre-listed in Exhibits 1 and 2 as it the Offeror's responsibility to place each category in either Exhibit 1 (exempt) or Exhibit 2 (non-exempt).
10	Page B-3 and B-4, Section B.3	Section B.3 of the RFP notes Total Contract Value Summaries for Firm Fixed Price and Time and Materials Costs, based upon varying CLINS. Do we need to provide separate total costs for both types of contracts (e.g. FFP and T&M)?	Yes, the offeror must provide separate total costs for both types of contracts (Firm Fixed Price and Time & Materials).
11	Page L-26, Section L.10(c)(3)	RFP notes "typical productive labor hours for one (1.0) WYE: 2,080 (52 weeks x 40 hours/week) less ten (10 holidays (10 x 8), less other paid time off (vacation, sick leave, other) that typically ranges from 80 to 200 hours." This comes out to as many as 1920 hours to as low as 1800 hours (PTO 80 to 200). However, Exhibit 5 seems to reflect FFP hours at 1860 for Contract Mgmt, Exhibit 6 reflects 1840 hours for FFP Core Requirements, and Exhibit 7 reflects 1840 hours for IDIQ Pricing Model. Is the hours proposed flexible (i.e. as determined by the contractor) or is there a set level of hours expected? If there is a set level of hours expected, are they as reflected in the Exhibits (e.g. 1860 and 1840)?	<p>For the Contract Management requirement (Exhibit 5), offerors should propose all the resources necessary to manage the overall Financial Services contract.</p> <p>For the Core Requirements (Exhibit 6) and the IDIQ pricing model (Exhibit 7) the Offeror shall price out the hours provided in the templates.</p> <p>The examples shown on these Exhibits illustrate the requirement of calculating the Contract Year 1 Period for 10.5 months; proposed productive hours per WYE should be adjusted accordingly.</p> <p>This amendment to the RFP clarified the narrative shown in L.10(c).</p>
12	Page J-1, Section J.1(b) Attachment 1	The Program Manager is not identified in the Labor Categories in Attachment. Should this be included in the proposed costs?	Any resources proposed by the offeror regarding contract management should be included in J.1(a) Attachment 2, Exhibit 5. See page L-26, Section L.10(c).

13	General question	Are there any limitations to third tier subcontracting (i.e. subcontractor issuing work to a subcontractor)?	For purposes of this solicitation, information regarding third tier subcontracting is not required and will not be evaluated. However, Federal Acquisition Regulation Part 44 <i>Subcontracting Policies and Procedures</i> applies.
14	Page L-15, Section L.10(a)(A)(5)	<p>The guidance in the RFP is as follows:</p> <p>(d) The offeror shall require all service subcontractors (1) with proposed cost reimbursement or non-competitive fixed-price type subcontracts having a total potential value in excess of \$500,000 and (2) the cumulative value of all their service subcontracts under the proposed prime contract in excess of 10 percent of the prime contract's total potential value, provide as part of their proposals the information identified in (a) through (c) of this provision.</p> <p>Does the above provision apply to Time and Materials/Labor Hour subcontracts?</p>	The cited RFP guidance does apply to subcontracts utilizing Time & Materials/Labor Hour contracts.
15	Page L-15, Section L.10(a)(A)(5)	(See #14 above) If designated as a major subcontractor, but they are not expected to be awarded 10 percent of the prime contractor's total potential value, do they need to submit the document?	In accordance with NASA FAR Supplement provision 1852.231-71(d), both criteria set forth in (1) and (2) must be met in order for the offeror to require the subcontractor provide as part of their proposals the information identified in (a) through (c) of the provision.
16	Page L-15, Section L.10(a)(A)(5)	(See #15 above) If they are required to submit this document, can it be submitted as part of their confidential pricing backup directly to the Government rather than being submitted to the prime contractor?	The information can be submitted with the confidential package submitted by the subcontractor. As stated in the RFP, this information will be evaluated under the Mission Suitability Proposal (Volume I) and not the Price Proposal (Volume III).
17	Page L-15, Section L.10(a)(A)(5)	(See #16 above) If the document is needed, and if it must be submitted to the prime contractor, does the prime contractor need to submit it to the Government in turn, or just confirm that it has been received as part of the subcontractor's proposal to the prime?	This information must be submitted to the Government.

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18	General question	You've provided us with a "no earlier than" date for the oral presentations of 6 January. Could you provide us with a "no later than" date for planning purposes as well?	The Government cannot provide a "no later than" date because the scheduling of the oral presentations is directly contingent upon the total number of oral presentations. The total number of oral presentations will not be known until after the proposals have been received.
19	General question	Will NASA Ames Research Center provide onsite office space for the FSS Phase-In Team?	Yes, the Government will provide onsite office space during Phase-In.
20	General question	Can our company logo on the header of each slide of the Oral Presentation be in color?	Offerors may only use colors other than black and white/clear on graphical slides (e.g. bar charts, pie charts, graphs or figures) when color is useful in conveying information.
21	General question	What is the anticipated contract award date for the FSS contract?	The anticipated contract award timeframe for NNA14408214R is April, 2014.
22	General question	What is the anticipated contract start date for the FSS contract?	The anticipated contract start date for NNA14408214R is unknown at this time.
23	General question	Getting a 45-Day Phase-In Schedule at 12 point font into a PowerPoint slide is proving difficult. Could we please be allowed to go down to 8 point font on the Phase-In Schedule?	No, font shall not be presented in a size smaller than 12 point font.
24	Page L-6, Section L.7(b)(2), contents of Cover Letter	On page L-6 of the FSS RFP, it states "For the Oral Presentation, provide a written list of names of presenters, position titles, name of firm, and U.S. Citizen or Resident Alien status." What does ARC want for name of firm? The name of the offeror? The name of the firm that the presenter will work for upon contract award? The presenter's current employer?	The name of firm shall be the presenter's current employer.
25	Page J-1, Section J.1(a) Attachments 2 and 12	Several of the labor categories in J.1(a) Attachment 12 (Wage/Salary Rate Information) are not listed in J.1(a) Attachment 2 (Summary Price Template). Which document takes precedence?	Offerors shall propose using the Standard Labor Categories and hours shown in Exhibits 6 and 7 of Attachment 2 for Core Technical Requirements and IDIQ and are required to propose the necessary resources for Contract Management in Exhibit 5.

<p>26</p>	<p>Page L-19, L-22 through 24, Section L.10(c)(1)</p>	<p>Page L-19 of the solicitation states “the Government assumes that adequate cost/price competition will exist” and refers to FAR 15.403-1. Since FAR 15.403-1 states “the contracting officer should use every means available to ascertain whether a fair and reasonable price can be determined before requesting cost or pricing data” and since the services being provided are considered commercial items as defined by FAR 2.101 and thereby exempt from the requirement to provide cost or pricing data, will the Government remove the requirement for to provide, fringe, profit, salary information and other such cost based information? If not for the Prime, then consider at least removing the requirement for major subcontractors. Specifically, we are requesting at a minimum removal of the requirement for submission of the Exhibit 3 in Attachment 2. Exhibits 1 and 2 should also not be required.</p>	<p>FAR 15.403-1 speaks to the requirement for <i>certified</i> cost or pricing data and states that, “the contracting officer ...may require data other than certified cost or pricing data ... to support the determination of a fair and reasonable price.” FAR 2.101 states that, “Such data may include the identical types of data as certified cost or pricing data ... but without the certification.”</p> <p>The Government is not requiring Offerors or subcontractors to certify the data in their proposals.</p> <p>All Offerors and major subcontractors shall submit all data requested in the solicitation.</p>
<p>27</p>	<p>General comment</p>	<p>The due date of the RFP response is one week after the due date for the questions. This will not allow offerors (small businesses) sufficient time to address NASAs responses in the corpus of the RFP response in a comprehensive manner. We request the Government to consider extending the due date of the proposal response to no earlier than January 3, 2014, and to allow at least 10 business days after the release of the final Q&amp;A.</p>	<p>The request to extend the due date to submit proposals has been considered; however, the due date remains unchanged.</p>

28	Solicitation Amendment 1 page 2 of 5, (3), RFP Page L-18, Section L.10(b)(B)(3), and Page L- 19 Section L. 10 (b)(B)(2)	We note that the Government has changed the due date of the list of contracts from which offerors have requested past performance information by 1PM PST on December 2, 2013. Due to the timing of this solicitation falling at year end and during the Holiday season many Government staff are not be able to confirm by December 2, 2013, their ability to provide such reference information, in time for NASA to receive such questionnaires within the timeline of 10 days prior to the solicitation due date as required under Section L.19 (B) (2). Would the Government please reconsider adjusting a) the requirement for submission of the list of contracts from which past performance questionnaires were requested to December 6, 2013 and b) receipt of the completed past performance questionnaire by the solicitation due date?	The requests to extend the due dates of both the list of questionnaire recipients and the completed past performance questionnaires have been considered; however both due dates remain unchanged.
29	Page L-5 & L-6, Section L.7(b)(2), contents of Cover Letter	The section states "A completed Section B, "Supplies or Services and Price/Cost," with the proposed amounts inserted in the appropriate blank spaces." Are we supposed to replace the "TBD" with price values on pages B - 3 and B - 4?	Yes, the offeror shall complete Section B with all proposed amounts inserted in place of "TBD."
30	Page I-10, Section I.10	Can you provide us with the Step number of the Federal Equivalent GS-4, GS-5, and GS-6 rates	The Government cannot provide the step for the listed General Schedule rates.
31	General comment	We request an extension of the proposal due date from December 18 <sup>th</sup> to December 24 <sup>th</sup>	The due date to submit proposals remains unchanged.
32	Page J-1, Section J.1(b) Attachment 2	Form 038 provided as attachment, has a place for insertion of the CAGE code, but no place for DCAA and DCMA identification.	The contract administration and audit office shall both be inserted into box 8 on Form 038.
33	Page J-1, Section J.1(b) Attachment 2	Form 038 item 7. Should we repeat the information requested in section B.2 (page B-3) by adding lines at the bottom of the form?	The pricing information in item 7 shall include Contract Line Items shown in RFP Section B.2. Continue on the next page of Form 038 if necessary. Use the same headings found in item 7.

34	Page L-19 and L-21, Section L.10(c)(1)	<p>Seems to be an inconsistency in the requirements:</p> <p>Requirements of table 15-2 FAR 15.408 is for proposals requiring Certified Cost or Pricing Data.</p> <p>Page L-19, 1. Introduction, states that certified cost and pricing data is not required with this proposal.</p> <p>Should we provide information, Items 1 through 11 of table 15-2?</p>	Certified cost or pricing data is not required; however, offerors must submit Items 1 through 11 of Table 15-2 as shown in FAR 15.408.
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As a result of this amendment, the proposal due date remains unchanged.

[END OF AMENDMENT TWO (2)]