

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 27
2. AMENDMENT/MODIFICATION NO. 000002	3. EFFECTIVE DATE 11/16/2011	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (if applicable)
6. ISSUED BY NASA/Johnson Space Center Attn: Alice J. Pursell/BJ4 2101 NASA Parkway Houston TX 77058-3696	CODE JSC	7. ADMINISTERED BY (if other than item 6) NASA/Johnson Space Center Attn: Alice J. Pursell/BJ4 2101 NASA Parkway Houston TX 77058-3696	CODE JSC
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x) 9A. AMENDMENT OF SOLICITATION NO. NNJ11061911R	
		x 9B. DATED (SEE ITEM 11) 10/28/2011	
		10A. MODIFICATION OF CONTRACT/ORDER NO.	
		10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 3 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See Page Two.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Alice J. Pursell	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 11/16/11

The purpose of this Amendment # 2 is to:

1. Extend the due date of proposals to December 5, 2011 at 1400 Central Standard Time. (See attached change page L-124)
2. Post responses to questions received. (See attachment "Attachment 1: AMOS Draft RFP and RFP Questions/Answers")
3. Attachment J-5 DD 254: "Contract Security Classification Specification" Block 1.b entitled "Level of Safeguarding Required" has been revised to be marked none instead of "Top Secret." The first sentence of Block 13 of the DD Form 254 has also been revised to read as follows: "Performance of this contract **will not** involve the receipt and storage of classified information at the contractor facility." (See attached change pages J17-1 and J17-2)
4. Update clause H.29 "1852.209-71 Limitation of Future Contracting" to correct a reference in b(3) from sub-bullet #10 to sub-bullet #9. (See attached change page H-67)
5. Update clauses L.19 "1852.215-81 Proposal Page Limitations" and L.27.1 "Proposal Arrangement, Page Limitations, Copies, And Due Dates" to reflect an increase in the page limit count for Volume I "Mission Suitability" from 175 to 200. (See attached change pages L-115 and L-123)
6. Update clause L.27.7 "Past Performance Factor-Volume II" subheading B entitled "Safety and Environmental Past Performance" (ii) to correct a reference to Section 1904.5(d) to Section 1904.5(b). (See attached change page L-134)
7. Removed L.27.7 (B)(b)(v)(a) entitled "Accident, Incident, and Mishap Data" and replaced with L.27.7.B.(b)(vi) "Loss Runs from Your Insurance Underwriter for all Accident, Incident, and Mishaps at Your Representative Establishments." (See attached change page L-134)
8. Update clauses L.27.8 "Cost and Price Factor" - Volume III subheading Annual LOE Cost Pricing Template (ALOEPT) to add instructions related to how potential offerors should complete the ALOEPT. (See attached change page L-143)
9. Cost Template L-4 "Government Labor Resource Estimate," Level of Effort (LOE) tab has been corrected by changing one of the Training Specialist II to Training Specialist III and one of the Logistic Analysts III to Logistics Analyst II. (See attachment "Attachment L-4 "Government Labor Resource Estimate")
10. Update Attachment L-4 "Government Labor Resource Estimate" and Attachment L-5 "Cost Price Templates" to account for Level of Effort Overtime hours under the cost portion of the AMOS procurement (See attachment L-4 "Government Labor Resource Estimate" and Attachment L-5 "Cost Price Templates")
11. Update Attachment L-5 "Cost Price Templates" and L-6 "Fixed Price Templates" to add the Standard Labor Category (SLC) associated with a "Logistics Liaison." (See attachment " Attachment L-5 "Cost Price Templates" and L-6 "Fixed Price Templates")

AMOS Final RFP Amendment 2 File Listing

<u>Name</u>	<u>File Type</u>
Attachment 1: AMOS Draft RFP and RFP Questions/Answers	Adobe PDF
AMOS J-17 DD Form 254	Adobe PDF
Change Page H-67	Adobe PDF
Change Page L-115	Adobe PDF
Change Page L-123	Adobe PDF
Change Page L-124	Adobe PDF
Change Page L-134	Adobe PDF
Change Page L-143	Adobe PDF
Attachment L-4 Government Labor Resource Estimate	Microsoft Excel
Attachment L-5 Cost Price Templates	Microsoft Excel
Attachment L-6 Fixed Price Templates	Microsoft Excel

Attachment 1: AMOS Draft RFP and RFP Questions/Answers

#	Reference	Question/Comment	Answer
1	DRD-M09	<p>1. The last sentence of Para 8c requires bidders to provide copies of the CBA(s). Since there is only one CBA for the NASA AMOS contract and since the Govt has it and had to provide the CBA to all bidders, this requirement is unclear. Recommend deleting the last sentence.</p> <p>2. Form 1 (pg 2 of 5) -- please verify whether the column for "Current Hourly Rate" is for straight time hourly rates only that do not include any loads such as G&A, Overhead, Fringe, or profit or whether the rates are to be fully loaded.</p>	<p>1. The last sentence of Paragraph 8 refers to any Collective Bargaining Agreement that the Successful Offeror negotiates with the union during contract performance. Therefore, the requirement contained within the last sentence of Paragraph 8 remains in the Request for Proposal (RFP)</p> <p>2. The column for "Current Hourly Rate" in Form 1 (pg 2 of 5) is for straight time hourly rates only without any loads such as General and Accounting costs, Overhead, Fringe, or profit.</p>
2	DRD-M09, M15, L03	Please describe where in the proposal the bidder responses to these requirements are to be located.	<p>The RFP was modified to reflect that the submissions of DRD-M09 "Wage/Salary and Fringe Benefit Plan" and "L03 "Government Property Management Plan" are no longer due with the proposal.</p> <p>The RFP was modified to reflect that certain elements of DRD M15 "Total Compensation Plan," Paragraph c. Content: Sub-paragraphs i, ii, iv, vi, vii, ix, and xi, are to be provided in accordance with L.27.3 Management Approach.</p>
3	Note 79, page C151	"AOD tracks over 50,000 line items in the NAMIS parts catalog for supply. The aircraft logistics support function generates in excess of 160,000 requisitions, issue, receive, and return transactions per year, with a significantly higher number of system inquiries. Approximately 60 percent of the total number of parts is obtained from DoD sources.	<p>The Non-labor resources are provided in the RFP.</p> <p>The estimated annual value for contractor parts obtained via local purchase is provided within Attachment L-4 Government Labor Resource Estimate under the tab entitled "Materials Resource Estimate."</p>

		<p>The Contractor obtains the remainder via local purchase. NAMIS interfaces to the NASA Integrated Enterprise Management Program (IEMP) System for financial accountability, the Defense Automatic Addressing System Office (DAASO) Automated Message Exchange System (DAMES) for requisitioning spares through DoD, and an interface with the Air Force's D043 master parts catalog. In addition, there is an interface between NAMIS and the Contractor's financial accounting system."</p> <p>1. Please provide the estimated annual value for contractor parts obtained via local purchase.</p>	
4	Section C, 11.5, page C-178 and Attachment L-4 LOE Table	The Aviation Safety Office Chief Engineer position is defined in this section but is not identified in the LOE table found in Attachment L-4. Please clarify the requirement for the Aviation Safety Office Chief Engineer.	The Aviation Safety Office Chief Engineer position is included in the Level of Effort (LOE) estimate for engineering provided in Attachment L-4.
5	H.10, pg. H-58	NAS 1852.228-76, Cross-waiver of Liability for Intl. Space Station Activities (Deviation 10/5/2009) NASA Procurement Information Circular 09-11 (Applies to Cost). This does not appear to be applicable to the NASA AMOS program. Recommend deleting.	NASA Federal Acquisition Regulation Supplement (NFS) clause 1852.228-76 Cross-waiver of Liability for International Space Station Activities (Deviation 10/5/2009) NASA Procurement Information Circular 09-11 (Applies to Cost) is applicable and remains in the RFP and resultant contract.
6	H.11, pg. H-60	NAS 1852.228-78, Cross-waiver of Liability for Science or Space Exploration activities unrelated to the International Space Station (Deviation) (10/5/2009) NASA Procurement Information Circular 09-11 (Applies to Cost). This does not appear to be applicable to the NASA AMOS program.	NFS clause 1852.228-78 Cross-waiver of Liability for Science or Space Exploration Activities unrelated to the International Space Station (Deviation 10/5/2009) NASA Procurement Information Circular 09-11 (Applies to Cost) is applicable and will remain the RFP and resultant contract.

		Recommend deleting.	
7	Attachment L-2, pg 2 of 3	<p>The first sentence beginning with "Instructions" of the Past Performance Questionnaire requires the document be submitted back to the Government no later than August 15, 2003.</p> <p>Please advise when completed forms are to be returned to NASA JSC.</p>	The sentence in Attachment L-2 will be revised to reflect the final due date in which past performance information will be accepted.
8	Section L.27, pg L-124 and DD Form 254, page J17-1	<p>Pg L-124: The last para of the Introduction to Instructions for preparation of Proposal states "Performance of the AMOS contract will not involve the receipt, generation, and storage of classified information at the contractor's facility; therefore, 39 classified material cannot be sent to the contractor under this contract." Pg J17-1: It appears that DD Form 254 block 1.b. (Level of Safeguarding required) checked as 'Top Secret' is in conflict with this statement as well as DD Form 254 block 11.a., (Have access to classified information only at another contractor's facility or a government activity).</p> <p>Please verify that DD Form 254 block 1.b. should be marked "none" vice TOP SECRET.</p>	<p>DD Form 254 Block 1.b has been revised to be marked none.</p> <p>The first sentence of Block 13 of the DD Form 254 has also been revised to read as follows: "Performance of this contract will not involve the receipt and storage of classified information at the contractor facility."</p>
9	DD Form 254, page J17-1	<p>Section 13 of the DD Form 254 reflects that a final personnel security clearance is required to access classified material.</p> <p>Are interim personnel security clearances acceptable to be</p>	<p>No, interim personnel security clearances are not acceptable. The DD254 requires a final personnel security clearance determination to access classified material.</p>

		eligible for access to classified material?	
10	Section C, page C-69, Footnote 53	<p>According to the SOW footnote 53, NAMIS includes aircraft operations, logistics, maintenance such as schedule inspections and unscheduled maintenance, and a configuration module.</p> <p>What are the NAMIS modules that a contractor can use to support AMOS? Additionally, does NAMIS support training documentation and a Quality Management System?</p>	<p>The contractor shall use NASA Aircraft Management Information Systems (NAMIS) application modules in accordance with NASA Procedural Requirement (NPR) 7900.3, Aircraft Operations Management Manual unless waived in writing by the NASA COTR as stated in AMOS SOW Section 4.12.1, subparagraph 2, and L4.12.1 subparagraph 2. NPR 7900.3, Section 2.6, Maintenance Programs, clearly defines what modules contained within NAMIS are mandatory. NPR 7900.3 is located on the AMOS Technical Library.</p> <p>NAMIS does not support training documentation or a Quality Management System (QMS); however, data contained within NAMIS can be used as supplemental material to support a successful Offeror's QMS system.</p>
11		<p>It is our policy to not provide salary information both on a resume form and outside of the Cost Volume. We would like the customer to review this requirement and consider eliminating the need to provide salary information for key positions.</p>	<p>Proposed position salary information is required for key positions per the "Key Personnel Resume Form," which is attached to DRD-M17 "Key Personnel."</p>
12	AS9110	<p>Per AS9110 procedures, is it necessary to define a quality engineer in Appendix D?</p> <p>Does the customer intend to make this a key position in the final RFP?</p>	<p>It is not necessary to define a quality engineer in Appendix D.</p> <p>No, a Quality Engineer is not listed as a key position in the RFP.</p>

13	DRD-M17	In DRD-M17, there is a requirement for a Program and Project Support Manager. Will this person's responsibilities be managing Section C, 5.0?	Yes, the Program and Project Support Manger will be responsible for managing /leading the Contractor's effort in support of the requirements in Section C, 5.0
14	Pg C-151, Footnote 79	Please describe the contractor requirements, if any, for the interface between NAMIS and the Contractor's financial accounting system.	<p>The use of the interface between NAMIS and the Contractor's financial accounting system is not a requirement of AMOS. However, the interface is available if the contractor wants to use it.</p> <p>If the contractor wants to use the interface, the contractor shall identify to the Government what information is required from NAMIS to process within their financial accounting system.</p>
15	App D, D-2	<p>The personnel requirements for the Aircraft Mechanics II and III require A&P certification. The Govt response to question #5 from the 5 Aug 11 Govt response states "it is anticipated that A&P licenses will not be require."</p> <p>Please clarify the requirement for A&P licenses at each site.</p> <p>How many of the current employees have A&P licenses?</p>	<p>The requirements for Aircraft Mechanics II and III will remain as stated in the RFP Section C, Appendix D.</p> <p>Aircraft Mechanics II and II need to possess a Federal Aviation Administration (FAA) Airplane or Powerplant Certification or special certification skills as defined in the Labor Categories contained in Appendix D of the AMOS SOW.</p> <p>Employees currently employed in position reflected in the AMMP Contract, Section 10 have A&P, A or P licenses depending on the positions they fill within the Contractors workforce.</p> <p>The requirement for A&P licenses are the same at each site.</p>
16	Table 1-1, page C-16	Please provide further clarification regarding the division of work between fixed-price (FP) and cost reimbursable (Cost):	It is not the intention of the Government to direct how that contractor will manage its work force. It is the contractor's responsibility to distribute the workforce as required to meet the

	<p>Paragraph 1.4.1 Definitions, 1), 2), 3), and Note 7, page C-17</p>	<p>1. Is an FP mechanic prohibited from performing Cost support, even if logging a Cost accounting code? For example:</p> <p>a. Can a T-38 mechanic at El Paso assist in washing the Super Guppy as long as he logs the appropriate Super Guppy accounting code?</p> <p>b. Can a FP Wheel & Tire mechanic work on a C-9 or WB-57 wheel as long as he logs the appropriate COST accounting code?</p> <p>2. Is a Cost mechanic prohibited from performing FP support, even if logging an FP accounting code? For example:</p> <p>a. Can a Cost Tire and Wheel mechanic work on a T-38 Tire and Wheel as long as he logs the appropriate T-38 FP accounting code?</p> <p>b. Can a Super Guppy mechanic in El Paso perform maintenance on a T-38 as long as he logs the appropriate T-38 accounting code?</p> <p>3. Assume a T-38 FP mechanic is working on a T-38 and encounters the aircraft structural crack listed in Note 7 (p. C-17). This discrepancy is not supported by approved</p>	<p>mission requirements.</p> <p>1. Any qualified mechanic is allowed to perform work on any portion of the Statement of Work as long as the work is accounted for appropriately. This answer applies to Questions 1 and 2.</p>
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		<p>technical data and is passed to Engineering through an AOD Form 14.</p> <p>Question 1: When the mechanic encounters the crack, must he stop working on the crack while the Engineering solution is developed? Once he receives the Engineering solution, is this considered approved technical data that allows him to implement the FP corrective action on the crack as directed by the Engineering solution?</p> <p>Question 2: Instead of having the T-38 FP mechanic apply the Engineering solution, could a Cost mechanic do it?</p>	<p>Question 3, Sub-Question 1: The contractor shall not perform any work on aircraft/equipment without approved technical data in accordance with RFP, Section 7.1.6, Maintenance Discipline. Note 7 (p. C-17) refers to an example where a crack is noted that exceeds approved technical data limits for repair and engineering must be contacted for disposition.</p> <p>Refer to RFP, Section 1.4.1 for a description of “supported by” or “not supported by” approved technical data. Refer to AOD Work Instruction (WI) 33842, Engineering Work Orders (EWO) located on the online AMOS Technical Library under a header entitled “AOD Engineering” for clarification as to those corrective actions (dispositions) that will be charged to FP versus cost on the EWO Form 14.</p> <p>Sub-Question 2: Any qualified mechanic is allowed to perform work on any portion of the Statement of Work as long as the work is accounted for appropriately.</p>
17	Attachment L-4	<p>During the Pre-Proposal conference, the Govt stated that the total number of FTEs on the Govt LOE estimate provided in Attachment L-4 must be bid in the proposal by bidders. Please confirm this requirement.</p>	<p>The assumption is incorrect. The Government Labor Resources Estimate was provided to the offerors for informational purposes only.</p> <p>There are no Full Time Equivalent (FTE)s detailed in the Level of Effort (LOE) Government Resource Estimate. The offeror may change the skill mix and deviate from the provided LOE estimate by labor category; however, the total bottom line</p>

			<p>yearly hours must not be changed. If the Offeror deviates from the provided LOE table, it shall provide a basis of estimate and explain the deviation so that the Government may determine whether the offeror's proposal is achievable based on their technical and management approach.</p> <p>In the Firm Fixed Price (FFP) Government Resource Estimate, FTEs are provided, not hours. This estimate is provided for informational purposes only and is the Government's estimate in performing the statement of work for the FFP with no efficiencies. The offeror must provide their basis of estimate in performing the statement of work and may deviate from the Government's estimate; however, the offeror shall explain the deviation so that the Government may determine whether the offeror's proposal is achievable based on their technical and management approach.</p>
18	DRFP Cover Letter under Acquisition Features and SOW section 9.3, pg C-152	<p>DRFP Cover Letter under Acquisition Features states "The list of Installation Accountable Property provided in this Draft RFP will be updated in the final RFP to provide the most accurate and up to date list of Installation Accountable Property to be furnished as part of this procurement. No Government Property will be made available or provided to the contractor as Government Furnished Property (GFP) under this clause. Property under AMOS will be available as installation accountable unless otherwise authorized in this contract."</p> <p>Since there is no GFP on this contract we do not see a requirement conduct contract transition inventory. Please clarify the inventory requirements for contract transition</p>	<p>The requirement for the contractor to conduct a contract transition inventory found in Section C 9.3 subparagraph 1 sub-bullet h entitled "Logistics Services" is confirmed. To explain, SOW 9.4.2.2 Government Property states that "The Contractor shall manage, inventory, control, use, preserve, protect, repair, and maintain Government property in its possession in accordance with Federal Acquisition Regulation (FAR) Clause 52.245-1, Government Property and NPR 4100.1, NASA Inventory Management Manual. In order to meet this requirement, the contractor must understand the specific makeup (part numbers, serial/lot numbers, and quantity) of the property for which it will be responsible.</p> <p>The transition inventory is necessary as the contractor will be</p>

		inventory as stated in 9.3 1) h.S	responsible for any losses of installation accountable property under its control or possession. Without a contract transition inventory, the contractor would not be able to prove installation accountable property was missing before the contractor assumed control of the inventory.
19	Section L.27.1, page L-126 Section L.27.9, page L-152	<p>Section L.27.1, page L-126, Table L-2 states: Overview of Proposal Volumes and Page Limitations. Under Volume IV – Model Contract it states, “Sections A-J, with all fill-ins completed, and Section K, Representations and Certifications, with all fill-ins completed.”</p> <p>Section L.27.9, page L-152, Sub paragraph (a) states, – STANDARD FORM (SF) 33, OFFEROR FILL INS AND SECTION K, states, “Blocks 12 through 18 of the SF 33 and the indicated Offeror required fill-ins in Sections B-K must be completed. The completed (blocks 12-18) and signed SF33 and the pages with the required fill-ins must be submitted.”</p> <p>Question: The two references appear to provide conflicting information. Does the composition of the Model Contract include all sections and all pages; more specifically those pages that DO NOT require fill-ins or Section K, are they to also be included in the Model Contract?</p>	The Model Contract consists of all section of the RFP from the SF 33 through section K with all fill-ins being completed by the offeror.
20	Section C, page C-61 Footnote 45, page C-69, Footnote 53 and	In addition to the still open question "does NAMIS support training documentation and a Quality Management System"?, we would like to know if NAMIS is to be used for acquisition of both Govt and contractor acquired	Yes, NAMIS is used for acquisition of both Government and contractor acquired material.

	page C-151 Footnote 79	material.	
21	Section C, page C-4.7	Please describe how NASA will bill the contractor. Does NASA use Wide Area Workflow for billing?	Section C. 4.7, "Financial Management" states "The Contractor shall provide financial management services (e.g. accounting and budgeting) in support of the contract.
22	Table B-1, page B-13	<p>Table B-1 requires bidders to provide non-adjustable wage rates over multiple years, across various locations, and include both SCA and CBA rates. The result will be a blended wage rate. For example, since there is only a single category for "Aircraft Mechanic III", the wage rates from Ellington, El Paso, Langley, and Edwards will all have to be blended. The benefits and salaries vary significantly between SCA and CBA and therefore make a blended rate highly risky for a contractor should the govt change the requirements at any location which will in turn change the blended rate. This places significant risk on the contractor since the labor rates in section B become the billing rates.</p> <p>Recommend the LOE wage rates be separated by location to reduce the unknown risk now presented by the current Table B-1 configuration.</p>	<p>The rates detailed in Table B-1 will be used for estimating/costing purposes for an individual Task Order. The rates in Table B-1 may not reflect the "actuals" in which the contractor will use to invoice the Government.</p> <p>To explain, actuals will be comprised of the actual individual billing rates that are tailored to a particular location in which work will be performed to account for differences such as salary and benefits. Therefore, it is unnecessary to separate the rates in Table B-1 by location as they are intended to represent a blended rate for estimating purposes.</p>
23	General	How will COST LOE overtime be evaluated since there are no COST overtime hours provided in the RFP?	The RFP is has been modified via this Amendment 2 to account for overtime hours. Please see Block 14, Page 2, Item # 10 of the Standard Form 30 associated with this Amendment for additional details.

24	Attachment L-4; Note 79 page C-151	Please clarify if 100% of the Materials Resources Estimates provided in Attachment L-4 are to be included in contractor costs or should only 40% of the Attachment L-4 numbers be include per note 79?	One hundred percent of the Materials Resources Estimates are to be included in the contract costs.
25	FFP Phase-in , Page M-160	<p>The paragraph states that "...the price of phase-in is not a discriminator for selection purposes, ..."</p> <p>Please explain how the provided phase-in price will be used in the evaluation process? Will it be added to the rest of the price in determining the Total Evaluated Price or will it be evaluated separately from the rest of the proposal price?</p>	Phase-in will not be added to the total price submitted by the offeror and will not be a discriminator for selection purposes as long as the proposed phase-in price is determined reasonable based upon Price Analysis and FAR 15.404-1(d)(3) Cost Realism Analysis. However, the phase-in price will be provided to the Source Selection Authority as an additional point of information.
26	Table B-1, page B-13	<p>Please explain how the contractor is to bill the government for labor on the cost portion of the contract? Will the contractor</p> <p>1) invoice by LOE; where invoices are based on labor hours per labor category (blended rates) multiplied by the LOE rates established in Table B-1? (See previously submitted question #50 for discussion of blended rates.)</p> <p>Or</p> <p>2) invoice per individual actual labor costs (non-blended rates) whether it is higher or lower than the rates established in Table B-1?</p>	The contractor shall bill the Government for labor on the cost portion of the contract based upon its actuals, which should be supported by individual actual labor costs (non-blended rates) whether they are higher or lower than the rates established in Table B-1.
27	Attachment 3	There is not a template that includes SOW 9.0 Logistics. Does the Govt intend to provide a separate template or will the Govt provided an updated template?	Attachment L-3 "Technical Resources Summary Template" contains only those portions of the SOW that are to be performed under FFP contract type. Since the work associated with SOW 9.0 Logistics will be performed under the cost

			portion of AMOS, it is accounted for in Attachment L-4 Government Labor Resource Estimate.
28	General	Will the Govt provide all Personal Protective Equipment or will this be a contractor cost element?	The contractor (Company) is responsible for providing Personal Protective Equipment (PPE) to their employees in accordance with JPR 1700.1, JSC Safety and Health Handbook.
29	DRD-M17	Would the Government consider removing key personnel salary information from submissions requirements?	Proposed position salary information is required for key positions per the “Key Personnel Resume Form,” which is attached to DRD-M17 “Key Personnel.”
30	L.27.3 MA1	Table L-1 and Table L-2 do not account for the additional final RFP Section L.27.3.MA1 requirements of DRD-M03 Contractor Work Breakdown Structure and Dictionary and DRD-M15 Total Compensation Plan. Are these to be considered outside the 175 page count limit? If these new additions are considered in page count, then along with the Government’s required resumes and resource templates that are also within page count, Offerors will be severely limited to provide “detailed responses” to Mission Suitability. This could potentially impair the Government’s ability to thoroughly evaluate each Offeror’s approach. Would the Government consider removing DRD-M03, DRD-M15, resumes and Fixed Price TRST from page count limitations?	The page count associated with Volume I “Mission Suitability” has been increased from 175 to 200 to allow additional pages for the offerors to respond to DRD-M03 Contractor Work Breakdown Structure and Dictionary and DRD-M15 Total Compensation Plan..

31	L.27.7B(b)(ii)	<p>RFP Paragraph: Section L.27.7.B.(b).(ii) Safety and Environmental Past Performance. Referencing Title 29 of the Code of Federal Regulations, Section 1904.5(d). Subparagraph (d) does not exist. We believe the correct reference should be Section 1904.32 - Annual Summary.</p>	<p>Paragraph L.27.7.B.(b)(ii) has been revised as follows to correct the incorrect reference to d:</p> <p>“Records of the company's OSHA recordable injuries and illnesses. These records shall include, for each worksite, as a minimum, 1 copy of each year’s OSHA logs (Forms 300 and 300A) with all the data requested in those forms for all cases that meet the requirements of Title 29 of the Code of Federal Regulations, Section 1904.5(b).”</p>
32	L.27.7B(b)(ii)	<p>Will the Government reconsider reducing the requirement to provide OSHA 300A only?</p>	<p>No. The Government requirement will remain for the contractor to supply OSHA Forms 300 and 300A.</p>
33	L.27.7B(b)(v)	<p>RFP Paragraph: Section L.27.7.B.(b).(v) Safety and Environmental Past Performance. Referencing "Offeror's liability and lawsuit history related to safety and health performance..."</p> <p>Would the Government consider removing subparagraph (v) from submissions requirements?</p>	<p>The Government will not revise Paragraph L.27.7.B.(b)(v).</p>

34	L.27.7(B)(b)(v) (a)	<p>RFP Paragraph: Section L.27.7.B.(b).(v).(a) Safety and Environmental Past Performance. Referencing “a summary of all accidents, incidents and mishap...”</p> <p>Question: In researching this material for submission, the requirement is unclear. Is the Government looking for all accidents, incidents and mishaps that are major and minor in nature? If so, this requirement alone could be 50 pages within a page limited volume. Are these all non-OSHA recordable injuries for worker’s compensation? Also please clarify if this is applicable only to Past Performance programs cited.</p>	<p>The Government removed L.27.7 (B)(b)(v)(a) entitled “Accident, Incident, and Mishap Data” and replaced with L.27.7.B.(b)(vi) “Loss Runs from Your Insurance Underwriter for all Accident, Incident, and Mishaps at Your Representative Establishments,” to address the offeror’s question. The new verbiage reads as follows:</p> <p>“L.27.7.B.(b)(vi) Loss Runs from Your Insurance Underwriter for all Accident, Incident, and Mishaps at your representative establishments.</p> <p>A summary of all accidents, incidents and mishaps the Offeror was associated with during previous contract activities. The summary shall include the date of the incident, short title, initial cost estimate, and final cost of each event.”</p> <p>Regarding the offeror’s question, this language is to apply only to past programs cited. Applicable cases are damage cases that involve \$5K in damage or more; injuries or illnesses requiring medical treatment or higher.</p>
35	H.29(b)(3)	<p>In H.29 (b) (3) it states Sub-bullet #10 and that is incorrect - it should be Sub-Bullet #9. On Page H-67.</p>	<p>H.29 1852.209-71 “Limitation of Future Contracting” (b)(3) sub-bullet #10 has been modified to reflect sub-bullet #9.</p>

36	Cost Template L-4 GLRE, LOE	Cost Template L-4 GLRE, LOE tab, shows two entries, with hours, for the category Training Specialist II but no entries for TS III. Similarly, there are two entries for Logistics Analyst III but no entries for LA II. Please clarify.	Cost Template L-4 GLRE, LOE tab has been corrected by changing one of the Training Specialist II to Training Specialist III and one of the Logistic Analysts III to Logistics Analyst II.
37	Attachment L-5 Cost Plus workbook	Cost requirement of the SLC of Logistics Liaison is shown on the GRLE but not in the L-5 Cost Plus workbook. Please clarify.	Attachment L-5 “Cost Price Templates” and Attachment L-6 “Fixed Price Templates” have been modified to the SLC of “Logistics Liaison.”

J-17 DD Form 254

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION		1. CLEARANCE AND SAFEGUARDING	
(The requirements of the DoD Industrial Security Manual apply to all aspects of this effort)		a. FACILITY CLEARANCE REQUIRED <input checked="" type="checkbox"/> Top Secret	
		b. LEVEL OF SAFEGUARDING REQUIRED	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)		3. THIS SPECIFICATION IS: (X and complete as applicable)	
a. PRIME CONTRACT NUMBER		a. ORIGINAL (Complete date in all cases)	Date (YYMMDD)
b. SUBCONTRACT NUMBER		b. REVISED (Supersedes all previous specs)	Revision No. Date (YYMMDD)
c. SOLICITATION OR OTHER NUMBER	Due Date (YYMMDD)	c. FINAL (Complete Item 5 in all cases)	Date (YYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input type="checkbox"/> NO. If Yes complete the following Classified material received or generated under (Preceding Contract Number) is transferred to this follow-on contract			
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input type="checkbox"/> NO. If Yes complete the following In response to the contractor's request dated <u>N/A</u> , retention of the identified classified material is authorized for the period of <u>N/A</u> .			
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)			
a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) DSS-Defense Security Service	
7. SUBCONTRACTOR			
a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICES (Name, Address, and Zip Code)	
8. ACTUAL PERFORMANCE			
a. LOCATION Johnson Space Center Langley Research Center	b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A	
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Aircraft Maintenance and Operational Support			
10. THIS CONTRACT WILL REQUIRE ACCESS TO:		11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	YES NO X	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	YES NO X
b. RESTRICTED DATA	X	b. RECEIVE CLASSIFIED DOCUMENTS ONLY	X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION	X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	X
d. FORMERLY RESTRICTED DATA:	X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	X
e. INTELLIGENCE INFORMATION:		e. PERFORM SERVICES ONLY	X
(1) Sensitive Compartmented Information (SCI)	X	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	X
(2) Non-SCI	X	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	X
f. SPECIAL ACCESS INFORMATION	X	h. REQUIRE A COMSEC ACCOUNT	X
g. NATO INFORMATION	X	i. HAVE A TEMPEST REQUIREMENT	X
h. FOREIGN GOVERNMENT INFORMATION	X	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	X
i. LIMITED DISSEMINATION INFORMATION	X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	X
j. FOR OFFICIAL USE ONLY INFORMATION	X	l. OTHER (Specify). SEE BLOCK 13 REMARKS	
k. OTHER (Specify)	X		

J-17 DD Form 254

12. PUBLIC RELEASE. Any information (*classified or unclassified*) pertaining to this contract shall not be released for public dissemination except as provided by the industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public release shall be submitted for approval prior to release

Direct

Through (*Specify*):

NASA/Johnson Space Center AP/Public Affairs Office Houston, TX 77058-3696

To the Office of Public Affairs, National Aeronautics and Space Administration, Washington, DC 20546, for review.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.

*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes: to challenge the guidance or classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (*Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any document/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.*)

Performance of this contract will not involve the receipt and storage of classified information at the contractor facility. Section 8. Access to classified information/areas will occur at the user agency NASA/JSC as being the primary location and other locations where the requirement is covered by the obligations specified in Section C of the basic contract document. Only U.S. citizens granted a final personnel security clearances are eligible for access to classified material. The contractor must meet and comply with the facility clearance requirements for TOP SECRET level clearances. In addition, must meet and maintain the industrial security requirements for access to classified information at the TOP SECRET level. This being in accordance with the National Industrial Security Program Operating Manual, DOD 5220.22-M, dated February 28, 2006 and other NASA/JSC security procedures and guidelines.

The period of performance is from Month/Day/Year, through Month/Day/Year. (When contract has been awarded)

Questions or request concerning clarification or interpretation regarding security requirements shall be directed to the NASA/JSC Industrial Security Specialist at 281-483-6700.

"THIS DD FORM 254 IS ISSUED FOR PRE-AWARD PURPOSES ONLY."

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (*If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.*)

Yes

No

(a) National Industrial Security Program Operating Manual, DOD 5220.22-M, dated February 28, 2006; (b) JSC Security Handbooks, Manuals, Regulations, Instructions, and Directives (current editions as of the date of Contract Award), as well as any other applicable policies and procedures set forth within the Contract and as identified by NASA.

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (*If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.*)

Yes

No

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

Wayne Sings

b. TITLE

Security Specialist

c. TELEPHONE (*Include Area Code*)

281-483-6700

d. ADDRESS (*Include ZIP Code*)

2101 NASA Parkway
Houston, Texas 77058

e. SIGNATURE

17. REQUIRED DISTRIBUTION

a. CONTRACTOR

b. SUBCONTRACTOR

c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR

d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION

e. ADMINISTRATIVE CONTRACTING OFFICER

f. OTHERS AS NECESSARY

AMOS RFP – NNJ11061911R

phase-in schedule. The incumbent contractor shall not commit or permit any act, which will interfere with the performance of work by the successor contractor or by the government. The incumbent contractor shall take reasonable steps to aid in the transition of the successor's work force into the environment, on a non-interference basis with the incumbent contractor's responsibilities.

3. On a non-interference basis the successor shall be allowed to observe all activities, which occur during the phase-in period. These activities shall include as a minimum over-the-shoulder observance of daily activities and other requests mutually agreed to by the involved parties.

H.28 CONTRACT TYPE CONVERSION (Applies to Fixed-Price and Cost)

If sufficient data becomes available on a repetitive task being performed in the cost portion of the contract, either the Contracting Officer or the contractor may request a firm-fixed-price for that item for the remaining life of the contract. Any modification to the contract as a result of this clause when be in accordance with clause I.103.

(End of clause)

H.29 1852.209-71 LIMITATION OF FUTURE CONTRACTING.(DECEMBER 1988) (APPLIES TO FIXED-PRICE AND COST)

- (a) The Contracting Officer has determined that this acquisition may give rise to a potential organizational conflict of interest. Accordingly, the attention of prospective offerors is invited to FAR Subpart 9.5--Organizational Conflicts of Interest
- (b) The nature of this conflict is that it may provide technical specifications and supporting documentation for procurements as detailed in:
 - (1) Section C, Statement of Work, 5.3.3 1 "Acquisition Liaison Support;"
 - (2) 8.0 "Engineering," 8.1 "General Requirements," 8.1.1 "Overview" Sub-bullet # 10 "Technical specifications and supporting documentation for procurements;" and
 - (3) L.8.0; "Engineering," L.8.1 "General Requirements," L.8.1.1 "Overview" Sub-bullet # ~~910~~ "Technical specifications and supporting documentation for procurements"
- (c) The restrictions upon future contracting are as follows:
 - (1) If the Contractor, under the terms of this contract, or through the performance of tasks pursuant to this contract, is required to develop specifications or statements of work that are to be incorporated into a solicitation, the Contractor shall be ineligible to perform the work described in that solicitation as a prime or first-tier subcontractor under an ensuing NASA contract. This restriction shall remain in effect for a reasonable time, as agreed to by the Contracting Officer and the Contractor, sufficient to avoid unfair competitive advantage or potential bias (this time shall in no case be less than the duration of the initial production contract). NASA shall not unilaterally require the Contractor to prepare such specifications or statements of work under this contract.
 - (2) To the extent that the work under this contract requires access to proprietary, business confidential, or financial data of other companies, and as long as these data remain proprietary

AMOS RFP – NNJ11061911R

days in lieu thereof.

(End of provision)

L.18 52.252-5 AUTHORIZED DEVIATIONS IN PROVISIONS. (APR 1984) (Applies to Fixed-Price and Cost)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any NASA FAR Supplement (48 CFR Chapter 18) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

L.19 1852.215-81 PROPOSAL PAGE LIMITATIONS. (FEB 1998) (Applies to Fixed-Price and Cost)

(a) The following page limitations are established for each portion of the proposal submitted in response to this solicitation. For each volume, the subject pages shall be consecutively numbered using integer numbers beginning with "1".

Proposal Volume	Proposal Section	Page Limitation
Volume I	Mission Suitability	175-200
	Part 1 Management Approach	
	Part 2 Technical Approach	
	Part 3 Safety and Health Approach	No Limit for DRD-S02
Part 4 Small Business Utilization	No Limit	
Volume II	Past Performance	50
	OSHA Forms 300 and 300A	No Limit
Volume III	Cost/Price	No Limit
Volume IV	Completed, Signed Model Contract, Reps/Certs, and Additional Information	No Limit

~~Total Volumes I and II 200~~

(b) A page is defined as one side of a sheet, 8 1/2" x 11", with at least one inch margins on all sides, using not smaller than 12 point Times New Roman Font. Tables and Labels inserted as a graphic or part of a graphic may use no smaller than 8 point Times New Roman Font. Foldouts count as an equivalent number of 8 1/2" x 11" pages. The metric standard format most closely approximating the described standard 8 1/2" x 11" size may also be used.

(c) Title pages and tables of contents are excluded from the page counts specified in paragraph (a) of this provision. In addition, the Cost section of your proposal is not page limited. However,

AMOS RFP – NNJ11061911R

This procurement shall be conducted utilizing a combination of mission suitability, past performance and cost/price factors. The Government seeks to select an Offeror whose proposal represents the best value after evaluation.

All unacceptable proposals will be eliminated from further evaluation.

L.27.1 PROPOSAL ARRANGEMENT, PAGE LIMITATIONS, COPIES, AND DUE DATES (Applies to Fixed-Price and Cost)

(a) Proposal Arrangement

Offerors shall arrange their proposals as set forth below.

Table L-2: Overview of Proposal Volumes and Page Limitations

Volume No.	Title	Page Limits	Electronic Format
I	Mission Suitability (MS)	175 200	
	<i>Management-MS Sub-factor 1</i>		
	Management Approach (MA1-MA5)	Included in 200 175	MS Word
	<i>Technical-MS Sub-factor 2</i>		
	Technical Approach with Associated Specific Technical Understanding and Resources (TA1-TA5)	Included in 200 175	MS Word
	<i>Safety and Health-MS Sub-factor 3</i>		
	Safety and Health Approach	Included in 200 175	MS Word
	Note: DRD-S02, Safety and Health Plan is not included in the page count limit.	Note: DRD-S02 is not included in the page limit	
	<i>Small Business Utilization-MS Sub-factor 4</i>		
	Small Business Utilization Approach (SBU1-SBU2)	Not Limited	MS Word
II	Past Performance	50	
	Past Performance Description		MS Word
	Past Performance Attachments Note: OSHA Forms 300 and 300A are not subject to page count limitations		MS Word
III	Cost/Price Proposal	Not Limited	
	Templates	Not Limited	MS Excel
	Cost Narrative	Not Limited	MS Word
IV	Model Contract	Not Limited	
	Sections A-J, with all fill-ins completed; and Section K, Representations and Certifications, with all fill-ins completed; and additional information.	Not Limited; Note: DRD-M20 does not have a page limitation	MS Word

(b) Volumes shall be separately bound in 3-ring binders that permit the volume to lie flat when open. Staples shall not be used. A cover sheet shall be included on each binder, clearly marked with date of offer, volume number, title, copy number, solicitation number and the Offeror's name. The same identifying data should be placed on the spine of each binder. Information

AMOS RFP – NNJ11061911R

should not be incorporated by reference. A suitable table of contents shall be provided with each volume for ready reference to sections, tables, and figures. Pages shall be formatted in a standard page style, without the use of columns. All pages in each volume shall be numbered sequentially with Arabic numerals for contents subject to page limitations or with lower case Roman numerals for contents not subject to page limitations (e.g., title pages, tables of contents, and acronym lists). Offerors shall tab each sub-section within each volume for ease of reference. Tabs and dividers are not included in the page count limitations.

- (c) If final revisions are requested, separate page limitations will be specified in the Government's request for that submission.
- (d) Pages submitted in excess of the limitations specified in this provision will not be evaluated by the Government and will be returned to the Offeror.
- (e) Proposal Copies and Due Dates

Table L-3: Proposal Copies and Due Dates

Due Date	Volume	Title	Time Due	Delivery Location	Copies
11/30/11 12/5/11 1	I	Mission Suitability	1400 CS	JSC (See L.26)	1 original, 11 hard copy, 2 CD-ROM
11/22/11	II	Past Performance	1400 CS	JSC (See L.26)	1 original, 11 hard copy, 2 CD-ROM
12/5/11 11/30/11 1	III	Cost/Price Proposal	1400 CS	JSC and DCAA (See L.26)	1 original, 11 hard copy, 2 CD-ROMs for JSC Review (see L.26) 1 hard copy, 1 CD-ROM (JSC) for DCAA review. (see L.26)
12/5/11 11/30/11 1	IV	Sections A-J, with all fill-ins completed; and Section K, Representations and Certifications, with all fill-ins completed; and additional information.	1400 CS	JSC (See L.26)	3 originals, 2 CD-ROM (JSC)

* Proposal Volume II, Past Performance, and the Cognizant Audit Office Template (CAOT) are requested early, but not officially due until ~~12/5/11~~~~11/30/11~~.

- (f) Each Offeror is required to submit its proposal in two formats, one conventional hard copy bound format in the quantities specified above, and one in an electronic format in the quantities specified above. The electronic submission must be compatible with the software and hardware specification described below. Electronic media must be labeled or tagged with the RFP Number, Company Name, Date Prepared, an indication of the files or range of files contained on the disks marked and in accordance with FAR 52.215-1(e), Restriction on Disclosure and Use of Data, and FAR 3.104-5, Disclosure, Protection, and Marking of Contractor Bid or Proposal Information and Source Selection Information.

B. Safety and Environmental Past Performance

Offerors shall provide the following performance data with explanatory remarks on contracts performed in the last three years. Offerors shall identify the applicable North American Industrial Classification System (NAICS) Code for each contract and shall include points of contact for each contract. If a joint venture or prime-subcontractor relationship is proposed, the same information shall be provided for each company proposed; Safety and Environmental Past Performance will only be required for the prime and major (over \$1M per year) subcontractors. Explanatory statements shall be included as appropriate. For all work performed during the past three years, Offerors shall provide the following:

(a) Environmental Data

Information includes copies of environmental notices of violation and citations from federal, state, or local agencies with explanatory remarks.

(b) Occupational Safety and Health Administration Data

- (i) Copies of any and all OSHA citations with explanatory remarks.
- (ii) Records of the company's OSHA recordable injuries and illnesses. These records shall include, for each worksite, as a minimum, 1 copy of each year's OSHA logs (Forms 300 and 300A) ~~with all the data requested in those forms for all cases that meet the requirements of as required by~~ Title 29 of the Code of Federal Regulations, Section 1904.5(b), ~~including the applicable NAICS code, the number of employees at the worksite and the calculated OSHA recordable frequency rate.~~
- (iii) A list of all insurance carriers providing workers compensation coverage (or equivalent), including dates of coverage. Include points of contact and phone numbers. Offerors shall authorize the listed insurance carriers to respond to Government inquiries recording the Offeror's past safety performance.
- (iv) Calculations supporting the Offeror's workers' compensation experience modifier, including the state formula used for the computation, along with the loss ratio for each of the past three years (where the loss ratio is defined as the ratio of losses to premium). Show all figures used for computation.
- (v) A letter from the insurance carrier summarizing the Offeror's liability and lawsuit history related to safety and health performance for the past three years including a history of changes to the experience modifier rate. If an Offeror self insures, provide and certify the same information (except the experience modifier rate history) with the signature of the responsible Corporate Officer or official.

~~(a) — Accident, Incident, and Mishap Data~~

~~A summary of all accidents, incidents and mishaps the Offeror was associated with during previous contract activities. The summary shall include the date of the incident, short title, initial cost estimate, corrective action status and final cost of each event. The summary should include total annual costs.~~

~~In the narrative, include the methodology used to determine root cause(s) and corrective action(s) taken by the Contractor to prevent reoccurrence. The narrative shall include detailed methodology for cost analysis.~~

(vi) Loss Runs from Your Insurance Underwriter for all Accident, Incident, and Mishaps at your representative establishments.

A summary of all accidents, incidents and mishaps the Offeror was associated with during previous contract activities. The summary shall include the date of the incident, short title, initial cost estimate, and final cost of each event.

C. Small Business Past Performance

The prime Offeror shall provide a statement of small business participation (targets, record, and type of work subcontracted) over the last three years on work that is relevant to this effort, with special emphasis on the division of the company which will perform the proposed contract.

D. Organization Structure Change History

Many companies have acquired, been acquired by, or otherwise merged with other companies, or reorganized their divisions, business groups, subsidiary companies, etc. In many cases, these changes have taken place during the time of performance of relevant present or past performance or between conclusion of recent past efforts and this source selection. As a result, it is sometimes difficult to determine what past performance is relevant to this acquisition. To facilitate this relevancy determination, include in this proposal volume a roadmap describing all such changes in the organization of your company. As part of this explanation, show how these changes impact the relevance of any efforts you identify for past performance evaluation. Since the Government intends to consider present and past performance information provided by other sources as well as that provided by the Offeror(s), your roadmap should be both specifically applicable to the efforts you identify and general enough to apply to efforts on which the Government receives information from other sources.

E. Cross-reference List of Past Contracts and Contacts

The Offeror shall provide a cross reference list of past contracts and points of contact corresponding with Attachments L-2, Past Performance Questionnaire Template, to be received from customer references (See Past Performance Questionnaires, below).

F. Past Performance Questionnaires

Separate from the General Past Performance narrative contained in Volume II, the Offeror shall provide references from organizations and companies for whom work has been performed.

For each company (including joint-ventures and subcontracts) associated with this offer, excluding minor subcontracts below \$1M per year, the Offeror shall provide their customer references with an Attachment L-2, Past Performance Questionnaire Template. This shall be done for at least three contracts completed within the past three years containing some or all of the functions defined in the SOW, if such experience exists. The Offeror shall request the customer references to fully complete the questionnaire in accordance with the instructions on the form and to return it in accordance with the return instructions on the form, on or before the Volume III due date. The Offeror is responsible for ensuring that questionnaires are submitted in time.

G. Subcontractor Letter of Consent

Annual LOE Cost Pricing Template (ALOEPT)

Note that the top portion of this template has check boxes that address the JSC and Langley component of this contract with respect to the Basic, Option 1 and Option 2. These check boxes also address Overtime Basic, Overtime Option 1 and Overtime Option 2, respectively for both JSC and Langley. There is also a checkbox that combines the Basic, Option 1, Option 2, Overtime Basic, Overtime Option 1 and Overtime Option 2 for a grand total for the entire effort combining both JSC and Langley.

This template is for pricing out the LOE hours that are provided in the hours' section of this template. This template is divided into 3 sections:

The first section addresses the LOE productive hours. The LOE hours provided are the government's best estimate for the required effort with respect to total hours and labor skill mix. The offeror may change the skill mix with respect to LOE hours provided, however, **note that the offeror shall not change the total LOE hours provided in the RFP**. If the skill mix is changed by the offeror, the total hours at the bottom of this section must match the total productive hours established in the LOE pool. In addition, a basis of estimate shall be provided by the offeror if changes are made to the skill mix with respect to the LOE table provided in Attachment 4.

The second section addresses the Contract rates that were determined in the Annual Fully Burdened Rates Template (AFBR).

The third section addresses the labor cost developed by multiplying the sample productive hours by the contract rates. This will be the fully burdened labor cost per labor category.

The bottom of the template addresses the fully burdened labor cost, prime fee (subcontractor fee shall be included in fully burdened labor rates unless a fee sharing arrangement is being proposed) and the total cost and fee.

Conversion Fully Burdened Rates Template (CFBR)

This template shall be used by the offeror to convert the rates determined in the AFBR to contract /fiscal year fully burdened rates. This template shall be completed by the prime contractor only since the prime's AFBR template already addressed subcontractor rates. The template is divided into the basic and option periods and their respective dates. The offeror must provide a description (e.g. weighted average, average, etc.) in determining the methodology of arriving the fully burdened rates on this template. This methodology should provide the "roadmap" from the FBR to the CFBR.

FIXED PRICE WORKBOOK INSTRUCTIONS

The Offeror's proposed labor resources (FTE's) for the fixed price portion of the work for the prime's entire team (Prime, Major & Minor Subs) shall be accounted for and described in Volume I, Mission Suitability from a technical and management point of view, respectively. Subsequently, in Volume III only the Offeror's proposed fixed priced FTE's for the entire team (Prime, Major & Minor Subs) must be summarized in the Fixed Price TRST. The FTE's are converted to productive hours and priced out using the Labor Pricing Template (LPT).

Each major subcontractor must prepare a Major Subcontractor Price Summary Template (MSCPT). The prime offeror combines prime's entire team costs on the Prime's Price Summary Template (PPST).