AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

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2. AMENDMENT/MODIFICATION NO. 000002

3. EFFECTIVE DATE 04/04/2014

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. *(If applicable)*

6. ISSUED BY CODE GSFC

NASA/Goddard Space Flight Center
Procurement Operations Division
Greenbelt MD 20771

7. ADMINISTERED BY *(If other than Item 6)* CODE GSFC

NASA/Goddard Space Flight Center
Procurement Operations Division
Greenbelt MD 20771

8. NAME AND ADDRESS OF CONTRACTOR *(No., street, county, State and ZIP Code)*

CODE

FACILITY CODE

(x) 9A. AMENDMENT OF SOLICITATION NO. NNG13439013R

x 9B. DATED *(SEE ITEM 11)* 02/27/2014

10A. MODIFICATION OF CONTRACT/ORDER NO.

10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended. [X] is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation date, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor [ ] is not. [ ] is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

Offerors are reminded to acknowledge receipt of this amendment under Item 14 of their Standard Form 33 when submitting their offer.

The purpose of this amendment is to revise Section L.14(b)(2)and revise Page 2 of Enclosure A entitled "Government Position Descriptions."

Accordingly,

See Page 2

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*

16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)* Alicia D. Middleton

15B. CONTRACTOR/OFFEROR *(Signature of person authorized to sign)*

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA Alicia D. Middleton *(Signature of Contracting Officer)*

16C. DATE SIGNED 4/4/14

1. Provision L.14 Proposal Preparation – "GENERAL INSTRUCTIONS (ORAL PROPOSALS) (APR 2012)", Section (b) "PROPOSAL CONTENT AND PAGE/TIME LIMITATIONS" Paragraph (2) is revised to read as follows:

(2) A page is defined as one side of a sheet, 8-1/2" x 11", with at least one inch margins on all sides, using not smaller than 12 point type, **except in graphics and tables where type shall be no smaller than 10 point.** Line spacing or the amount of vertical space between lines of text shall not be less than single line (Microsoft Word's default line spacing). Character spacing shall be "Normal", not "Expanded" or "Condensed." The margins may contain headers and footers, but shall not contain any proposal content to be evaluated. Foldouts count as an equivalent number of 8-1/2" x 11" pages. The metric standard format most closely approximating the described standard 8-1/2" x 11" size may also be used.

A presentation chart shall be provided on standard 8-1/2" x 11" paper in landscape orientation, one chart per page. No chart text shall be smaller than 18 point, except in graphics and tables where type shall be no smaller than 10 point. Charts shall be numbered sequentially.

Volumes I, II, III, and IV shall be submitted in separate three-ring binders. Diagrams, tables, artwork, and photographs may be run in landscape format or folded to eliminate oversize pages.

2. Page 2 of "ENCLOSURE A" entitled "GOVERNMENT POSITION DESCRIPTIONS" is revised to read as follows:

Staff Position Summary

Staff Positions	Accounting, CM, Documentation, IT, GB, Scheduling		
Level	Years Experience	Minimum Education	Years Experience w/ Bachelor's Degree
Jr.	1 – 2	H.S.	**N/A**
Low	3 – 4	H.S.	**N/A**
Intermediate	5 – 6	Bachelor's	**1-2**
High *	7 – 8	Bachelor's	**3-4**
Senior *	8+	Bachelor's	**5+**

*** For High and Senior level staff positions, Offerors may assign oversight and training responsibilities for the lower level positions; however, hours associated with those responsibilities shall be accounted under the Management and Administrative Labor exhibit. Additionally, the Offerors shall give the Government insight into the cost estimating thought processes and methodologies used by the Offeror in estimating the hours.**

End of Amendment# 000002