



Goddard Policy Directive

DIRECTIVE NO. GPD 8715.1B
EFFECTIVE DATE: December 10, 2007
EXPIRATION DATE: December 10, 2012

Responsible Office: 100/Office of the Director

Title: GODDARD SPACE FLIGHT CENTER SAFETY POLICY

1. POLICY

In accordance with NASA policy, Goddard Space Flight Center (GSFC) has an unwavering commitment to safety. The GSFC shall:

- a. Not compromise the safety of the public, the astronauts and pilots, or our employees in the conduct of our work.
- b. Comply with all applicable laws and regulations affecting the safety and health of Center personnel.
- c. Encourage the reporting of workplace hazards, ensuring that no employee is subject to restraint, interference, coercion, discrimination, or reprisal for doing so.
- d. Ensure that all alleged hazardous conditions are investigated, all identified safety and health risks are properly assessed and controlled, and pertinent lessons-learned situations are publicized to prevent reoccurrences.
- e. Be active stewards in the use and protection of all resources and assets that NASA and this nation have entrusted to us.
- f. Establish safety and health goals, objectives, and performance metrics.

To this end, GSFC shall implement a GSFC Safety Program in accordance with NPD 8700.1, "NASA Policy for Safety and Mission Success" and NPD 8710.2, "NASA Safety and Health Program Policy."

2. APPLICABILITY

This policy applies to all GSFC civil service and contract employees, and employees of other Government and non-Government organizations located at GSFC facilities.

3. AUTHORITY

- a. 42 U.S.C. 2473(c)(1), Section 203(c)(1) of the National Aeronautics and Space Act of 1958, as amended.
- b. 29 U.S.C. 668, Section 19 of the Occupational Safety and Health Act of 1970, as amended.

CHECK THE GSFC DIRECTIVES MANAGEMENT SYSTEM AT
<http://gdms.gsfc.nasa.gov> TO VERIFY THAT THIS IS THE CORRECT VERSION PRIOR TO USE.

DIRECTIVE NO. GPD 8715.1B
EFFECTIVE DATE: _____
EXPIRATION DATE: _____

- c. Executive Order 12196, dated February 26, 1980, "Occupational Safety and Health Programs for Federal Employees", 3 CFR (1980 Compilation).
- d. 29 CFR Part 1960 "Basic Program Elements for Federal Employee Occupational Safety and Health Programs and Related Matters".

4. REFERENCES

- a. NPD 8700.1, NASA Policy for Safety and Mission Success
- b. NPD 8710.2, NASA Safety and Health Program Policy

5. RESPONSIBILITIES

5.1 Center Management is responsible for:

- a. Establishing and directing the GSFC Safety and Health program consistent with the requirements and guidance of NASA and other regulatory authorities.
- b. Providing the resources necessary for implementing the GSFC Safety and Health program.
- c. Establishing and periodically evaluating the program's goals and objectives and reviewing the Center's progress toward obtaining them.
- d. Establishing direction for including elements of the Safety and Health program in the performance evaluation systems for managers, supervisors, and employees.

5.2 Supervisors are responsible for:

- a. Ensuring that employees know, understand, and adhere to this policy and the GSFC Safety and Health program.
- b. Ensuring that employees are aware of their responsibilities for safety.
- c. Ensuring that employees have the proper training, equipment, and resources to perform safely.
- d. Providing a safe and healthful work place.
- e. Responding promptly to employee-originated safety concerns.

5.3 Employees are responsible for:

- a. Taking necessary and appropriate actions to get work done safely.
- b. Acting in a manner that ensures safety to self, fellow workers, astronauts and pilots, the public, property, and the environment.

DIRECTIVE NO. GPD 8715.1B
EFFECTIVE DATE: _____
EXPIRATION DATE: _____

- c. Performing activities according to proper safety, health and environmental practices and procedures as posted, instructed, and prescribed.
- d. Using appropriate safety protective equipment and devices.
- e. Promptly reporting unsafe conditions and/or unsafe work to their supervisors or through the use of established reporting systems.

6. DELEGATION OF AUTHORITY

None.

7. MEASUREMENT

The GSFC Health and Safety program developed to implement this policy shall include specific goals and objectives. There will be performance metrics to assess the status and measure the progress toward obtaining the goals and objectives. The metrics shall be analyzed and reported to the Executive Council and the Safety Management Council on a periodic basis. The metrics shall include, at a minimum, those that are required to comply with regulations, policies, and directives.

8. CANCELLATION

GPD 8715.1, Goddard Space Flight Center Safety Policy

Original Signed by

Edward J. Weiler
Director

DIRECTIVE NO. GPD 8715.1B _____
EFFECTIVE DATE: _____
EXPIRATION DATE: _____

CHANGE HISTORY LOG

Revision	Effective Date	Description of Changes
Baseline	10/30/01	Initial Release
A	01/17/05	As directed during the FY04 Center Rules Review, the Responsible Office modified this document to remove requirements that were no longer needed and to clearly distinguish requirements from supporting information. Administrative changes were made throughout to correct responsible organization names and codes, and to retitle Goddard Procedures and Guidelines (GPG) to Goddard Procedural Requirements (GPR). All changes were reviewed and approved by the Goddard Quality Management System Council (QMSC).
B	12/10/2007	Revalidate for a period of 5 years.

CHECK THE GSFC DIRECTIVES MANAGEMENT SYSTEM AT <http://gdms.gsfc.nasa.gov> TO VERIFY THAT THIS IS THE CORRECT VERSION PRIOR TO USE.