NNK13447748R

KLXS-II

ATTACHMENT L.03

KLXS-II KEY PERSONNEL RÉSUMÉ FORMAT

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Each key person will complete a résumé and provide a letter of commitment to the offeror's company. The résumé shall not exceed two pages and does not count toward the page limitation. The letter of commitment shall not exceed one page. The résumé shall include the following:

1. Name

2. Education
   a. Degrees, dates, majors, schools
   b. Other education or training and dates
   c. Licenses, certifications, or professional designations (jurisdiction and certifying organization)

3. Proposed position on KLXS-II contract
   a. Title
   b. Organizational element
   c. Geographic location (on/offsite, multiple locations, etc.)
   d. Relocation required

4. Current position
   a. Firm and period of employment
   b. Significant experience
   c. Specific projects
   d. Immediate supervisor's name, address, telephone number and employer (Indicate if current supervisor may be contacted)
   e. Source (incumbent hire, outside hire, transfer from within offeror's company, etc.)

5. Previous positions (last five years)
   a. Firm and period of employment
   b. Significant experience
   c. Specific projects
   d. Immediate supervisor's name, address, telephone number (Indicate if supervisor may be contacted).

6. Professional activities and achievements
   a. Awards and recognition
   b. Significant publications
   c. Professional societies
   d. Significant achievements

7. Summarize any additional relevant experience to KLXS-II which may not be evident from the above information.

Signed Letter of Commitment to the performance of KLXS-II shall include:

a. Percentage commitment (part-time, full-time)
b. Start and end dates