

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE	PAGE OF PAGES <b>1</b>   <b>8</b>
2. AMENDMENT/MODIFICATION NO. <b>007</b>	3. EFFECTIVE DATE <b>June 17, 2011</b>	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)		
6. ISSUED BY NASA Stennis Space Center Office of Procurement Building 1100, Room 251H Attn: Gerald Norris Stennis Space Center, MS 39529-6000		7. ADMINISTERED BY (If other than Item 6) <b>Same as Block #6</b>	CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP Code)				<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. <b>NNS11367739R</b>
<b>TO ALL PROSPECTIVE OFFERORS</b>				<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11) <b>May 18, 2011</b>
					10A. MODIFICATION OF CONTRACT/ORDER NO.
					10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE				

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers \_\_\_\_\_ is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

N/A

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

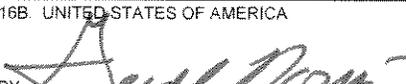
<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43 103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return **1** copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

**SEE PAGES 2 – 8.**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>Gerald Norris</b>	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C. DATE SIGNED <b>6/17/2011</b>
(Signature of person authorized to sign)			

The purpose of Amendment 007 is to make the following changes, and provide answers to vendor questions.

1. Paragraph 1.6 of Attachment J-12, *Training Requirements*, shall be deleted in its entirety and replaced with the following paragraph:

- 1.6 Ensure all contract employees take the following required training (within 30 days of employment):
- a. Sensitive But Unclassified Awareness Training (annual recurrence)
  - b. IT Security (annual recurrence)
  - c. New Employee Safety and Health Orientation Training (NESHO)
    - 1. One time requirement
    - 2. Employees permanently assigned to the GPO are exempt from this training. However, should an employee assigned to the GPO ever become reassigned to any area(s) outside of the GPO (temporarily or permanently) they will be required to complete this training prior to performing their newly assigned duties.
  - d. Area Access training (one time requirement only for employees needing access to the test complex)
  - e. Asbestos in the Workplace (3-year recurrence)
  - f. Electrical Safety Awareness (3-year recurrence)
  - g. SSC Hazard Communications for Office Workers (3-year recurrence)
  - h. SSC Office Ergonomics (3-year recurrence)

2. The following items will be added to Attachment J-02, *Workload Indicators*:

WORK REQUIREMENT	TITLE	ANNUAL WORKLOAD DATA					COMMENTS
		FY12	FY13	FY14	FY15	FY16	
	Training						
4.2.2	Cardiopulmonary Resuscitation (CPR)	*	*	*	*	*	Required every 2 years. Offered by the NASA/SSC Facility Operating Services Contract (FOSC) contractor the 2nd Tuesday of every month along with AED training. Maximum class size of 5 (Course length = 8 hours). Also offered by the local Red Cross.
4.2.3	Automated External Defibrillator (AED)	*	*	*	*	*	Required every 2 years. Offered by the NASA/SSC Facility Operating Services Contract (FOSC) contractor the 2nd Tuesday of every month along with CPR training. Maximum class size of 5 (Course length = 8 hours). Also offered by the local Red Cross.
4.2.4	Blood Borne Pathogens	*	*	*	*	*	Required every year. Offered by the NASA/SSC Facility Operating Services Contract (FOSC) contractor. Request for classes must be scheduled in advance. (Course length 1 hour)

3. Paragraph 4 of Attachment J-12, *Training Requirements*, shall be deleted in its entirety and replaced with the following paragraph:

#### 4.0 Emergency Management

4.1 The Contractor shall participate in activities designed to test, train and exercise emergency management and continuity capabilities essential to demonstrate, evaluate, and ultimately improve the ability to execute the planned capabilities.

4.2 Security officers and management personnel shall be certified as an Emergency Response Official (ERO).

- 4.2.1 Certification is obtained by completing the following courses as required through the Federal Emergency Management Agency's (FEMA) Independent Study Program (ISP) located at <http://training.fema.gov/IS/crslst.asp>.
- a. IS 100.LEb, Introduction to the Incident Command System (ICS 100) for Law Enforcement
  - b. IS-200.b, ICS for Single Resources and Initial Action Incidents
  - c. (Management personnel only) - IS-700.a, National Incident Management System (NIMS) An Introduction
  - d. (Management personnel only) - IS-800.b, National Response Framework, An Introduction
- 4.2.2 In addition all security officers and management personnel are required to take the following:
- a. Cardiopulmonary Resuscitation (CPR) (2-year recurrence)
  - b. Automated External Defibrillator (AED) (2-year recurrence)
  - c. Blood Borne Pathogens training; Category 1 (annual recurrence)

4. Paragraph 7 of Attachment J-12, *Training Requirements*, shall be deleted in its entirety and replaced with the following paragraph:

#### **7.0 Adjudications Training**

- 7.1 Contract employees responsible for performing adjudications shall be trained in accordance with NPR 1600.1.
- 7.2 In addition to adjudication training and within the first year of operation, personnel shall obtain continuing education for the following:
- a. Practices and procedures required to administer a Personnel Security Program (i.e. From how to complete the initial Personnel Security forms to finalizing security clearances.) (Minimum 16 hours)
  - b. Fundamental training for conducting personnel security interviews that provides a general overview of the skill of conducting interviews for personnel security or suitability purposes and reporting the results of the interviews. (Minimum 16 hours)

## Questions/Answers

**Question 1:** Does the incumbent staff have all the training, certifications and favorable suitability required in the SOW or are these new requirements?

**Answer:** As of June 17, 2011, below please find the percentages of those incumbent personnel that currently meet the requirements for training, certification and favorable suitability requirements of the SOW (or as Amended).

- a. Sensitive But Unclassified Awareness Training (10%)
- b. IT Security (65%)
- c. New Employee Safety and Health Orientation Training (NESHO)  
(Currently none of the incumbent employees have attended this training, however it is anticipated this training will be completed for all those required prior to contract award.)

**Note:** Employees assigned to the GPO are exempt from this required training except where specified in Attachment J-12 by this Amendment.

- d. Area Access training (Currently all incumbent employees requiring access to the Test Complex have completed this training.)
- e. Asbestos in the Workplace (60%)
- f. Electrical Safety Awareness (0%)
- g. SSC Hazard Communications for Office Workers (65%)
- h. SSC Office Ergonomics (65%)
- i. CPR(100% of those required)
- j. AED (100% of those required)
- k. Blood Borne Pathogens (55% of those required)
- l. SOFCC (65% of those required)
- m. SOFCC Instructor Certification (1 individual)
- n. FAA (100% of those required)
- o. NCIC training (100% of those required)
- p. Secret Security Clearance (100% of those required)

**Question 2:** Attachment J-12, Incumbent Training Credentials: To develop responsive and relevant pricing, the non-incumbent contractor must calculate the effect of training that may be required to retain and qualify any current contractor personnel whose training credentials or suitability credentials are deficient or incomplete. This information is necessary to determine the cost of training during transition. Please provide a list of certifications for current contractor staff that identifies any training or suitability credentialing deficiencies.

**Answer:** Please reference the answer to Question 1 in this Amendment. Training records will be made available to the successor contractor during Phase-In.

**Question 3:** Attachment J-12, Training. Verify that all incumbent employees have completed the training specified within section 1.6?

**Answer:** Please reference the answer to Question 1 in this Amendment.

**Question 4:** There was a key personnel resume attachment, but there was no mention in the proposal requirements for that attachment to be included within the proposal. If it is to be

included, what section is it to be under, for what positions, and will it count in the page limitation?

**Answer:** Attachment L-01 (resumes) shall be included as part the Offeror's proposal under 'Management Approach' section. The resumes are not included in the 30-page limit for this section.

**Question 5:** In the Proposal requirements under past performance, it states that three L-03 forms are to be submitted. If we are teaming, are we to submit three reference forms total, or three forms for each team member?

**Answer:** The prime and **each** subcontractor and/or teaming partner must provide three relevant references **each**. Refer to RFP page 32 of 65, ADDENDA TO 52.212-1 – INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS paragraph E.

**Question 6:** Please provide additional information regarding potential other direct costs:

- a) Please clarify what exactly entails "Cold Weather Clothing"?
- b) Does the contract call for any computer work that cannot be done using the Government provided workstation computers?
- c) How many cars will the Government be providing?
- d) Are some of these vehicles already outfitted with the security accessories required and, if so, please specify how many vehicles are outfitted and with what accessories?
- e) Please specify the size OC Spray required.
- f) Will the incumbent payout anniversary vacation time to incumbent employees prior to completion of transition should they not be awarded the contract?
- g) Is the contractor involved with euthanization of wounded animals? If so please provide information on the process and equipment (GFE or contractor provided)?
- h) Could the government specify the number of firearms currently on the contract?
- i) Should Offeror's assume each Security Officer is issued one weapon each?
- j) Please clarify if the required NASA uniform patch already exists and can be purchased from an existing NASA vendor or provided by the government?

**Answer:**

- a) As specified in Attachment J-07, "Cold Weather Clothing" consists of a standard uniform duty coat, gloves and cap.
- b) None.
- c) Reference Attachment J-11.2 for the list of Government Provided GSA Leased Vehicles.
- d) None of the vehicles are outfitted with the **contractor** acquired equipment listed in section 2.1 of Attachment J-11.1. The current quantity of vehicles equipped with **government** provided equipment is shown below.
  1. Radio equipment (Enough for all vehicles. All radio equipment is portable - handhelds)

2. Vehicular mounted RADAR detector (2 sedans)
  3. Exterior top mounted light bar (1 truck and 6 sedans)
  4. Exterior driver mounted spot light (7 sedans)
  5. Interior rear mounted blue/red strobe (7 sedans)
  6. Interior dash mounted blue/red strobe (7 sedans)
  7. Interior rear mounted directional bar light (5 sedans)
  8. Appropriate control/switch box(es), as required to operate items 3, 5, 6 and 7 (1 truck and 8 sedans)
  9. Public Address (PA) and siren control box (1 truck and 8 sedans)
  10. Grill mounted speaker (1 truck and 8 sedans)
- e) OC spray required shall be 2 ounces
- f) There are no provisions in this RFP to allow anniversary vacation time to be carried forward to the new contract. The incumbent contractor is required to address anniversary vacation in accordance with applicable Department of Labor laws, union agreement and corporate practices.
- g) As stated in the PWS, the Contractor will be responsible for humanly euthanizing injured and wounded animals. Our Facility Operating Services Contract (FOSC) contractor is responsible for disposal.
- h) Attachment J-15.1 lists the weapons currently on the contract. SSC is presently working a purchase of Glock 40 weapons for the security officer duty weapon. Weapons should be at SSC in the August time frame. Attachment J-15.1 will be amended once weapons are received.
- i) Yes, only while on duty.
- j) NASA/Stennis Space Center (SSC) is not aware if the patches already exist nor are we aware if they can be purchased from an existing NASA vendor.

**Question 7:** J-07 Section 1.1.17, According to this section, duty gear includes a flashlight carrier and handcuff pouch; however, there is no reference to a flashlight or handcuffs. Will the government please clarify if handcuffs and flashlights are government provided equipment or contractor provided equipment?

**Answer:** The handcuffs and flashlights are contractor provided equipment.

**Question 8:** Attachment J-12, One - time training courses vs. Refresher training for Incumbents vs. New Hire. Please indicate whether the incumbent force is obligated to take the “one-time only” courses upon award of contract, if their training record shows that the course has been completed as an incumbent.

**Answer:** Training indicated as “one-time only” is not required for incumbent employees as long as their training record reflects that they have already completed the course.

**Question 9:** Attachment J-12, Training. Please clarify the length of the following classes for appropriate planning.

- a. Sensitive But Unclassified Awareness Training
- b. IT Security
- c. Asbestos in the Workplace
- d. Electrical Safety Awareness
- e. SSC Hazard Communications for Office Workers
- f. SSC Office Ergonomics on line
- g. Safety and Security Orientation
- h. Security Clearance Training
- i. Passport Agent Training
- j. Adjudications Training
- k. Personnel Security and Interviewing Techniques Training
- l. Armory Training

**Answer:** Course lengths shown are approximate

- a. Sensitive But Unclassified Awareness Training (1 hour)
- b. IT Security (1 hour)
- c. Asbestos in the Workplace (1 hour)
- d. Electrical Safety Awareness (1 hour)
- e. SSC Hazard Communications for Office Workers (1 hour)
- f. SSC Office Ergonomics on line (1 hour)
- g. Safety and Security Orientation (12 minute video)
- h. Security Clearance Training (Reference Attachment J-12, Paragraph 3.0)
- i. Passport Agent Training (8 hours)
- j. Adjudications Training (56 hours, reference NPR 1600.1)
- k. Personnel Security and Interviewing Techniques Training (32 hours)
- l. Armory Training (8 hours)

**Note:** The following question was originally included in Amendment 004. The answer provided below is a revised response.

**Question 10** (formerly Question 6 from Amendment 0004): Do all of the incumbents currently meet the training and security clearance requirements of the new solicitation?

- a. If not, what training will be required for incumbents during the phase-in period?
- b. Will grandfathering be permitted for incumbents who do not meet the new training and/or clearance requirements?

**Answer:** Please reference the answer to Question 1 in this Amendment.

- a) The successor contractor will determine individual training requirements for each incumbent employee hired to ensure all employees meet contract requirements.
- b) No, incumbent employees must meet all training requirements within the times specified in Attachment J-02 and J-12.