NNSXXXXXXXX

STENNIS SPACE CENTER PROTECTIVE SERVICES CONTRACT

WORKLOAD INDICATORS

Attachment J-02

WORK REQUIREMENT	TITLE	ANNUAL WORK LOAD DATA					
		FY12	FY13	FY14	FY15	FY16	COMMENTS
	Training						
2.1.8	SOFCC Course (Course Offerings at SSC)	2	1	1	1	1	1 time requirement to be held at SSC for all armed security officers. (Approx. 80 hours)
2.1.8	SOFCC Refresher Training (Beginning FY13)	*	*	*	*	*	Course Schedule currently not available. Required every 2 years for all armed security officers beginning FY13 to be held at SSC. (Approx. 24 hours.)
2.1.8	SOFCC Instructor Certification (KSC Course Offerings)	1	1	0	0	0	1 time requirement for Training Specialist to be held at KSC (Approx. 40 hours.)
2.1.8	FAA (KSC Course Offerings)	6	5	5	5	5	1 time requirement for all Management and Supervisory Personnel to be held off-site. (Approx. 152 hours.)
2.1.8	FAA Refresher Training (SSC Course Offerings)	1	0	1	0	1	Required every 2 years for all Management and Supervisory Personnel to be held off-site. (Approx. 40 hours.)
3.3.4.2	NCIC TAC Training	*	*	*	*	*	Initial certification (approx. 24 hours of training off-site) with recertification every 2 years (approx. 1 hour online).
3.3.4.2	NCIC User Training	*	*	*	*	*	Initial certification (approx. 3 hours of training plus a 1 to 1-1/2 hour online test) with recertification every 2 years (approx. 1 hour online).
2.1.8	Firearms Qualification/Requalification	*	*	*	*	*	Every 6 months
2.1.8	Sensitive But Unclassified Training	*	*	*	*	*	All Employees (Annual Requirement and within 30 days of employment) Online, continually offered in SATERN
2.1.8	IT Security Training	*	*	*	*	*	All Employees (Annual Requirement and within 30 days of employment) Online, continually offered in SATERN
2.1.8	New Employee Safety and Health Orientation (NESHO) Training (Course Offerings)	12	12	12	12	12	All Employees (1 Time Requirement - within 30 days of employment). Offered on-site, the first Monday of each month from 8:00 am to 11:30 am.
2.1.8	Area Access Training	*	*	*	*	*	Required for employees needing access to the test complex and must be obtained prior to performing duty assignments within specific work areas (A/B/G/E). **(G)** - General Training. One time requirement administered at South Reception area. (Approx. 14 minute video). **(A) and (B)** - A/B Test Complex orientation is a one time requirement administered at B-3225 every Tuesday morning at 9:30 am (Approx. 1 hour) **(E)** - E-complex orientation is a one time requirement administered at the E-Complex Control Center (Approx. 30 minute video).
2.1.8	Asbestos in the Workplace Training	*	*	*	*	*	(NOTE: Required every 3 years for OSHA/VPP) Online, continually offered in SATERN
2.1.8	Electrical Safety Awareness Training	*	*	*	*	*	(NOTE: Required every 3 years for OSHA/VPP) Online, continually offered in SATERN
2.1.8	SSC Hazard Communications for Office Workers Training	*	*	*	*	*	(NOTE: Required every 3 years for OSHA/VPP) Online, continually offered in SATERN
2.1.8	SSC Office Ergonomics Training	*	*	*	*	*	(NOTE: Required every 3 years for OSHA/VPP) Online, continually offered in SATERN
2.1.8	Personnel trained annually as Hurricane Coordinators (SSC Course Offering)	1	1	1	1	1	1 time requirement per year for SSC Building/Facility Managers and Operations Manager
2.1.8	GPO Initial Training	*	*	*	*	*	Required for all new employees. (Approx. 8 hours)
2.1.8	GPO Refresher Training	*	*	*	*	*	One hour refresher training required for PM and supervisor(s) semi-annually. 3 hour refresher training required for all officers semi-annually.
	Security alarm points monitored 24/7						
3.2.11	Base	*	*	*	*	*	73 PTZ cameras, 244 fixed cameras, 329 card readers (2 - 42" camera moniotors with 1 Pelco keyboard) and 35 panic buttons.
3.2.11	GPO	58	58	58	58	58	GPO - 32 Camera Screens (4 fixed screens and 16 revolving screens)
3.2.11	NAVO (zones)	181	181	181	181	181	
	Electronic security activations (Unintentional)						
3.5.2 / 3.2.11	Base	400	400	400	400	400	
3.2.11	GPO	1,040	1,040	1,040	1,040	1,040	Receive an average of 4 unintentional alarms daily (mainly M-F)
3.2.11	NAVO	800	800	800	800	800	
	Electronic security activations (Intentional)						
3.2.11/3.5.2	Base	44	44	44	44	44	
3.2.11	GPO	23,400	23,400	23,400	23,400	23,400	Approximately 90 alarms are activated each day (M-F) to ensure operation.

3.2.11	NAVO	4	4	4	4	4	
3.2.11	**Fire Alarm Points monitored**	1,025	1,025	1,025	1,025	1,025	
	Security incidents reported						
3.2.11	Base	170	170	170	170	170	In CY2010, 142 Incident Reports and 25 Property Reports
3.2.11	GPO	2	2	2	2	2	
3.2.11	NAVO	20	20	20	20	20	
	NCIC inquires						
3.3.2 /3.5.1.6	NCIC inquires (Sent)	2,000	2,000	2,000	2,000	2,000	Including checks in support of background investigations
3.3.2 /3.5.1.6	NCIC inquires (Received)	2,000	2,000	2,000	2,000	2,000	Including checks in support of background investigations
	Fire incidents processed						
3.2.11	GPO	2	2	2	2	2	
	Security Meetings						
3.5.9.2	OPS Training Management Meeting	1	1	1	1	1	Located at KSC, 5-days (M-F)
3.5.9.2	SSC Quarterly Security Officers Meeting	4	4	4	4	4	
3.5.9.2	Gulf Coast Force Protection Working Group	4	4	4	4	4	3-5 hours/each
	Safety Meetings						
2.10.1.4	Contractor Safety Meeting	12	12	12	12	12	
2.10.1.4	Striving To Achieve Real Safety (STARS) Group	12	12	12	12	12	
2.10.1.4	Motivating OSHA VPP Employee Readiness Successfullly (MOVERS) Group	12	12	12	12	12	
2.10.1.4	SSC Safety and Health Council	4	4	4	4	4	
	Safety Working Groups						
2.10.1.4	Certification Board	12	12	12	12	12	
	Executive Safety Councils						
2.10.1.4	Safety Management Review	12	12	12	12	12	
2.10.1.1	**Safety Inspections**	12	12	12	12	12	One Safety Inspection per SPSC facility per month.
	Vehicle crash investigations						
3.2.5/3.5.3	Accident Reports (Other than Deer Strikes)	27	27	27	27	27	
3.2.5/3.5.3	Deer Strikes	16	16	16	16	16	
3.2.5.9	Injured Animals that are Euthanized	2	2	2	2	2	
3.5.3.4	**SSC Citations**	560	560	560	560	560	
3.5.1	**Investigations**	58	58	58	58	58	
	Flags						
3.2.6	Flags to be purchased	60	60	60	60	60	Fair wear and tear quarterly replacements. NOTE: There are currently (23) 4' x 6' flags and (1) 3' x 5' flag. (NYL-GLO or equal)
3.2.6	Flag Patrols	6,954	6,935	6,935	6,935	6,954	Flags on 18 poles are lowered daily with one additional flag lowered daily when an American is on the International Space Station.
3.2.9	**Design Reviews**	5	5	5	5	5	
3.2.2	**Vulnerability Assessments**	4	4	4	4	4	
	Locksmith Services						Workload data unavailable for facilities previously residing in the Mississippi Army Ammunition Plant (MSAAP)
3.2.9	Install locks and locking devices (both mechanical and electronic key/touch pad)	435	435	435	435	435	

3.2.9	Repair locks and locking devices (both mechanical and electronic key/touch pad)	240	240	240	240	240	
3.2.9	Set and Change combinations of safes	20	20	20	20	20	
3.2.9	Fabricate and Issue Keys	1,370	1,370	1,370	1,370	1,370	
3.2.9	Issue and Control Padlocks	50	50	50	50	50	An average of 50 were issued over the last 3 years.
3.2.9	Fabrication of Cores	420	420	420	420	420	
3.2.9	Core Destruction	420	420	420	420	420	
3.2.9	Key Destruction	945	945	945	945	945	
3.2.9	Evaluate, Maintain and Repair Safes, Vaults, Cabinets	28	28	28	28	28	
3.2.9	Annual Preventive Maintenance - Number of Walk-in Vault Locks	18	18	18	18	18	Inclusive in workload data for line above.
3.2.9	Lost Key Incidents	2	2	2	2	2	
3.2.9	Key Audits with Resource Protection and Key Custodians	1	1	1	1	1	
3.5.2.9	**Classified containers**	5	5	5	5	5	
3.3.5	**Foreign Visitors processed annually**	830	830	830	830	830	
	Background Investigations						
3.3.10	Interviews performed annually	3	3	3	3	3	
	NASA Badge Transactions (Enrollments, Encoding, Finalization, Issuances)						
3.2.10	Issue Badges - North Reception Center	6,800	6,800	6,800	6,800	6,800	There are approx. 68,000 badges issued total between the north and south reception areas. (Assuming 10% at north reception center and 90% at south reception center.)
3.2.10	Issue Badges - South Reception Center	61,200	61,200	61,200	61,200	61,200	There are approx. 68,000 badges issued total between the north and south reception areas. (Assuming 10% at north reception center and 90% at south reception center.)
3.2.10	Issue PIV-II credentials - B-8000	715	715	715	715	715	
3.2.10	Issue Badges - GPO, Post 2	780	780	780	780	780	Approximately 15 visitors require GPO visitor badges upon entering each year. There are 20 visitor badges available for re-use.
3.2.10	SSC Temp Pass	66,780	66,780	66,780	66,780	66,780	Temporary passes are included in the workload indicator for badges issued. (i.e. ~98% of badges issued are temporary passes/visitor badges.)
3.2.10	SSC Resident Badges	1,845	1,845	1,845	1,845	1,845	
3.2.10	Test Area Access Backdrops (Permanent)	240	240	240	240	240	
3.2.10	Test Area Access Backdrops (Temporary)	10,800	10,800	10,800	10,800	10,800	
3.2.10	Test Area Access (PRP)	30	30	30	30	30	
3.2.10	NAVO badging	6500	6500	6500	6500	6500	Approximately 6500 visitors require NAVO visitor badges upon entering B-1002 each year.
3.3.5	FN badges	830	830	830	830	830	
	Access Control (Average vehicles per day, M-F)						
3.2.4.2	FP-2 (North Gate)	1800	1800	1800	1800	1800	
3.2.4.2	FP-3 (South Gate)	3300	3300	3300	3300	3300	
3.2.4.2	FP-4 (Saturn Drive/Test Complex Gate)	1100	1100	1100	1100	1100	
3.2.4.2	FP-7 (Mainline Road)	100	100	100	100	100	
	Access Control						
3.2.4.2	GPO, Post 4 (Annual qty. of deliveries, M-F)	400	400	400	400	400	
3.3.13	**Fingerprint Requests**	5	5	5	5	5	
3.2.11	**Secure Telephones Installed**	3	3	3	3	3	
1.4	**Analytical support, developmental engineering, and independent study and analysis**	2	2	2	2	2	
3.5.2.1	**Building Checks/Inspections**	54000	54000	54000	54000	54000	
2.2.1	**Deployments**	*	*	*	*	*	Highly unlikely and to be treated as a Contract Mod

2.8.2	**Government Inquiries related to Budget, Schedule and/or Performance**	6	6	6	6	6	
2.5.3	**Facility Managers Responsibilities (manhours)**	80	80	80	80	80	
2.1.6	**GSA Vehicle Replacments (average number of vehicles)**	3	3	3	3	3	
	* See Comments for Additional Information						