

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 8
2. AMENDMENT/MODIFICATION NO. 3	3. EFFECTIVE DATE 02/03/2012	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY National Aeronautics and Space Administration Goddard Space Flight Center (GSFC) Attn: Kimber Russell, Code 210.3 Greenbelt, MD 20771	CODE 210.3	7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) POTENTIAL OFFEROR			(X) 9A. AMENDMENT OF SOLICITATION NO. NNG12418023R	9B. DATED (SEE ITEM 11) 12/20/2011
			<input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO.	<input type="checkbox"/> 10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to revise section L.13 Past Performance Volume (SEP 2010), change the name and update the Tuition Rates Matrix, provide solicitation replacement pages and extend the due date for receipt of proposals to February 13, 2012.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lois McDuffee Lois E. McDuffee Contracting Officer
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA <i>Lois McDuffee</i> (Signature of Contracting Officer)
(Signature of person authorized to sign)	16C. DATE SIGNED 2-3-2012

Accordingly,

A.) Standard Form 33, Block 9 is revised to extend the proposal due date to February 13, 2012, at 2:00p.m., Eastern Standard Time.

B.) Section L.13 Past Performance Volume (a) (SEP 2010) page 51, the first sentence will be revised to read:

From: The offeror shall provide information on all OSHA citations and all OSHA-reportable mishaps (OSHA 300 LOG) issued to the firm over the past three years.

To: The offeror shall provide information on all OSHA citations and all OSHA-reportable mishaps (OSHA 300A LOG) issued to the firm over the past three years.

C.) The Tuition Rates Matrix name will be changed to Tuition Unit Pricing. The new Tuition Unit Pricing document is attached and the old Tuition Rates matrix document will be obsolete.

D.) The following pages of the solicitation are hereby replaced by the attachment pages 28R, 50R, 51R, 55R, 58R, and 63R.

(End of Amendment 3)

TUITION UNIT PRICING

	Cost Yr1	Cost Yr2	Cost Yr3	Cost Yr4	Cost Yr5	Cost Yr6
8739.1 Operator Initial						
8739.1 Level B Instructor Initial						
8739.1 Operator Re-training						
8739.1 Level B Instructor Re-training						
8739.1 Inspector Initial or Re-training						
8739.2 Operator/Inspector Initial						
8739.2 Level B Instructor Initial						
8739.2 Operator/Inspector Re-training						
8739.2 Level B Instructor Re-training						
8739.3 Operator/Inspector Initial						
8739.3 Level B Instructor Initial						
8739.3 Operator/Inspector Re-training						
8793.3 Level B Instructor Re-training						
8739.4 Operator/Inspector Initial						
8739.4 Level B Instructor Initial						
8739.4 Operator/Inspector Re-training						
8739.4 Level B Instructor Re-training						
8739.5 Operator/Inspector Initial						
8739.5 Level B Instructor Initial						
8739.5 Operator/Inspector Re-training						
8739.5 Level B Instructor Re-training						
GSFC-WM-001 Operator initial						
GSFC-WM-001 Operator retrain						
GSFC-WM-001 Level B Program Monitor initial						
GSFC-WM-001 Level B Instructor initial						
GSFC-WM-001 Level B Instructor/Program Monitor retrain						
J-STD-001xS CIS Modular Initial						
J-STD-001xS CIT Modular Initial						
J-STD-001xS CIS Non-Modular Initial						
J-STD-001xS CIS Retraining						
Workmanship Overview						
Connector Mate/Demate						
Rework Repair						

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
NASA MANUFACTURING TECHNOLOGY TRAINING CENTER
RFP NNG12418023R
(End of clause)

(End of Section I)

**SECTION J- LIST OF DOCUMENTS, EXHIBITS, AND OTHER
ATTACHMENTS**

J. 1 LIST OF ATTACHMENTS

The following documents are attached hereto and made a part of this contract:

Attachment	Description	Date	No. of Pages
A	Statement of Work (SOW) NMTTC – Attachment I, II, & III & Appendix	11/3/2011	421
B	Safety and Occupational Health Plan	As part of Proposal	TBD
C	Tuition Unit Pricing	11/3/2011	1

(End of Clause)

(End of Section J)

**SECTION K – REPRESENTATIONS, CERTIFICATIONS AND OTHER
STATEMENTS OF OFFERORS**

**K.1 CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO
INFLUENCE CERTAIN FEDERAL TRANSACTIONS (52.203-11) (SEP 2007)**

(a) *Definitions.* As used in this provision-"Lobbying contact" has the meaning provided at 2 U.S.C. 1602(8). The terms "agency," "influencing or attempting to influence," "officer or employee of an agency," "person," "reasonable compensation," and "regularly employed" are defined in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12).

(b) *Prohibition.* The prohibition and exceptions contained in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12) are hereby incorporated by reference in this provision.

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
NASA MANUFACTURING TECHNOLOGY TRAINING CENTER
RFP NNG12418023R

Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data -- Alternative IV. The term "other than cost or pricing data" is defined at FAR 15.402.

Tuition cost will be reimbursed only on this contract which is charged as a cost per student for each course completed. The cost proposal shall consist of the tuition rates for the courses named in and priced in Attachment C/Tuition Unit Pricing. The course variety and student volume shown in SOW Tables 2-2a and 2-2b will be assumed when evaluating the overall contract value. Any costs not bundled into a tuition cost, whether from the prime contractor or a subcontractor will not be allowed. Tuition rate stability is an expectation. The offeror shall submit electronic copies of the cost/price proposal charts contained in the referenced exhibits in Microsoft Excel format on CD-ROMs. Two copies of the CD-ROMs shall be submitted with one copy identified as the backup. This requirement is in addition to the required hard copies. The offeror shall include all formulas in the cost charts to substantiate the whole dollar amount processed.

The offeror shall certify that all disks are virus-free. In the event of any inconsistencies between the data provided on the electronic media and hard copies, the hard copy data will be considered to be correct. All pricing and estimating techniques shall be clearly explained in detail (projections, rates, ratios, percentages, factors, etc.) and shall support the proposed costs in such a manner that computation, and verification can be accomplished. Also, any experience factors (unit prices, hours, quantities, etc.) and judgmental projections shall be explained. The escalation proposed must be stated. Provide a statement of rationale, including the derivation, for the proposed escalation rates. If escalation is not proposed, explain why. The offeror shall also discuss the rationale for any escalation proposed for the other cost elements.

L.13 PAST PERFORMANCE VOLUME (SEP 2010)

An offeror's past performance record indicates the relevant quantitative and qualitative aspects of performing services or delivering products similar in size, content, and complexity to the requirements of this acquisition. The information requested below is anticipated to be sufficient for purposes of the evaluation of past performance. However, offerors may submit additional information at its discretion if they consider such information necessary to establish a record of relevant past performance. Refer to FAR 15.305(a)(2)(iii). The offeror shall provide, at a minimum, the following information in support of its proposal to facilitate the evaluation of your company experience and past performance as a whole and as related to the requirements of the proposed contract.

(a) INFORMATION FROM THE OFFEROR

Offerors and any proposed significant subcontractor(s) [defined as any subcontract that is likely to supply continuing or recurring instructor or facilities services] shall furnish the following information for all of your most recent contracts or subcontracts (completed and ongoing) for similar efforts that your company has had within the last 3 years.

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
NASA MANUFACTURING TECHNOLOGY TRAINING CENTER
RFP NNG12418023R

Indicate which contracts/subcontracts are most related (i.e. similar in technical

requirements and complexity), describe similar leadership programs that were designed and delivered and how they are similar to and different to the proposed effort, as well as which contracts/subcontracts were performed by the division of your company (if applicable) that will perform the proposed contract/subcontract.

- Customer's name, address, and telephone number of both the lead contractual and technical personnel most familiar with the offeror's performance record. (Please verify the telephone numbers provided are current and correct).
- Contract number, type, and total original and present or final contract value.
- Date of contract, place(s) of performance, and delivery dates or period of performance
- Brief description of contract work and comparability to the proposed effort. It is not sufficient to state that it is comparable in magnitude and scope. Rationale must be provided to demonstrate that it is comparable.
- Method of acquisition: competitive or noncompetitive
- Nature of award: initial or follow-on. If initial, indicate whether award was preceded by a Government, customer, or offeror-financed study.
- Identify and explain major technical problems and how they were overcome. List any major deviations or waivers to technical requirements that were granted by the customer.
- Identify and explain completion successes and delays, including adherence to program schedules. Provide an assessment of the performance (technical and schedule) on these past programs and support these assessments with metrics such as award or incentive fees earned.
- Cost management history: identify and explain any cost overruns and underruns, and cost incentive history, if applicable.
- The offeror shall provide information on all OSHA citations and all OSHA-reportable mishaps (OSHA 300A LOG) issued to the firm over the past three years. Additionally, provide information on how each citation or mishap was resolved or mitigated. The

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
 NASA MANUFACTURING TECHNOLOGY TRAINING CENTER
 RFP NNG12418023R

Proposal Component	Volume	Reference	Page Limitations
Cost Volume	III	L.12	45
(a) Tuition Unit Pricing			N/A
(b) Basis of Estimates			N/A
(c) Development of Exceptions			N/A
(d) List of Acronyms			N/A
Past Performance Volume	IV	L.13	10
(a) Information from offeror			N/A
(b) Questionnaires			N/A
(c) Summary of Development & Exceptions			N/A

*Prime and each individual significant subcontractor

(2) A page is defined as one side of a sheet, 8-1/2" x 11", with at least one inch margins on all sides, using not smaller than 12 point type Times New Roman font. Line spacing or the amount of vertical space between lines of text shall not be less than single line (Microsoft Word's default line spacing). Character spacing shall be "Normal", not "Expanded" or "Condensed." The margins may contain headers and footers, but shall not contain any proposal content to be evaluated. Foldouts count as an equivalent number of 8-1/2" x 11" pages. The metric standard format most closely approximating the described standard 8-1/2" x 11" size may also be used.

Volumes I, II, III, and IV shall be submitted in separate three-ring binders. Text in Diagrams, charts, and tables shall be no smaller than 10 point. Diagrams, charts and tables, shall not be used to circumvent the text size limitations of the proposal.

(3) Title pages, tabs, and tables of contents are excluded from the page counts specified in paragraph (1) of this provision (as well as other documents specified in table (b) (1) above. Information that can be construed as belonging in one of the other volumes of the proposal will be so construed and counted against that volume's page limitation.

(4) The Government intends to evaluate proposals and award contract(s) without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offerors initial proposal should contain the offerors best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.

(5) Pages submitted in excess of the limitations specified in this provision will not be evaluated by the Government and will be returned to the offeror in accordance with NFS 1815.204-70(b).

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
NASA MANUFACTURING TECHNOLOGY TRAINING CENTER
RFP NNG12418023R

Prime offerors shall provide their Taxpayer Identification Number (TIN) (the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns).

(5) Subcontractor Listing

The Offeror shall provide a summary listing (by name and address) of all subcontractors (regardless of dollar value) that have been identified throughout the Offeror's proposal and the subcontract value associated with each entity.

(End of Provision)

L.16 COST VOLUME

The Federal Acquisition Regulation (FAR) requires Contracting Officers to purchase supplies and services from responsible sources at fair and reasonable prices. It is expected that adequate price competition will be obtained under this solicitation so that submission of cost or pricing data is not required pursuant to FAR 52.215-20, Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data -- Alternative IV. The term "other than cost or pricing data" is defined at FAR 15.402.

1. Instructions

Reimbursable costs on this contract will be tuitions only which are charged as a cost per student for each course completed in accordance with Attachment C. The cost proposal shall consist of the tuition rates for the courses named in Attachment 2. The course variety and student volume shown in SOW Tables 2-2a and 2-2b will be assumed when evaluating the overall contract value. Any costs not bundled into a tuition cost, whether from the prime contractor or a subcontractor will not be allowed. Tuition rate stability is an expectation.

The offeror shall submit electronic copies of the cost/price proposal charts contained in the referenced exhibits in Microsoft Excel format on CD-ROMs. Two copies of the CD-ROMs shall be submitted with one copy identified as the backup. This requirement is in addition to the required hard copies. The offeror shall include all formulas in the cost charts to substantiate the whole dollar amount processed. The offeror shall certify that all disks are virus-free. In the event of any inconsistencies between the data provided on the electronic media and hard copies, the hard copy data will be considered to be correct. All pricing and estimating techniques shall be clearly explained in detail (projections, rates, ratios, percentages, factors, etc.) and shall support the proposed costs in such a manner that computation, and verification can be accomplished. Also, any experience factors (unit prices, hours, quantities, etc.) and judgmental projections shall be explained. The escalation proposed must be stated. Provide a statement of rationale, including the

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
NASA MANUFACTURING TECHNOLOGY TRAINING CENTER
RFP NNG12418023R

Deficiency – a material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level

Strength (not in FAR/NFS) – a proposal area that enhances the potential for successful performance or contributes toward exceeding the contract requirements in a manner that provides additional value to the government (this could be associated with a process, technical approach, materials, facilities, etc.).

Significant Strength (not in FAR/NFS) – a proposal area that greatly enhances the potential for successful performance or contributes significantly toward exceeding the contract requirements in a manner that provides additional value to the Government.

M.3 COST EVALUATION FACTOR (JUL 2009)

The price factor evaluation shall consist of the Offeror's proposed tuitions for all of the courses shown in Attachment C/Tuition Unit Pricing. Each proposed tuition will be evaluated for completeness and reasonableness. Price analysis will be used to determine price reasonableness in accordance with FAR 15.404-1(b). Unrealistically low proposed tuition prices may be ground for eliminating the proposal from competition on the basis that the Offeror does not understand the requirement. The proposed tuition prices will be evaluated for adequacy, reasonableness and realism.

(End of text)

M.4 PAST PERFORMANCE EVALUATION FACTOR (SEP 2010)

An offeror's past performance will be evaluated based on FAR Part 15 and the evaluation criteria in this provision. All past performance references must meet the "recent" and minimum total cost/fee expenditures criteria provided below for both prime contractor references and significant subcontractor references in order to be evaluated.

For purposes of past performance, the term "offeror" refers to a prime contractor and its significant subcontractors. Accordingly, the past performance of significant(s) subcontractors shall also be evaluated and attributed to the offeror. The past performance of a significant subcontractor will be compared to the work proposed to be performed by that subcontractor, and weighted accordingly in assigning the overall past performance adjectival rating to the offeror. Evidence of a binding teaming agreement or other contractual agreement which creates legal responsibilities on the part of the significant