

National Aeronautics and
Space Administration

Lyndon B. Johnson Space Center
2101 NASA Parkway
Houston, Texas 77058-3696



October 31, 2011

Reply to Attn. of: BJ4-11-086

TO: ALL PROSPECTIVE OFFERORS

FROM: BJ4/Contracting Officer

SUBJECT: Request for Proposal (RFP) – NNJ12407623R, Aircraft Mechanical Engineering Services (AMES) Procurement

The National Aeronautics and Space Administration's (NASA), Lyndon B. Johnson Space Center (JSC), is hereby soliciting offers for the Aircraft Mechanical Engineering Services Procurement.

Offerors are advised to read all requirements contained herein and in the RFP.

The Acquisition

This procurement is a Small Business Set-Aside. The resulting contract will be a time and materials contract (T&M). Any work under the contract will be authorized by issuance of a "not to exceed" task order. Personnel performing under this contract must be able to obtain a SECRET level security clearance without complications. The period of performance of this contract will be 5 years from the date of contract award.

You are reminded to monitor the NASA Acquisition Internet Service website at <http://procurement.jsc.nasa.gov/> for any changes to the schedule or posting of amendments to this RFP.

Proposal Submission

As stated in the Standard Form 1449, proposals are due no later than **4:30 p.m., local time, November 22, 2011**. Offerors are directed to Section 5.8, INSTRUCTIONS TO OFFERORS.

The proposal submitted in response to this solicitation shall include the offeror's name and complete address, including street, city, county, state, and zip code. Additionally, proposals will provide telephone, fax numbers, and an e-mail address where the person responsible for the proposal can be contacted.

The following page limitations are established for listed portions of the proposal:

- Technical Capability - 15 pages
- Past performance - 3 pages + five (5) Past Performance Questionnaires prior to proposal submission due date.
- Price - Completed Rate Charts in Section 2, + 3 additional pages

Offerors are encouraged to ensure that they have submitted the required documentation and that their company is listed in the online database for the following:

Central Contract Registry: <https://www.bpn.gov/ccr/>

VETS 100: <http://www.dol.gov/vets/programs/fcp>

Data Universal Numbering System (DUNS): <http://fedgov.dnb.com/webform>

Please send an email notification to the email addresses below upon the submission of the proposal.

Questions

Please submit all questions related to this RFP by close of business (4:30 p.m., local time) November 11, 2011 for timely consideration.

Please title the e-mail note "Questions/Comments-AMES RFP" in the subject block and make sure to include a name and daytime phone number of the person submitting questions or comments in the body of the email. Answers to questions will be posted to the NASA Acquisition Internet Service (NAIS) through an amendment to this solicitation.

E-Mail Correspondence

All e-mail correspondence related to this solicitation shall be submitted to the following email addresses:

scott.a.stephens@nasa.gov

omar.k.collier@nasa.gov

/Original Signed by/

Scott A. Stephens
Contracting Officer

Enclosure:
RFP NNJ12407623R