

National Aeronautics and  
Space Administration

**John H. Glenn Research Center**  
**Lewis Field**  
Cleveland, OH 44135-3191

July 27, 2012

TO: Prospective Offerors

FROM: NASA Glenn Research Center  
Institutional Services Branch  
Attn: Raye Kirkland M.S. 60-1  
21000 Brookpark Road  
Cleveland, Ohio 44135

SUBJECT: NNC12ZCE014R, NASA Glenn Education Support Services (ES2) FINAL Request  
for Proposals (RFP)

The NASA Glenn Research Center's Request for Proposal for NASA Glenn Education Support Services (ES2) is hereby formally issued. The final RFP contains numerous changes from the previously issued Draft RFP. Offerors are cautioned to carefully read all proposal submission instructions contained in the Final RFP as those instructions supersede the previously issued Draft RFP and any conflicting information provided in the answers to questions that were received.

Please note the following dates:

- August 10, 2012, 4:30 p.m. EST – Due date for formal questions
- August 24, 2012- Due date for past performance questionnaires
- September 10, 2012, 4:30 p.m. EST – Due date for proposal submission

All communications and questions related to the ES2 RFP Sol. No. NNC12ZCE014R shall be submitted in writing via e-mail to the contracting officer, Raye L. Kirkland at [Ra-Deon.L.Kirkland@nasa.gov](mailto:Ra-Deon.L.Kirkland@nasa.gov).