

National Aeronautics and Space Administration
George C. Marshall Space Flight Center
Marshall Space Flight Center, AL 35812



Reply to Attn of: PS30

June 4, 2013

TO: All Potential Offerors

FROM: PS30/Manager, Institutional Support Office

SUBJECT: Final Request for Proposal (RFP) NNM13439796R for the Office of Human Capital Support Services (OHCSS) Acquisition at the NASA Marshall Space Flight Center (MSFC)

The National Aeronautics and Space Administration (NASA), George C. Marshall Space Flight Center (MSFC), is pleased to release the Final Request for Proposal (RFP) for the OHCSS acquisition. All Offerors should review the Final RFP, Clarification to All Potential Offerors (Attachment A), and OHCSS RFP Change Log (Attachment B) listing the changes to the Draft Request for Proposal (DRFP) posted on May 6, 2013. The changes are a result of comments and questions received from industry and continuing internal reviews performed by NASA. The changes identified in Attachment B represent all significant changes but are not intended to be all inclusive. Offerors are cautioned to carefully review the Final RFP in its entirety. Grammatical, typographical, and other non-substantive changes have been corrected throughout the Final RFP as identified.

The due date for receipt of questions from industry is 2:00 p.m. (Central Time) on June 10, 2013. All questions and subsequent answers will be published as an amendment(s) to this solicitation. As part of any resultant proposals, Offerors shall also acknowledge receipt of all RFP amendments, if any.

Offerors are reminded that the procurement sensitivity "blackout notice" letter for this procurement was distributed to all applicable MSFC employees with the release of the Final RFP to industry. All questions regarding the Final RFP must be submitted in writing to the Contracting Officer, Joseph M. McCollister, at joseph.m.mccollister@nasa.gov.

Thank you for your valuable input into the DRFP and for your continued interest in NASA/MSFC's OHCSS acquisition.

A handwritten signature in black ink that reads "Ketela K. Helton".

Ketela K. Helton
Manager, Institutional Support Office