

PROGRAM ANALYSIS AND CONTROL PAAC IV QUESTION AND ANSWERS SET# 5

140. Question: The historical information provided indicates that a 3% rate escalation in August of 2012. Could you please verify the percent of any rate escalation in 2013 and to date in 2014?

Answer: The escalation was 3% for August 2013, and another escalation of 3% is anticipated for August 2014.

141. Question: The Government position description for a Senior Accounting indicates a minimum of 8+ years of experience is required. The historical information indicates there are 7 FTEs in this labor category with an average seniority of >5. The position description in the historical information indicates a minimum of 12 years experience is required. Please clarify which is the minimum for Senior Accounting 8+ or 12 years of experience?

Answer: Enclosure A defines the Government requirements for the position description for Senior Accounting. Additionally, the Government will issue an amendment to revise the table included in Enclosure "A" page 2 entitled: "Staff Position Summary." The incumbent contractor's historical data reflects a high school degree + 12 years of experience. Again please refer to Enclosure A which defines the Governments requirements.

142. Question: What does the average seniority >5 indicate? Does it indicate the average years of experience above and inclusive of the minimum experience requirement?

Answer: Seniority as shown here are simply average years of experience in this position which would be part of the minimum experience total.

143. Question: Enclosure A Government Position descriptions Staff Position Summary table: The intermediate level requires 5-6 years of experience and minimum education of a BS. The next column indicates 2-3 years of exp w BS. Which is correct? Also in the same summary table High requires 7-8 years of exp and a B.S or 4-7 years of experience w B.S which is correct? Or should the minimum education for both positions be HS?

Answer: The left hand column recognizes applicable experience that may have occurred prior to earning the Bachelors' Degree. The right hand column is the

minimum number of years after the Bachelors' Degree was achieved. Also see the answer to Question #141

144. Question: In comparing minimum education requirements provided in Enclosure A (Government Position Descriptions) and Enclosure B (incumbent position descriptions).

- a. Intermediate Scheduling Specialist Enclosure A requires BS with 5 to 6 years experience Enclosure B requires HS with 8 years experience
- b. Senior Scheduling Specialist Enclosure A requires BS with 8+ years experience Enclosure B requires HS with 12 years experience.

Which enclosure has the correct education? Which enclosure has the correct years of experience? And which has the appropriate years of experience with a BS degree? Please clarify which Enclosure meets the governments' requirements for education and experience.

Answer: See answer to question #141

145. Question: Function #5 and Function #6 from the PAAC IV SOW are not part of the key requirements of the SOW evaluated under Subfactor A. SubFactor B Management approach requires a management approach for accomplishing ALL elements of the SOW. Please clarify if Subfactor B is evaluated on all 6 SOW functions or only the 4 evaluated in Subfactor A?

Answer: Subfactor B management will evaluate all SOW requirements. The First paragraph under subfactor B is provided below.

The Offeror's management approach, including policies, procedures, techniques and organizational structure will be evaluated for completeness, effectiveness, and efficiency in accomplishing all SOW requirements. The Offeror's approach towards supporting and accommodating priorities, changing requirements, and workload fluctuations will be evaluated for reasonableness and effectiveness.

146. Question: Past Performance related question: Please clarify if the following 2 requirements (reflected on the bottom of page 129) are included or excluded from the page count?

- The Offeror shall include a list of those to whom the questionnaires were sent, including name of individual, phone number, organization, and contract number.
- Offerors shall include in their proposal the written consent of their proposed significant subcontractors

Answer: The above requirements are included as part of the page count.

147. Question: The offeror shall require all service subcontractors (1) with proposed cost reimbursement or non-competitive fixed-price type subcontracts having a total potential value in excess of \$500,000 and (2) the cumulative value of all their service subcontracts under the proposed prime contract in excess of 10 percent of the prime contract's total potential value, provide as part of their proposals the information identified in (a) through (c) of this provision.

- c. Can the government confirm the requirement defined above is only for subcontractors who meet both the excess of \$500,000 AND cumulative value . . .

Can the government confirm that companies failing to meet both the potential value in excess of \$500,000 or the excess of 10 percent of the prime contract's total potential value does not need to provide the information identified in (a) through (c) of this provision?

Answer: Offeror should require that all service subcontractors that meet both requirements the information identified in (a) through (c) of the provision. If the service subcontractor does not meet both of the requirements then there is no need to comply with (a) through (c) of the provision.

148. Question: Reference: RFP Section L.14, Paragraph (b)(1). The table in this section specifies that the Oral Technical Proposal Presentation is limited to 120 minutes max. Is it acceptable for Offerors to schedule a period of 10 minutes during the presentation, which will not be included in the 120 minute presentation time, during which presenters and the evaluation board may take a rest break?

Answer: The Government anticipates two (15) minute breaks during the presentation, these breaks will not count against the Offerors 120 minute presentation time.

149. Question: Reference: RFP Section L.14, Paragraph (b)(2) In Response #1 to questions concerning the Draft RFP, question 14 asked about using "smaller fonts (e.g., 8-10 point) for graphics and tables for the written proposal content." The Government responded that it would add instructions in the Final RFP to state that it was "acceptable to use smaller fonts (e.g., 10 point) for graphics and tables." In the second paragraph of the referenced section of the final RFP, the Government did add a reference to "graphics and tables where type shall be no smaller than 10 point." The second paragraph appears to refer to presentation charts. Will the Government add similar language at the end of the first sentence of the first paragraph to verify that 10 point graphics and tables are acceptable for written proposal content?

Answer: The Government will issue an amendment to RFP Section L.14, (b) (2), to add "except in graphics and tables where type shall be no smaller than 10 point."

150. Question: Reference: RFP Section L.15, Paragraph (1) Will the Government provide the probable location of the Oral Technical Proposal Presentation prior to submission of

Offeror proposals? If that information is not available, will the Government provide the expected size and room layout for the anticipated site prior to submission of Offeror proposals?

Answer: This information is not available at this time. Additionally, the information may not be available since the Government may, because of schedule issues, use different locations to conduct the oral presentations.

151. Question: Reference: RFP Enclosure A, Government Position Descriptions
The first page of this enclosure provides a table entitled "Staff Position Summary." The second column of the table is titled "Years Experience" and the fourth column is titled "Years Experience with B.S." The third column specifies that the Intermediate, High, and Senior level positions all require a B.S. Based on the data in the table, it appears that for an intermediate level position, a person without a B.S. degree but with 5-6 years of experience would qualify for the position. Is this correct? If so, then it would appear that for a Senior level position, a person without a B.S. degree but with 8+ years of experience would qualify for the position. This seems to contradict the requirement that a Senior level position must have a B.S. and 8+ years of experience (based on the third and fourth columns). Please clarify.

Answer: See Answer to Question # 141

152. Question: Ref. Exhibit 3. Can the government confirm all the direct labor hours for primes and subs are include in the first line of the template? Also, please confirm only the prime direct labor cost is entered into the second line, since the subcontractor DL cost will be in the ODC lines.

Answer: Yes, the first line of exhibit 3 should include all hours (prime and subs). Yes, only the prime direct labor costs should be entered into the second line. The subcontractor cost will be in the ODC lines.

153. Question: We are finalizing the presentation it is not clear what version of Power Point the presentation is be used. The RFP is very clear about both MS Word and Excel being 2003 compatible, but there are no instructions as to the version of Power Point. Would you please clarify this? Also is the presentation to be viewed on a monitor or projector on a screen?

Answer: The Power Point presentation should be 2003 compatible. The information pertaining to the presentation room and equipment is not available at this time.

154. Question 93 of Set 1 basically asked if the Government would provide a past performance reference in lieu of the client/customer when the client is also a prime bidder for the same contract. The concern in asking the original question was that the prime contractor may not be willing to provide an objective evaluation.

Answer: Based on the above question, the Government is revising its response to question #93 of Set 1 to read as follows: In accordance with Section M, when evaluating past performance, the Government may contact other references for additional past performance information besides the references who provide input through customer questionnaires. In the case of your concern of a contractor providing an objective past performance reference, the Government may consider input from a Government civil servant reference if the reference is clearly aware of the quality of the work product provided by a subcontractor. However, in some cases, the Government civil servant reference may not be knowledgeable enough to provide performance feedback beyond the level of the prime contract.

155. On page 112 of the RFP, Subfactor A – Understanding the Key Requirements

Subfactor A -Understanding the Key Requirements

The offeror's technical approach shall clearly demonstrate their understanding of the depth, breadth and objectives of the key requirements identified in the Statement of Work (SOW) sections. The four key requirements of the SOW are described in the functions below:

Function 1: General Business

Function 2: Planning and Scheduling/Earned Value Management

Function 3: Documentation Management

Function 4: Configuration Management

Each key requirement should be addressed in the Mission Suitability volume.

Question: Does the government intend for the offeror to incorporate our understanding four functions into the slides response to scenario 1 or does the government want the offeror to address our understanding of each of these four functions in separate slides then demonstrate how they are applied throughout the scenario 1?

Answer: Offerors should use it best approach to respond to the Scenarios. The Government will evaluate the Offeror's narrative description of its response to the in-house start up scenario for the realism, and thoroughness of its approach, and the degree to which it demonstrates a comprehensive understanding of the challenges and responsibilities associated with the key technical requirements. However, either approach is acceptable and is at the discretion of each offeror.