

**Responses to Questions for Office of Human Capital Management Professional Services
Draft RFP NNG12418706R**

Question 1: How many days do you anticipate the start date will be after award?

Response 1: The Government anticipates no more than 30 day Phase-In.

Question 2: Since this will be an IDIQ contract what influenced the decision to have only one vendor?

Response 2: The Statement of Work (SOW) requires the contractor to monitor and coordinate human capital management professional services. The synergy of using Indefinite Delivery Indefinite Quantity (IDIQ) task orders requires that the contractor share design and statistical information, and reports. Issuing multiple awards will cause compatibility managerial and administrative hurdles which could lead to delays and disparate treatment in employment actions.

Question 3: Is the current contract available?

Response 3: The current contract will be available on or about the release of the final Request for Proposal (RFP).

Question 4: What is driving the proposal schedule? (Proposals due October, award in August)

Response 4: The procurement schedule factors in discussions (if necessary) and the need for Final Proposal Revisions.

Question 5: What are the principle labor categories for this award?

Response 5: The labor categories for this award can be found in Exhibit 18 of the Draft RFP.

Question 6: How many awards?

Response 6: This will be a single award IDIQ contract.

Question 7: What is the anticipated start date?

Response 7: The anticipated start date is August 1, 2013.

Question 8: Is it set or based on award date?

Response 8: The effective ordering period will commence after the Phase-In period.

Question 9: Is this procurement the result of a schedule in order to maintain an integrity filled process or is there any dissatisfaction with the incumbent?

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Response 9: This procurement is and Office of Human Capital Management Professional Services requirement, which requires a competitive follow-on.

Question 10: What are the real requirements? (draft RFP is an overview of OHCM, is the contract for adjunct staff)

Response 10: The real requirements are documents in the Attachment A of the Draft RFP and the more specific types of requirements will be issued as task orders (ex: See Exhibit 17).

Question 11: Some of the requirements in the Draft RFP seem a bit onerous for this type of requirement. Can you address the forces behind this?

Response 11: Cost type contracts require the type of information under section L. (Please re-submit question to address specific concerns about requirement in the Draft RFP).

Question 12: What is the rationale behind RTO's as part of the response? Typically RTO's are seen more as a tool to evaluate science, engineering, and technical functions.

Response 12: Representative Task Orders (RTOs) are not specifically designed only as a tool to evaluate science, engineering, and technical functions (i.e. professional services). RTOs are primarily for the evaluation of IDIQ Contracts.

Question 13: Will there be an Independent Government Estimate (IGE) performed and or provided in the RFP?

Response 13: No, an Independent Government Estimate will not be provided with the release of the final RFP.

Question 14: Will the awardee or any down selected candidate awardee receive a pre-award audit?

Response 14: The awardee or any downselected candidate awardee will not receive a pre-award audit.

Question 15: It was mentioned that there are four RTO's with the RFP. I have only been able to identify two. Will you please clarify what the four RTO's are/will be?

Response 15: Two RTOs were uploaded on August 10, 2012 and two additional RTOs were uploaded on August 17, 2012.

Question 16: Is there a set-aside for this requirement?

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Response 16: Yes, this is an 8(a) set-aside.

Question 17: Are offeror's permitted to provide their customers the option of emailing the Past Performance Questionnaire's back to Procurement or must they be mailed to the address provided?

Response 17: All Past Performance Questionnaires should be submitted as indicated in the RFP.

Question 18: The DRFP does not give a clear indication of the personnel required for this effort. Are there defined positions or is the OHCM expecting the Offeror to propose needed positions based on the Statement of Work? If the positions are already determined, can you please offer position descriptions, both onsite and offsite?

Response 18: The Offeror should propose the needed positions based on the information provided in Exhibit 18 of the Draft RFP.

Question 19: Will the Government provide a current Interested Parties List? If so, when will that be available?

Response 19: The current Interested Parties list will be provided in the e-library for the solicitation.

Question 20: Who is the current incumbent?

Question 20: The incumbent is Aspen of D.C.