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STENNIS SPACE CENTER PROTECTIVE SERVICES CONTRACT

SECURITY OFFICER QUALIFICATIONS

Attachment J-10

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1.0 General

The following basic qualifications will apply to all individuals employed or being considered for employment as security officers.

2.0 Citizenship

2.1 All officers must be United States citizens.

3.0 Personal Traits

3.1 Officers shall; 1) Exercise good judgment, 2) Interact with people in a professional manner, 3) Maintain a high level of performance, and 4) Maintain poise and self-control under stress.

4.0 Education and Experience

4.1 The Contractor shall certify that officers have as a minimum;

4.1.1 A high school diploma or General Equivalency Diploma (GED).

4.1.2 Possess and maintain a valid state driver's license.

4.1.3 The ability to read and speak the English language, understand, and apply written rules, detailed orders, instructions and training material. Construct and write clear, concise, accurate and detailed reports.

4.1.4 Basic level computer skills operating standard word processing programs.

5.0 Age Qualifications

5.1 The Contractor shall ensure that, at the time of employment, each security officer is at least 21 years of age.

6.0 Pre-Employment Investigation

6.1 The Contractor shall ensure that no security officer employee has a felony conviction.

6.2 Persons convicted of or under indictment for a misdemeanor crime of domestic violence are prohibited from employment as an armed security officer.

6.3 The Contractor is required to conduct or have conducted a pre-employment suitability investigation to span a minimum of 5 years and shall reflect on the suitability of the

security officer to perform security duties under this contract. (Investigative reports shall be provided to the Government upon request by the CO, COTR, or CCS)

7.0 Standards of Conduct

7.1 The Contractor shall provide a standard operating procedure "Standards of Conduct", for all employees.

7.2 Each Contractor employee shall adhere to general standards of conduct that reflect creditably upon themselves, their employer, NASA, and the Federal Government.

7.3 The Contractor shall apply appropriate disciplinary action for any Contractor employee for failure to comply with the general standards of conduct.

7.3.1 The Contractor shall initiate immediate action to replace such an employee to maintain continuity of services at no additional cost to the Government.