

**Goddard Space Flight Center
Protective Services Contract
NNG12364774R**

ATTACHMENT B

Security Police Officer Qualifications

Dated: 12/30/11

Attachment B – Security Police Officer Qualifications

The Contractor shall:

1. Ensure every uniformed and non-uniformed contract employee that serves as members of the Contractor’s security force representing GSFC protective services in the position of Security Officer/Police, or Investigator shall be required to provide a statement of conduct that is the Officers Oath or affirmation to proper conduct and allegiance to the principle of behavior suitable to their position of trust, and their understanding of the requirements of the “Standards of Conduct for Sworn Officers”.
 - a. The Oath; [Stand and remove your headgear, place your hand over your heart and in a clear voice state your oath or affirmation] “My _____ [Oath or Affirmation] is my bond. I [State Your Full and Complete Name] understand and accept my duty to protect and defend the rights of all persons. I will perform my duty with diligence and purpose. I will exercise the authority, vested in me by virtue of my position, with honesty and decency, showing preference to none, while serving all. This I respectfully _____ [swear or affirm]”.
2. All officers shall be United States citizens.
3. Ensure sworn Officers shall:
 - a. Exercise good judgment;
 - b. Interact with people in a professional manner;
 - c. Maintain a high level of performance; and
 - d. Maintain poise and self-control under stress.
4. Certify sworn officers have as a minimum:
 - a. A high school diploma or General Equivalency Diploma (GED).
 - b. Possess and maintain a valid state driver’s license.
 - c. Ability to read and speak the English language, understand, and apply written rules, detailed orders, instructions and training material. Construct and write clear, concise, accurate and detailed reports.
 - d. User level computer skills - operating standard word processing programs.
 - e. Reached the age of at least 21 years of age at the time of employment.
5. Conduct a pre-employment investigation to ensure:
 - a. No security officer/police employee has a felony conviction.
 - b. No armed employee shall have a misdemeanor conviction that reflects on the individual’s suitability.
 - c. Persons convicted of or under indictment for a misdemeanor crime of domestic violence shall be prohibited from employment as an armed security officer/police.

- d. Non security officer/police employees shall meet the requirement of position risk determination and GSFC access suitability.
6. Conduct a pre-employment investigation that includes:
 - a. Search of police files in the area of residence for a period of five (5) years;
 - b. Inquiries of former employers for a period of five (5) years; and
 - c. Information that may reflect on the suitability of the security officer/police to perform security duties under this contract.
7. Provide results of the investigative reports for each officer to the COR not later than seven (7) calendar days prior to beginning duty.