

**National Aeronautics and Space Administration  
Ames Research Center  
Moffett Field, California 94035-0001**

**Limited-Sources Justification**

Initiating Office: NASA Ames Research Center (ARC)  
Office of the Chief Financial Officer (Code C)

Purchase Request No.: 4200430472

Procurement Title: Financial Support Services

Total Estimated Value: **FOIA Ex. 5**

Period of Performance: May 24, 2012 through September 1, 2013

Authority: *This acquisition is being conducted under the authority of the Multiple Award Schedule Program in accordance with FAR 8.405-6 (a)(1)(i)(C) In the interest of economy and efficiency, the new work is a logical follow-on to an original Federal Supply Schedule, the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures, and the original order was not previously issued under sole-source or limited-source procedures.*

We recommend that the Government acquire the goods and/or services required by the procurement request noted above.

**A. Nature and/or description of the action being approved. [FAR 8.405-6(c)(2)(ii)]**

NASA Ames Research Center (ARC) proposes to negotiate a modification to the Task Order for Financial Support Services with Al-Razaq Computing Services (Al-Razaq) to increase the maximum value of the Indefinite Delivery/Indefinite Quantity (IDIQ) line item to obtain additional financial support services. This General Services Administration (GSA) schedule contract Task Order (No. NNA08BB30T) consists of two line items; (1) Firm Fixed Price (FFP) CORE requirements for the minimum financial support services required by ARC, and (2) FFP IDIQ task assignments for additional financial support services required beyond the CORE requirements.

The proposed modification will increase the IDIQ maximum value by **FOIA Ex. 5** which will increase the maximum task order value from **FOIA Ex. 5** to **FOIA Ex. 5**. The increase to the IDIQ maximum value will allow ARC to obtain additional financial support services required beyond the CORE. The modification allows ARC to obtain such services through the end of the task order performance period (September 1, 2013) until the follow-on re-compete is completed and a contract is awarded.

**B. Description of the supplies or services required to meet the agency's needs (including estimated value).** [FAR 8.405-6(c)(2)(iii)]

Under Task Order NNA08BB30T Al-Razaq provides financial support services in the areas of resources management, financial reporting, reimbursable agreement management, financial management and business information, and travel services. The FFP CORE requirements consist of support for the minimum financial services needed at ARC. The IDIQ requirements consist of additional financial support services that supplement the CORE minimum requirements. The current total task order value (consisting of the CORE and IDIQ line items), inclusive of all option periods through September 1, 2013, is **FOIA Ex. 5**. Of that amount, **FOIA Ex. 5** is allocated to the FFP CORE requirements support and **FOIA Ex. 5** is the maximum value of the FFP IDIQ.

The IDIQ requirement consists of certain financial management services which include, financial reporting, reimbursable management, travel, financial management and business information services and any additional resources management services required beyond the CORE for ARC's and NASA's programs and projects.

ARC has had increased requirements for travel services and financial support of various programs and projects resulting in unanticipated additional requirements under the IDIQ line item, which were beyond the minimum requirements supported under the CORE line item. To support these additional requirements, ARC has exhausted the maximum value of the IDIQ line item.

The current contractor, Al-Razaq, is inextricably involved in providing financial support services for ARC's and NASA's programs and projects, including support for, but not limited to, Kepler, LADEE, SOFIA and Wind Tunnel Operations, all of which would be adversely impacted without continued services for resources management, financial reporting, reimbursable management, travel services, and financial management and business information services.

The Office of the Chief Financial Officer (CFO) calculates that the estimated value of the additional supplies/services required is **FOIA Ex. 5**. Thus, the modification to the IDIQ portion of the subject task order will be increased by that amount. This estimated value is based on the Government's Independent Cost Estimate. The Independent Cost Estimate (ICE) was developed based on historical fixed price task assignments issued under the task order and utilizing the task orders' contractual rates for similar types of future requirements. In addition, the ICE factors are necessary for continued performance of the current task orders through September 1, 2013.

**C. The authority and supporting rationale.** [FAR 8.405-6(c)(2)(iv)]

The authority for this action, FAR 8.405-6 (a)(1)(i)(C), allows limiting sources when, "In the interest in economy and efficiency, the new work is a logical follow-on to an original Federal Supply Schedule order provide that the original was placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original order or BPA must not have been previously issued under sole-source or limited-sources procedures."

The subject action, a task order modification to increase the maximum value of the IDIQ line item of the task order, constitutes "a logical follow-on to an original Federal Supply Schedule

order” because the contractor will continue to support the ongoing requirements for financial services for programs at ARC. Further, the original order was competitively awarded under GSA Financial Accounting and Business Solution (FABS) Schedule 520 and was placed in accordance with the applicable Federal Supply Schedule ordering procedures. Issuing a new solicitation to obtain additional financial support services would require additional time and resources which are already devoted to the follow-on contract for these requirements. Transition to a new contract or task for these services would disrupt the schedules of critical programs and projects. Thus, the regulatory requirement to limit competition, “in the interest of economy and efficiency,” as specified herein is fully met.

The increase to the maximum value of IDIQ line item is necessary to provide continuity of additional financial support services which supplement the CORE minimum financial services requirements. Al-Razaq is integrally involved with providing financial support services to critical ARC and NASA programs and projects and the contractor’s staff has acquired specialized knowledge of the financial systems, processes, and procedures necessary to support these critical programs and projects. Recompeting the requirement at this time may negatively impact ARC’s and the Agency’s programs and projects because of unplanned funding and budget demands and unexpected delays in travel services for travel required to support programs and projects.

The contractor currently provides additional financial support services to supplement the CORE minimum financial support services and provides continued support for critical programs and projects in the following areas:

- The contractor currently provides financial support services in the areas of budget formulation, operations, and execution activities for the Kepler Project Office (KPO) located at ARC. The contractor develops and implements plans and procedures required by ARC and Headquarters necessary for the effective financial operations of the KPO through its complete life cycle. Due to the success of the Kepler Project, its mission was extended, thereby requiring additional financial services support.
- The contractor provides support for the Program Management Tool (PMT) at ARC. This tool is used by the Agency to consolidate bi-annual phasing plans. The contractor is responsible for providing actual costs for the ARC, consolidating the ARC’s phasing plans and providing a summary level to the Office of Chief Financial Officer (CFO). In addition, the contractor is responsible for providing critical labor and workforce analysis to the CFO for addressing budget guidelines with NASA Headquarters.
- The contractor is critically involved with on-going training in support of a new travel system aimed to be in operational before the end of the task order.

The continuity of these services is critical for ARC to meet its financial management reporting requirements and obligations in support of ARC’s programs and projects.

**D. A determination by the ordering activity contracting officer that the order represents the best value consistent with 8.404(d). [FAR 8.405-6(c)(2)(v)]**

This modification to the task order allows ARC to acquire these services under the authority of FAR subpart 8.4, *Federal Supply Schedules*. By modifying the task order against a schedule

contract using the procedures in 8.405, ordering activity has concluded that the order represents the best value (as defined in FAR 2.101) and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

The Contracting Officer's signature on this document indicates that the Contracting Officer has determined that the anticipated cost to the Government will be fair and reasonable, and will represent best value. Prior to execution of future task order or modifications to task orders under the IDIQ line item, a proposal analysis will be performed in accordance with FAR 8.405-2(d). The proposal analysis will ensure that the final agreed-to price for future task orders and task order modifications are fair and reasonable, and represents best value.

**E. A description of the market research conducted among schedule holders and the results or a statement of the reason market research was not conducted. [FAR 8.405-6(c)(2)(vi)]**

A synopsis for this modification to increase the maximum value of the IDIQ line item under contract task order was posted on the NASA Acquisition Internet System (NAIS) and the "FedBizOpps" Federal Business Opportunities Portal on March 21, 2012, for seven (7) calendar days to inform the public of NASA's intent to enter into such modification. The synopsis provided instructions for interested organizations to submit capabilities and qualifications to perform the effort to the Contract Specialist. No capability statements were received in response to the synopsis.

**F. Any other facts supporting the justification. [FAR 8.405-6(c)(2)(vii)]**

Al-Razaq is highly qualified to continue to provide additional financial services support at ARC through September 1, 2013 until award of the follow-on procurement. Al-Razaq's performance under the current contract has been rated "Good" since award of the contract.

**G. Statements of the actions, if any, the agency may take to remove barriers that led to the restricted considerations before any subsequent acquisition for the supplies or services is made. [FAR 8.405-6(c)(2)(viii)]**

This proposed modification to increase the maximum value of IDIQ line item of the current Financial Support Services task order is required to obtain additional financial services support during the task order performance period and until award of the follow-on procurement. The nature of the services is the same as the services the contractor currently provides and the requirements have not changed from those in the current contract SOW. The follow-on procurement will be competed consistent with procurement policies and regulations. It is anticipated that the follow-on procurement will ensure that there are no "barriers to competition" for future financial support.

It is in the Government's best interest to issue a modification to the current Task Order with Al-Razaq.

**LIMITED SOURCES JUSTIFICATION**

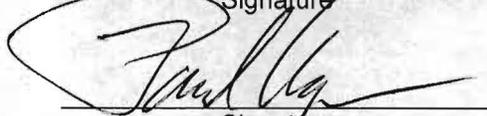
**PR Initiator:**

I certify that the facts presented in this justification are accurate and complete.

  
Signature

26 Apr 12  
Date

**Directorate Manager:**  
(Concurrence)

  
Signature

5/24/12  
Date

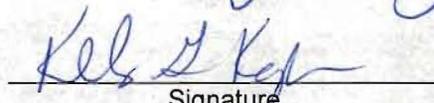
**Contracting Officer:**  
(Determination)

I hereby determine that the order represents the best value to the Government, consistent with FAR 8.404(d), and will be fair and reasonable. I certify that this justification is accurate and complete to the best of my knowledge and belief.

  
Signature

4/26/12  
Date

**Procurement Officer:**  
(Concurrence)

  
Signature

5/21/2012  
Date

**Ames Research Center  
Competition Advocate:**  
(Approval)

Based on the justification and certifications set forth above, I approve the limiting of sources pursuant to the authority of 8.405-6 (a)

  
Signature

5.22.12  
Date

cc: JAC Admin Asst:241-1 (after approval)