

- 1.) I.8: What specifically needs to be presented in the IT Security Management Plan? We understand that the IT Security Plan is to be created conforming to FISMA requirements as listed in the ADL. Is the IT Security Management Plan also to be based around FISMA requirements?
Response: See Amendment 2, Attachment E
- 2.) I.8 “IT Security Applicable Documents List” – how does the ADL relate to what the contractor needs to provide as an acceptable IT Security Management Plan?
**Response: This is specific to the policies and procedures that need to be followed with regards to information security. The list of policies and procedures that must be adhered to in the Applicable Documents List(ADL) are found at:
<http://www.nasa.gov/offices/ocio/itsecurity/index.html>.**
- 3.) Exhibit 2 “Price Proposal Table”: We kindly request that the labor categories be specified in a CLIN structure. Without a baseline for labor categories, respondents can input data without a constant, creating an impossibility for the customer to accurately evaluate the respondents’ pricing proposals. In order to allow for equality in evaluation, namely being able to compare each contractor’s pricing for the same labor categories across the board, we request that labor categories and units of measurement in accordance with the SOW be implemented in Exhibit 2.
Response: See Amendment 2, Attachment C
- 4.) Exhibit 2 “Price Proposal Table”: Industry standard is to price translation as a per word rate and not an hourly rate. We kindly request that the unite of measurement be changed accordingly for the document translation CLIN.
Response: See Amendment 2, Attachment C
- 5.) I.18 52.212-5(c)(1,2,3) (p. 18): The Government has indicated that the Service Contract Act (SCA) is applicable on this contract. Can the Government provide the Equivalent Rates for Federal Hires and indicate which labor categories are government by the SCA? Furthermore, can the Government please confirm that no vendor determined price escalations four option years of the contract are to be used, but instead the price adjustments of FAR 52.222-43 will be applied for option year rates from the offeror? ??
Response: The Service Contract Act does not apply. This information has been deleted from page 19.
- 6.) I.12 1852.245-71 (pp. 10-11): None of the items in 1852.245-71(c) are checked. Can the Government indicate what property and services will be provided to the Contractor for purposes of the Contractor's pricing?
Response: See Amendment 2, page 11
- 7.) 1852.223-73 (p. 8): 1852.223-73(a) states, "The offeror shall submit a detailed safety and occupational health plan as part of its proposal" and 1852.223-73(d) states, "This plan, as approved by the Contracting Officer, will be included in any resulting contract", yet the table in Section I.3 (p. 3) states this is due 30 days after Contract Award, and Section I.19 also states "TBS 30 days after Award". Can the Government please clarify this discrepancy? If the plan is to be submitted with the proposal: (a) Is there a page count

limit? (b) Where in the proposal should it be placed? and (c) Can the Government provide a template for this plan so that offerors may submit it with the proposal? (Alternate I?)

Response: Amendment 2, page 41 states the Safety & Health Plan is not part of the page count. The Safety & Health plan is required to be submitted with the proposal and not after award.

8.) Attachment A.11 (p. 29): Can the Government please clarify what is meant by "all" languages in A.11? Is this referring to only the languages listed in A.3.3? If not, then what additional languages must be supported and what is the timeframe?

Response: Yes only the languages listed in A.3.3.

9.) Attachment A.4 (p. 25): The Government states that the contractor must provide daily visa processing and coordination services, but does not state how intensive this is which would allow a labor-effort estimate. Can the Government state approximately how many visas will be processed in the typical week?

Response: Approximately 15-20 per week

10.) Is there key personnel required on this Contract and if so, which are the key personnel? Are resumes required for the key personnel, and if so, are they included in the 15p page-limit?

Response: Key Personnel is not required

11.) p. 3 // Sec. 1.7 Place of performance How much of the translation work must be performed at NASA HQ? Probably none, but there may be some ad hoc work directly related to interpreting assignments.

Response: No translation work is required to be performed at NASA facilities.