

National Aeronautics and
Space Administration
Dryden Flight Research Center
P. O. Box 273
Edwards, CA 93523-0273



A-1422/MXB

June 19, 2012

TO: PROSPECTIVE OFFERORS

SUBJECT: Request for Proposal (RFP) NND12374506R Aircraft Operations Services (AOS)

The National Aeronautics and Space Administration (NASA) Dryden Flight Research Center (DFRC), is hereby issuing the RFP for Aircraft Operations Services.

Offerors are advised to read all requirements contained herein and in the RFP.

The following information should be considered in proposal preparation.

ACQUISITION STRUCTURE

AOS has been assigned NAICS code 488190 with a size standard of \$30.0M.

The subject RFP is a full and open competition.

The contract will be a Cost Plus Award Fee (CPAF) contract type.

The period of performance consists of a 30-day phase-in-period, a twenty-two (22) month base period and two-one (1) year option periods and one-fourteen (14) month option.

All Offerors must have a Secret Clearance in accordance with Federal Acquisition Regulation clause 52.204-2, Security Requirements, NASA FAR Supplement (NFS) clause 1852.204-75, Security Classification Requirements, and Section J, Attachment J-7, DD Form 254, Contract Security Specification, at the time of submittal of their proposal.

PROPOSAL SUBMISSIONS

Proposals submitted in response to this solicitation shall include the Offeror's name and complete address, including street, city, county, state, and 9-digit zip code. Also, the telephone and fax numbers and e-mail address of the contact person responsible for the proposal shall be included in the proposal.

Offerors are required to have a cage code that matches the corporate address submitted with its proposal. The cage code is to be inserted in Block 15A (Code) on Standard Form (SF) 33.

Offerors must deliver their proposal in accordance with Section L-23, PROPOSAL MARKING AND DELIVERY.

- Volume II, Past Performance, and the Cognizant Audit Office Template (CAOT) are requested early, (see Table L-1 Proposal Copies and Due Dates) but are not officially due until August 2, 2012.
- Proposals are due at NASA/DFRC no later than 2:00 pm PDT on August 2, 2012.

In accordance with the proposal instructions in Section L, the proposals are to be submitted in hard copy and CD ROM. To expedite proposal evaluations, Offerors are requested to provide a copy of their cost proposal to the cognizant Defense Contract Audit Agency (DCAA) Office at the time proposals are submitted to NASA/DFRC.

Proposals that arrive after the prescribed time for receipt of proposals will be considered late and treated in accordance with FAR 52.215-1, Instructions to Offerors-Competitive Acquisitions.

QUESTIONS RELATED TO THE RFP

All questions and comments related to the enclosed RFP shall be submitted in writing via the e-mail addresses listed below under the section entitled E-MAIL CORRESPONDENCE.

Please title the e-mail note "Questions/Comments-AOS RFP" in the subject block and make sure to include a name and daytime phone number of the person submitting questions or comments in the body of the email. Offerors shall submit all questions by close of business, July 20, 2012. Answers to questions will be posted to the NASA Acquisition Internet Service (NAIS) through an amendment to this solicitation.

E-MAIL CORRESPONDENCE

All e-mail correspondence related to this solicitation shall be submitted to the following email addresses:

Maikeyza.Brown-1@nasa.gov

Brian.G.Bowman@nasa.gov

AMENDMENTS TO THE RFP

It is the Offeror's responsibility to monitor the NAIS website at the following web address for any changes to the schedule or posting of amendments to this RFP:

<http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=73>

Offerors are encouraged to ensure that they have submitted the required documentation and their company is listed on the on-line database for the following.

Central Contractor Registration: <http://www.ccr.gov>
EEO National Pre-Award Registry: <http://www.dol-esa.gov/preaward>
VETS 100: <http://www.dol.gov/vets/programs/fcp/main.htm>

Please note a pre-proposal conference is scheduled for July 10, 2012.



Brian G. Bowman
Contracting Officer

Enclosures:

1) RFP NND12374506R