Attachment J.1(b)6
Protective Service Office (PSO) Support Contract
RFP Number NNA11366339R

PART I – PERFORMANCE WORK STATEMENT (PWS) REQUIREMENTS/CORE REQUIREMENTS

Number	**001**	**Mod Number**	
Title and PWS Section:	**Program Management, PWS Section 2.0**		
Task Manager (TM) Name:			
TM Extension:	**Ext 4-**	**Date of Request:**	
Period of Performance:	**From:**	**To:**	

SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)

Yes___ No ___ This requirement includes EIT items and the EITAC documentation is attached. (See http://section508.arc.nasa.gov)

Task requires contractor access to Government database(s) Yes __ No __

AFFIRMATIVE PROCUREMENT

___ The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists, OR

___ The item(s) are on the EPA's Comprehensive Procurement Guideline lists, AND

____ They meet the minimum recycled/recovered content, OR

____ A waiver signed by the designated Environmental Program Manager is attached.

See http://www.epa.gov/cpg/products.htm)

The contractor is responsible for compliance with PWS Section 2.0 in its entirety except as noted below.

The Contractor shall be responsible for performing the following Core requirement immediately after the Phase-In Period:

2.0 Program Management
2.1 Hours of Operations and Normal Workload Fluctuations
2.2 Contract Management
2.3 Handling of Special Events
2.4 Effective Records Management
2.5 Effective and Efficient Vehicle Management
2.6 Ames Physical Security Plan

The Performance Requirements Summary (see next page) identifies the Performance Standard and frequency of submissions for activities.

Attachment J.1(b)6
Protective Service Office (PSO) Support Contract
RFP Number NNA11366339R

Performance Requirements Summary: Task Manager/COR will consider the following to assess Contractor Performance:		
PWS Section	**Title**	**Performance Standard**
2.2.1 2.2.4 2.2.5	CDRL 1 – Monthly Status and Statistics Report	The Performance Standard is compliance with 100% of the PWS and CDRL.
3.3.5	CDRL 2 – Contractor Monthly Accident Report (CMAR)	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 3 – Mishap Report	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 5 – Centrally Reportable Equipment (DD1419)	The Performance Standard is compliance with 100% of the PWS and CDRL.
N/A	CDRL 4 – Financial Reporting of NASA Property in the Custody of Contractors (NF 1018)	The Performance Standard is compliance with 100% Section G.5 of the Contract and CDRL.
2.2.1	CDRL 7 - Quarterly Property Management Report	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 8 – IT Security Training Progress Report	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 9 - Phase-Out Plan	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 10 - Safety and Health Plan	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 11 – Infrastructure Security IT Systems Security Plan	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 12 – NASA Position Designation Record, NASA Form (NF) 1760/ARC 835	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 14 - Quarterly Report of Purchases	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.2.1	CDRL 17 - Employee Roster	The Performance Standard is compliance with 100% of the PWS and CDRL.

2.5.3	CDRL 19 - Vehicle Utilization Plan	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.0.11	CDRL 33 – Protective Services Office (PSO) Standard Operating Procedures (SOP)	The Performance Standard is compliance with 100% of the PWS and CDRL.
2.6	CDRL 36 – Physical Security Plan	The Performance Standard is compliance with 100% of the PWS and CDRL.

PART II – CORE REQUIREMENT PLAN, PRICING, AND APPROVAL SUMMARY

Period of Performance:				
This Request: ___ Original ___ Modification	Categories	Prior Price	This Request Price	Cumulative Price
	Labor Hours			
	Labor (Burdened)			
	Other Direct Costs (ODC)			
	Total			
Comments (Task Plan and Detailed Pricing may be Attached):				

SITE MANAGER'S TASK PLAN SUBMITTAL SIGNATURE AND DATE:

TASK PLAN APPROVAL, AND CORE REQUIREMENT ACCEPTANCE, SIGNATURES, AND DATES:	
Government Task Manager (TM)	
Contracting Officer's Representative (COR):	
Contracting Officer (CO):	
Site Manager (SM):	

Attachment J.1(b)6 – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R
SAMPLE NASA ARC TASK ORDER

PART I – PERFORMANCE WORK STATEMENT (PWS) REQUIREMENTS AND TASK ORDER DESCRIPTION

Task Order Number	**001**	**Mod Number**	
Task Title and PWS Section:	**Uniformed Operations, PWS Section 3.0**		
Task Manager (TM) Name:			
TM Extension:	**Ext 4-**	**Date of Request:**	
Period of Performance:	**From:**	**To:**	

SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)

Yes___ No ___ This task includes EIT items and the EITAC documentation is attached. (See http://section508.arc.nasa.gov)

Task requires contractor access to Government database(s) Yes __ No __

AFFIRMATIVE PROCUREMENT

___ The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists, OR

___ The item(s) are on the EPA's Comprehensive Procurement Guideline lists, AND

____ They meet the minimum recycled/recovered content, OR

____ A waiver signed by the designated Environmental Program Manager is attached.

See http://www.epa.gov/cpg/products.htm)

The contractor is responsible for compliance with PWS Section 3.0 in its entirety except as noted below.

The Contractor shall be responsible for performing the following task order requirements immediately upon issuance of this task order:

3.0 Uniformed Operations *(See Table 3.0.1 for Security Posts not manned in this task order)*
3.1 Traffic Enforcement
3.2 Canine (K-9) Operations (Not Part of this Task Order)
3.3 Criminal Violation Enforcement
3.4 Emergency Response Team (ERT) (Not Part of this Task Order)
3.5 Security Armory
3.6 Flag Protocol
3.7 NASA ARC/Moffett Police and Fire Dispatch Center (Dispatch)
3.8 NASA/ARC PSO SPO and SO Required Training and Recertification
3.9 State and Local Education Requirements

The Performance Requirements Summary (see next page) identifies the Performance Standard and frequency of submissions for activities under this task order.

The Government reserves the right to implement this task order immediately after contract award.

Attachment J.1(b)6 – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R
SAMPLE NASA ARC TASK ORDER

Performance Requirements Summary: The Task Manager/COR will consider the following to assess Contractor Performance:		
PWS Section	**Title**	**Performance Standard**
Various	CDRL 15, JP Shared Work Server (Miscellaneous Forms, e.g., JP Form 5, Missing Person, JP Form 42, Field Interview, JP Form 94 Evidence Inventory, GSA Form 252, Found Property Card)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.0.15	CDRL 15, JP Shared Work Server (JP Form 1, Security Violation Report)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.0.15	CDRL 15, JP Shared Work Server (JP Form 2 Criminal Incident Report)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.0.15	CDRL 15, JP Shared Work Server (JP Form 3 Supplemental Incident Report)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.0.21	CDRL 15, JP Shared Work Server (JP Form 4 Miscellaneous Incident Report)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.0.29	CDRL 15, JP Shared Work Server (CHP Form 555 - Dependent on type of injury/damage incurred)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.3.15	CDRL 15, JP Shared Work Server (CHP Form 555-1 - Dependent on type of injury/damage incurred)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.8.7	CDRL 15, JP Shared Work Server (CHP Form 556 Vehicle Collision Investigation Report - Dependent on type of injury/damage incurred))	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.8.7	CDRL 28, Training Plan Report	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.9.2	CDRL 15, JP Shared Work Server (SPO/SO Certification/Recertification Training Requirements)	The Performance Standard is 100% compliance with the PWS and the CDRL.
3.4.4	CDRL 33 – Standard Operating Procedures (SOP)	The Performance Standard is 100% compliance with the PWS and the CDRL.

Attachment J.1(b)6 – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R
SAMPLE NASA ARC TASK ORDER

The baseline staffing and associated pricing for this Task Order shall be based on the contractor providing access control and security at the posts in Table 3.0.1 as indicated below.

Note: The number of posts staffed by Security Officers (SO) or Security Police Officers (SPO) may increase or decrease from time-to-time depending on the dynamic needs of the Center.

Table 3.0.1 Uniformed Operations – Posts/Patrols

Post/Position	Type	Training Required	Title	Notes
Watch Commander	Mobile	FAA	SPO	
Main Gate Position 1	Fixed	SOFCC	SO	
Main Gate Position 2	Fixed	SOFCC	SO	No Holidays
Arnold Gate Position 1	Fixed	SOFCC	SO	
Mark Gate Position 1	Fixed	SOFCC	SO	No Holidays
Macon Gate Position 1	Fixed	SOFCC	SO	
Ellis Gate Position 1	Fixed	SOFCC	SO	No Holidays
Wright Gate Position 1	Fixed	SOFCC	SO	**Not manned under this task order**
King Gate Position 1	Fixed	SOFCC	SO	**Not manned under this task order**
East Gate Position 1	Fixed	SOFCC	SO	**Not manned under this task order**
Lockheed Gate Position 1	Fixed	SOFCC	SO	**Not manned under this task order**
Vehicle Inspector-1 Random Locations	Mobile	SOFCC	SO	No Holidays
Rover 1	Mobile	SOFCC	SO	
Rover 2	Mobile	SOFCC	SO	
Law Enforcement Patrol(s)	Mobile	Mobile/FAA	SO	
Rover 3	Mobile	SOFCC	SPO	**Not manned under this task order**
K-9 Patrol	Mobile	FAA/K-9	SPO	**Not manned under this task order**

The contractor shall provide armed uniformed Security Officers at the following fixed and mobile posts during the identified hours:

One (1) SO twenty-four (24) hours per day, seven (7) days per week to staff the Arnold Street Gate;

One (1) SO twelve (12) hours per day from 0600 hours to 1800 hours, seven (7) days per week to staff the South Macon Road Gate.

One (1) SO Monday through Friday, 0600 hours through 1800 hours to staff the Mark Avenue Gate, except Federal holidays;

One (1) SO Monday through Friday, 0600 hours through 1800 hours to staff the Ellis Street Gate, except Federal holidays;

One (1) SO twenty-four (24) hours per day, seven (7) days per week and one (1) additional SO from 0600 hours through 1800 hours Monday through Friday, except Federal holidays, to staff the Moffett Boulevard gate (Main Gate);

Two (2) SOs twenty-four (24) hours per day, seven (7) days per week and one (1) additional SO from 0600 hours through 2200 hours Monday through Friday, except Federal holidays, to perform mobile patrols, building checks, room admits, etc;

One (1) SO to perform vehicle inspections at the Main, Ellis, Mark or Arnold gate inspection sites or other locations throughout NASA ARC on a random basis, Monday through Friday, 0615 hours through 1745 hours, except Federal holidays.

The contractor shall provide armed Security Police Officer patrols as follows:

One (1) Security Police Officer shift supervisor ("Watch Commander") twenty-four (24) hours per day, seven (7) days per week.

Three (3) Security Police Officer mobile patrols twenty-four (24) hours per day, seven (7) days per week.

PART II – TASK ORDER PLAN, PRICING, AND APPROVAL SUMMARY

Period of Performance:				
This Request: ___ Original ___ Modification	Categories	Prior Task Price	This Request Task Price	Cumulative Task Price
	Labor Hours			
	Labor (Burdened)			
	Other Direct Costs (ODC)			
	Total			
Comments (Task Plan and Detailed Pricing may be Attached):				

SITE MANAGER'S TASK PLAN SUBMITTAL SIGNATURE AND DATE:

TASK PLAN APPROVAL, AND TASK ORDER ACCEPTANCE, SIGNATURES, AND DATES:	
Government Task Manager (TM)	
Contracting Officer's Representative (COR):	
Contracting Officer (CO):	
Site Manager (SM):	

Attachment J.1(a)1(b) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

SAMPLE NASA ARC TASK ORDER

PART I – PERFORMANCE WORK STATEMENT (PWS) REQUIREMENTS AND TASK ORDER DESCRIPTION

Task Order Number	**001**	**Mod Number**	
Task Title and PWS Section:	**Infrastructure Security, PWS Section 4.0**		
Task Manager (TM) Name:			
TM Extension:	**Ext 4-**	**Date of Request:**	
Period of Performance:	**From:**	**To:**	

SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)

Yes___ No ___ This task includes EIT items and the EITAC documentation is attached. (See http://section508.arc.nasa.gov)

Task requires contractor access to Government database(s) Yes __ No __

AFFIRMATIVE PROCUREMENT

___ The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists, OR

___ The item(s) are on the EPA's Comprehensive Procurement Guideline lists, AND

____ They meet the minimum recycled/recovered content, OR

____ A waiver signed by the designated Environmental Program Manager is attached.

See http://www.epa.gov/cpg/products.htm)

The contractor is responsible for compliance with PWS Section 4.0 in its entirety, except as noted below.

The Contractor shall be responsible for performing the following task order requirements immediately upon issuance of this task order:

- ***4.0 Infrastructure Security***
- ***4.1 Information Technology (IT), Security and Privacy***
  4.1(2) (Not Part of this Task Order)
- ***4.2 Physical Security and Access Control Support***
- ***4.3 RESERVED***
- ***4.4 Information Security (INFOSEC) and Communications Security (COMSEC) 4.4(8) through 4.4(10) (Not Part of this Task Order)***
- ***4.5 Technical Security***
- ***4.6 Locksmith Services***

The Performance Requirements Summary (see next page) identifies the Performance Standard and frequency of submissions for activities under this task order.

The Government reserves the right to implement this task order immediately after contract award.

Attachment J.1(a)1(b) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

SAMPLE NASA ARC TASK ORDER

Performance Requirements Summary: The Task Manager/COR will consider the following to assess Contractor Performance:		
PWS Section	**Title**	**Performance Standard**
4.2	CDRL 11 – IT Systems Security Plan (ITSSP)	The Performance Standard is compliance with 100% of PWS, the CDRL and NPR 2810.1 reporting requirements. Submissions shall be provided in accordance with CDRL 11 and NPR 2810.1 due dates. Additionally, contractor shall comply with NASA's annual Federal Information Security Management Act (FISMA) reporting metrics.
4.2.2 and 4.2.5	CDRL 29 – Electronic Physical Access Control System (EPACS) (PWS 4.2)	The Performance Standard is compliance with 100% of the PWS and the CDRL.
4.2.1	CDRL 36 - Physical Security Plan (PWS 4.0)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.2.3	CDRL 36 - Physical Security Plan (PWS 4.0)	The Performance Standard is 100% compliance with the PWS and the CDRL. Develop and implement a program to train the NASA work force as to what information falls under SBU, how it shall be marked, who shall have access, how it will be disseminated, and how it shall be stored. In addition, Provide support services to NASA'S special access and sensitive compartment information programs, which is governed by NPR-1600.1.
4.2.4	CDRL 37 - NASA/Ames Key Control System (NAKCS) (PWS 4.2.5)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.2.5	CDRL 37 - NASA/Ames Key Control System (NAKCS) (PWS 4.2.5)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.2.5	CDRL 37 - NASA/Ames Key Control System (NAKCS) (PWS 4.2.5)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.2.5	CDRL 37 - NASA/Ames Key Control System (NAKCS) (PWS 4.2.5)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.4 and 4.4.15	CDRL 38 - Information Security (INFOSEC) (PWS 4.4)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.4	CDRL 38 - Information Security (INFOSEC) (PWS 4.4)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.4	CDRL 38 - Information Security (INFOSEC) (PWS 4.4)	The Performance Standard is 100% compliance with the PWS and the CDRL.

4.4	CDRL 38 - Information Security (INFOSEC) (PWS 4.4)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.4	CDRL 38 - Information Security (INFOSEC) (PWS 4.4)	The Performance Standard is 100% compliance with the PWS and the CDRL.
4.4	CDRL 38 - Information Security (INFOSEC) (PWS 4.4)	The Performance Standard is 100% compliance with the PWS and the CDRL.

Attachment J.1(a)1(b) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

SAMPLE NASA ARC TASK ORDER

PART II – TASK ORDER PLAN, PRICING, AND APPROVAL SUMMARY

Period of Performance:				
This Request: ___ Original ___ Modification	Categories	Prior Task Price	This Request Task Price	Cumulative Task Price
	Labor Hours			
	Labor (Burdened)			
	Other Direct Costs (ODC)			
	Total			
Comments (Task Plan and Detailed Pricing may be Attached):				

SITE MANAGER'S TASK PLAN SUBMITTAL SIGNATURE AND DATE:

TASK PLAN APPROVAL, AND TASK ORDER ACCEPTANCE, SIGNATURES, AND DATES:	
Government Task Manager (TM)	
Contracting Officer's Representative (COR):	
Contracting Officer (CO):	
Site Manager (SM):	

Attachment J.1(a)1(c) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

SAMPLE NASA ARC TASK ORDER

PART I – PERFORMANCE WORK STATEMENT (PWS) REQUIREMENTS AND TASK ORDER DESCRIPTION

Task Order Number	**001**	**Mod Number**	
Task Title and PWS Section:	**Employee and Visitor Processing Offices, PWS Section 5.0**		
Task Manager (TM) Name:			
TM Extension:	**Ext 4-**	**Date of Request:**	
Period of Performance:	**From:**	**To:**	

SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)

Yes___ No ___ This task includes EIT items and the EITAC documentation is attached. (See http://section508.arc.nasa.gov)

Task requires contractor access to Government database(s) Yes __ No __

AFFIRMATIVE PROCUREMENT

___ The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists, OR

___ The item(s) are on the EPA's Comprehensive Procurement Guideline lists, AND

____ They meet the minimum recycled/recovered content, OR

____ A waiver signed by the designated Environmental Program Manager is attached.

See http://www.epa.gov/cpg/products.htm)

The contractor is responsible for compliance with PWS Section 5.0 in its entirety except as noted below.

The Contractor shall be responsible for performing the following task order requirements immediately upon issuance of this task order:

5.0 Employee And Visitor Processing Offices
5.1 Personnel Security Services Office
5.2 Employee Badging Office, Visitor Registration and Pass Office
5.3 International Visitors Office (IVO)

The Performance Requirements Summary (see next page) identifies the Performance Standard and frequency of submissions for activities under this task order.

The Government reserves the right to implement this task order immediately after contract award.

Attachment J.1(a)1(c) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

SAMPLE NASA ARC TASK ORDER

Performance Requirements Summary: The Task Manager/COR will consider the following in assessing Contractor Performance:		
PWS Section	**Title**	**Performance Standard**
5.0	CDRL 18 – Foreign National Visitor Report	The Performance Standard is compliance with 100% of the PWS and CDRL. Submissions shall be provided in accordance with CDRL 18 due dates.
5.0	CDRL 30 – Visit Authorization Letter	The Performance Standard is compliance with 100% of CDRL 25. Submissions shall be provided in accordance with CDRL 25 due dates.
5.1 5.2 5.3 (All Subsections)	CDR: 31 - Emergency Reporting™ Database	The Performance Standard is compliance with 100% of the PWS and CDRL.
5.1 5.2 5.3 (All Subsections)	CDRL 34 - Personnel Security Electronic Database and Systems of Record	The Performance Standard is compliance with 100% of the PWS and CDRL.
5.0	CDRL 15 - JP Shared Work Server	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action within five (5) business days upon notification of clearance granted, revoked, administratively withdrawn, etc.
5.2	CDRL 34 - Personnel Security Electronic Database and Systems of Record	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action within five (5) business days of receipt of badges.
5.2	CDRL 34 - Personnel Security Electronic Database and Systems of Record	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action (initial notification to employee) within two (2) business days of notice of eligibility; follow-up action shall be taken at three (3) days intervals until appointment has been made and attended by employee.
5.3	CDRL 34 - Personnel Security Electronic Database and Systems of Record	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action no later than two (2) calendar days following approval of the visit (preference is to accomplish prior to approval).
5.1 5.3	CDRL 18 – Foreign National Visitor Report	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action no later than two (2) calendar days following approval of the visit (preference is to accomplish prior to approval).
5.1 5.3	CDRL 18 – Foreign National Visitor Report	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action no later than two (2) calendar days following approval of the visit (preference is to accomplish prior to approval).

5.1 5.3	CDRL 18 – Foreign National Visitor Report	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action no later than two (2) calendar days following approval of the visit (preference is to accomplish prior to approval).
5.1 5.3	CDRL 18 – Foreign National Visitor Report Foreign National Report	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action no later than two (2) calendar days following approval of the visit (preference is to accomplish prior to approval).
5.1 5.3	CDRL 18 – Foreign National Visitor Report	The Performance Standard is compliance with 100% of the PWS and CDRL. The contractor shall take required action no later than two (2) calendar days following approval of the visit (preference is to accomplish prior to approval).

Attachment J.1(a)1(c) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

SAMPLE NASA ARC TASK ORDER

PART II – TASK ORDER PLAN, PRICING, AND APPROVAL SUMMARY

Period of Performance:				
This Request: ___ Original ___ Modification	Categories	Prior Task Price	This Request Task Price	Cumulative Task Price
	Labor Hours			
	Labor (Burdened)			
	Other Direct Costs (ODC)			
	Total			
Comments (Task Plan and Detailed Pricing may be Attached):				

SITE MANAGER'S TASK PLAN SUBMITTAL SIGNATURE AND DATE:

TASK PLAN APPROVAL, AND TASK ORDER ACCEPTANCE, SIGNATURES, AND DATES:	
Government Task Manager (TM)	
Contracting Officer's Representative (COR):	
Contracting Officer (CO):	
Site Manager (SM):	

Attachment J.1(a)1(d) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R
SAMPLE NASA ARC

PART I – PERFORMANCE WORK STATEMENT (PWS) REQUIREMENTS AND TASK ORDER DESCRIPTION

Task Order Number	**001**	**Mod Number**	
Task Title and PWS Section:	**Emergency Management, PWS Section 7.0**		
Task Manager (TM) Name:			
TM Extension:	**Ext 4-**	**Date of Request:**	
Period of Performance:	**From:**	**To:**	

SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)

Yes___ No ___ This task includes EIT items and the EITAC documentation is attached. (See http://section508.arc.nasa.gov)

Task requires contractor access to Government database(s) Yes __ No __

AFFIRMATIVE PROCUREMENT

___ The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists, OR

___ The item(s) are on the EPA's Comprehensive Procurement Guideline lists, AND

____ They meet the minimum recycled/recovered content, OR

____ A waiver signed by the designated Environmental Program Manager is attached. See http://www.epa.gov/cpg/products.htm)

The contractor is responsible for compliance with PWS Section 7.0 in its entirety except as noted below.

The Contractor shall be responsible for performing the following task order requirements immediately upon issuance of this task order:

7.0 Emergency Management
7.1 Emergency Preparedness
7.2 Emergency Operations
7.3 Continuity of Operations (COOP)
7.4 Test, Training & Exercise (TT&E)
7.5 Disaster Assistance and Rescue Team (DART)

The Performance Requirements Summary (see next page) identifies the Performance Standard and frequency of submissions for activities under this task order.

The Government reserves the right to implement this task order immediately after contract award.

Attachment J.1(a)1(d) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R
SAMPLE NASA ARC

Performance Requirements Summary: The Task Manager/COTR will consider the following to assess Contractor Performance:		
PWS Section	**Title**	**Performance Standard**
Emergency Preparedness (PWS 7.1.1 7.3.1 (COOP); 7.4.1 and 7.4.5)	CDRL 41, Miscellaneous Submittals	The Performance Standard is compliance with 100% of PWS and CDRL. Contractor shall provide requested information in support of the EOP, COOP and Emergency Operations Training Exercises on specified due dates as required.
7.1.2 Emergency Preparedness	CDRL 39, Emergency Operations Center Binders	The Performance Standard is compliance with 100% of PWS and CDRL. Creation of a monthly inspection checklist to ensure all required actions completed.
7.1.5 Emergency Preparedness	CDRL 40, Evacuation Zone Binders	The Performance Standard is compliance with 100% of PWS and CDRL. Creation of Zone container equipment inventory list and procedure review to be completed quarterly.
7.2.2, Emergency Operations & 7.2.4 NASA Emergency Notification System	CDRL 23, WebEOC® and NASA Real-Time Emergency Action Coordination Tool (REACT)	The Performance Standard is compliance with 100% of PWS and CDRL. The contractor shall be familiar with WebEOC tool and NASA REACT to have functional knowledge of operation to support development of user instructions for EOC personnel. Also to perform Monthly tests within EM group and Quarterly tests incorporating Accountability module.
7.4.2 (TT&E)	CDRL 24- EOC Test, Training and Exercise (TT&E) Multi-Year Planning Calendar. Support development and coordination of TT&E multi-year planning calendar	The Performance Standard is compliance with 100% of PWS and CDRL. December of preceding year with quarterly updates. Review training and exercise needs/gaps and requirements to develop a planning calendar; published in EOC hallway, distributed to appointed personnel and on DART Sharepoint web site
7.5 (4) DART	CDRL 27, Emergency Reporting Database/DART Sharepoint Website	The Performance Standard is compliance with 100% of PWS and CDRL. Emergency Reporting database and Sharepoint web site kept current and reviewed monthly.
7.5.3 and 7.5.5	CDRL 31, Emergency Reporting Database	The Performance Standard is compliance with 100% of PWS and CDRL. Emergency Reporting database kept current and reviewed monthly.

PWS Section 7.2.7 and 7.4.7	CDRL 21- Emergency Management (EM) Lessons Learned Program, and Section 7.2.7, and Section 7.4.7	The Performance Standard is compliance with 100% of PWS and the CDRL. Initial Program Outline due no later than four (4) months after Contract award.
PWS Section 7.2.7 and 7.4.7	CDRL 22 - Emergency Management (EM) Corrective Action Plan (CAP), and Section 7.2.7, and Section 7.4.7	The Performance Standard is compliance with 100% of PWS and the CDRL. After EOC activations and emergency preparedness exercises. Activations are not scheduled. Exercises would be scheduled as part of the TT&E planning
PWS Section 7.5.7	CDRL 25 - Collapsed Structure Rescue Photo DVD and CD, and Section 7.5.7	The Performance Standard is compliance with 100% of PWS and the CDRL. Annually, within 30 days following completion of the Collapsed Structure Rescue Class.
PWS Section 7.5.2 and 7.5.5	CDRL 26 - DART Rescue Group Training Plan, and Section 7.5.2 and 7.5.5	The Performance Standard is compliance with 100% of PWS and the CDRL. December of preceding year with quarterly updates.

Attachment J.1(a)1(d) – Contract Task Order #0001
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R
SAMPLE NASA ARC

PART II – TASK ORDER PLAN, PRICING, AND APPROVAL SUMMARY

Period of Performance:				
This Request: ___ Original ___ Modification	Categories	Prior Task Price	This Request Task Price	Cumulative Task Price
	Labor Hours			
	Labor (Burdened)			
	Other Direct Costs (ODC)			
	Total			
Comments (Task Plan and Detailed Pricing may be Attached):				

SITE MANAGER'S TASK PLAN SUBMITTAL SIGNATURE AND DATE:

TASK PLAN APPROVAL, AND TASK ORDER ACCEPTANCE, SIGNATURES, AND DATES:	
Government Task Manager (TM)	
Contracting Officer's Representative (COR):	
Contracting Officer (CO):	
Site Manager (SM):	

Attachment J.1(a)1(e)
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

PART I – PERFORMANCE WORK STATEMENT (PWS) REQUIREMENTS/CORE REQUIREMENTS

Number		**Mod Number**	
Title and SOW Section:	**Fire Services, PWS Section 8.0**		
Task Manager (TM) Name:			
TM Extension:	**Ext 4-**	**Date of Request:**	
Period of Performance:	**From:**	**To:**	

SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)

Yes___ No _X__ This task includes EIT items and the EITAC documentation is attached. (See http://section508.arc.nasa.gov)

Task requires contractor access to Government database(s) Yes _X_ No __

AFFIRMATIVE PROCUREMENT

__X_ The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists, OR

___ The item(s) are on the EPA's Comprehensive Procurement Guideline lists, AND

____ They meet the minimum recycled/recovered content, OR

____ A waiver signed by the designated Environmental Program Manager is attached.

See http://www.epa.gov/cpg/products.htm)

The contractor is responsible for compliance with PWS Section 8.0, Fire Services in its entirety except as noted below.

The Contractor shall be responsible for performing the following Core requirements immediately after the Phase-In Period:

8.0 Fire Services
8.1 Fire Operations and Firefighting
8.2 Aircraft Rescue and Firefighting (ARFF)
8.3 Tactical Rescue
8.4 Hazardous Material Emergency Response Support
8.5 Fire Services Training and Certifications
8.6 Fire Prevention

The Performance Requirements Summary (see next page) identifies the Performance Standard and frequency of submissions for activities.

Attachment J.1(a)1(e)
Protective Service Office (PSO) Support Services Contract
RFP Number NNA11366339R

Performance Requirements Summary: The Task Manager/COR will consider the following to assess Contractor Performance:		
PWS Section	**Title**	**Performance Standard**
8.0.2	CDRL 16 – Fire Protection Program Plan	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards. The Contractor shall develop a Plan that incorporates at a minimum all of the following forms, instructions, plans, and procedures. The Contractor shall submit for approval the Plan to NASA PSO within 90 days of contract award for review and approval. The Contractor shall submit annually the updated Plan for the duration of the contract to the NASA PSO for review and approval.
8.0.2	CDRL 16 – Fire Protection Program Plan	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards. Management Plan • Organizational Structure and Lines of Authority • Occupational Health and Safety • Proficiency Training Program • Monthly Activity Report
8.0.2	CDRL 16 – Fire Protection Program Plan	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards. Operations Plan • Emergency Response Staffing Plan • Vehicle Inspection, Testing, and Refurbishment/Replacement Plan • Physical Fitness Plan • Fire Equipment Testing Record
8.0.2	CDRL 16 – Fire Protection Program Plan	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards. Fire Inspection Program Plan • Facility Inspection Process • Population Education and Awareness • Facility Emergency Evacuations • Permitting and Records Maintenance

8.0.2	CDRL 16 – Fire Protection Program Plan	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards. Fire Engineering Program Plan • Fire Risk Analysis & Design Reviews • Fire Risk Surveys • Fire Protection Risk Review Board Report • Fire Protection Deficiency Abatement Plan • Fire Systems List
8.1.2	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards. Data-entry of reports into the Emergency Reporting™ Database shall include but not be limited to the following: Daily (Shift) Roster; Incident Reports; Inventory Reports (tools & equipment); Maintenance Reports; Daily Activity Report; Permits (e.g., Hot Work). Note: All fire incidents are reported through Emergency Reporting™ Database which includes a link to the National Fire Incident Reporting System (NFIRS).
8.1.9	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.1.16	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.1.18	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.1.19	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.1.24	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.1.35	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.1.36	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.

8.1.37	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.6.5	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.6.11	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.6.13	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.6.18	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.6.19	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.
8.6.20	CDRL 31 - Emergency Reporting™ Database (PWS 8.1.2)	Performance Standard is compliance with 100% of PWS, the CDRL and NFPA Codes and Standards.

PART II – CORE REQUIREMENT PLAN, PRICING, AND APPROVAL SUMMARY

Period of Performance:				
This Request: ___ Original ___ Modification	Categories	Prior Price	This Request Price	Cumulative Price
	Labor Hours			
	Labor (Burdened)			
	Other Direct Costs (ODC)			
	Total			
Comments (Task Plan and Detailed Pricing may be Attached):				

SITE MANAGER'S TASK PLAN SUBMITTAL SIGNATURE AND DATE:

TASK PLAN APPROVAL, AND TASK ORDER ACCEPTANCE, SIGNATURES, AND DATES:	
Government Task Manager	
Contracting Officer's Technical Representative:	
Contracting Officer:	
Site Manager:	