

## **SELECTION LIST**

### **ARCHITECT-ENGINEER SERVICES PROCUREMENT**

On January 20, 2012, I met with senior officials from Goddard Space Flight Center (GSFC) to hear the recommendations of the Architect-Engineer (A-E) Selection Board on firms that are considered to be the most highly qualified to perform non-technical Architect-Engineer Services and to review the bases of those recommendations.

#### **PROCUREMENT DESCRIPTION AND HISTORY**

This procurement will provide A-E services for non-technical facilities design for the Goddard campus in Greenbelt, Maryland as well as the Wallops Flight Facility (WFF) in Wallops Island, Virginia. Non Technical Facilities Design were defined as: "facility restorations, office modifications, and underground infrastructure not including mission critical facilities such as Cleanrooms, Laboratories, Central Power Plant and Operations, and Mission Operations and Range Operations." The specific services to be procured through individual task orders are: Engineering and Special Studies, Preliminary Engineering Reports (PERs), Final Design, and Follow-on Construction Services.

This procurement is being conducted as a small business set-aside for A-E services in accordance with the procedures in Federal Acquisition Regulation (FAR) Part 36.6 and NASA FAR Supplement (NFS) 1836.6.

This competitive procurement will result in multiple Firm-Fixed Price, Indefinite Delivery/Indefinite Quantity (IDIQ) contracts with 5 –year effective ordering periods. The minimum contract value for each contract awarded will be \$2,500. The \$15,000,000 maximum contract value is the cumulative price for all task orders issued under all of the multiple award contracts.

On March 4, 2010, a pre-award synopsis was posted on the National Aeronautics and Space Administration (NASA), Acquisition Internet Service (NAIS) and Federal Business Opportunities (FedBizOps) for the upcoming request for Standard Form (SF) 330 (Architect – Engineering Qualifications). On September 28, 2010, the announcement requesting SF 330s was posted on NAIS and FedBizOps.

Thirty timely qualification packages were received by the closing date and time October 28, 2010. One package was received late. The untimely offeror was formally notified in accordance with FAR 15.208(b)(1).

As GSFC's Source Selection Authority for this procurement, I appointed the A-E Selection Board to evaluate the qualification packages submitted in response to GSFC's request.

## EVALUATION PROCEDURES

The A-E Selection Board conducted its evaluation in accordance with the procedures identified in FAR Part 36.6 and NASA FAR Supplement (NFS) 1836.6 and the evaluation criteria in the synopsis for this procurement.

The qualifying selection criteria as posted in the synopsis was weighted and ordered as shown below. The total maximum points are 400.

**Criteria 1 – Capacity: Weighting Factor: 20 out of 100.** Capacity to accomplish work within the required time.

**Criteria 2 – Location: Weighting Factor: 20 out of 100.** Location in the general geographical area of the project and knowledge of the locality of the project.

**Criteria 3 – Specialized Experience/Technical Competence: Weighting Factor: 20 out of 100.** Specialized experience and competence over the past 10 years in the type of work required, including any experience with Leadership in Energy and Environmental Design (LEED) rating system and energy conservation.

**Criteria 4 – Past Performance: Weighting Factor: 20 out of 100.** Past performance in the last 10 years on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules.

**Criteria 5 – Professional Qualifications: Weighting Factor: 10 out of 100.** Qualifications of individuals for satisfactory performance of required services.

**Criteria 6 – Design Quality Management Plan (DQMP): Weighting Factor: 10 out of 100.** DQMP shall include an organization chart and briefly address the management approach, team organization, quality control procedures, cost control, value engineering, coordination of in-house disciplines and subcontractors, and prior experience of the prime firm working with the same consultants proposed for this contract.

The adjectival rating system consisted of five ratings from excellent to poor. These ratings were assigned an Adjectival Rating Point (ARP) as defined below:

<b>Excellent (4)</b>	A comprehensive and thorough proposal of exceptional merit with one or more significant strengths. No deficiency or significant weaknesses exist.
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- Very Good (3)** A proposal having no deficiency and which demonstrates overall competence. One or more significant strengths have been found, and strengths outweigh weaknesses.
- Good (2)** A proposal having no deficiency and which shows a reasonably sound response. There may be strengths or weaknesses, or both. As a whole, weaknesses not offset by strengths do not significantly detract from offeror's response.
- Fair (1)** A proposal having no deficiency and which has one or more weaknesses. Weaknesses outweigh strengths.
- Poor (0)** A proposal that has one or more deficiencies or significant weaknesses that demonstrate a lack of overall competence or would require a major proposal revision to correct.

The A-E Selection Board performed a complete evaluation for all thirty firms in accordance with the evaluation criteria set forth in the synopsis requesting qualification packages. First, the Board assessed the strengths and weaknesses of each qualification package. The Board then assigned an ARP for each of the six selection criteria. The ARP was multiplied by the Weighting Factor for each of the selection criteria and a total score was provided for each of these criteria. The A-E Selection Board added each firm's total points and ranked the firms based on total point scores.

The A-E Selection Board evaluated the qualification packages and prepared a report of initial findings on September 26, 2011. The report was reviewed by the Contracting Officer and approval provided on October 24, 2011 to initiate discussions with the top six firms. The top firms recommended by the A-E Selection Board after initial evaluations were as follows:

Global Engineering Solutions;  
EBL Engineers LLC;  
Cho Benn Holback Associates;  
Prime Engineering & Architecture, Inc.;  
Robert Siegel Architects; and  
Waldon Studio Architects & Planners, P.C.

The top six consisted of all firms with an initial score of 320 or above. Pursuant to FAR Part 36.602-1(c), discussions were held with the six most highly qualified firms based upon total point scores. On November 3, 2011, questions were emailed to the top six firms, and each firm was provided ten days to address the questions. The questions were written for the Offerors to address any weaknesses or ambiguities discovered by the Board. Telephone interviews were held November 15 – 17, 2011. Each firm was afforded the opportunity to address the questions. Findings from these interviews are incorporated into the A-E Selection Board's final recommendation report. Based upon the final findings, 5 of the top 6 firm's total points changed, thereby changing the total points and rankings.

After scoring the six firms in accordance with the scoring stated in the synopsis, the A-E Selection Board rated the qualification packages as follows:

FINAL WEIGHTED AND TOTAL SCORES							
CATEGORY WEIGHT	20	20	20	20	10	10	
	CAPACITY	LOCATION	SPECIALIZED EXPERIENCE	PAST PERFORMANCE	PROFESSIONAL QUALIFICATIONS	DQMP	TOTAL
Global Engineering Solutions	60	80	80	80	30	40	370
Cho Benn Holback & Associates	60	80	80	80	30	40	370
EBL Engineers LLC	60	80	80	80	30	30	360
Waldon Studio Architects & Planners, P.C.	60	80	80	80	30	30	360
Prime Engineering & Architecture Inc.	60	60	80	80	30	40	350
Robert Siegel Architects	80	40	80	80	30	40	350
Maximum Score	80	80	80	80	40	40	400

## **24 Other Firms**

The remaining interested firms that submitted qualifications all had total scores of 300 and below. The qualification packages contained considerably more weaknesses than the top six firms.

## **FINAL SELECTION LISTING**

I reviewed the A-E Selection Board's final report and presentation materials prior to the January 20, 2012, presentation. At the presentation, the A-E Selection Board summarized its extensive evaluation. During the course of the presentation, I solicited and considered the views of personnel who were present and who have responsibilities related to this procurement.

I analyzed the A-E Selection Board's findings and assessments relative to the evaluation criteria provided in the synopsis. I considered the total points calculation and final firm rankings as well

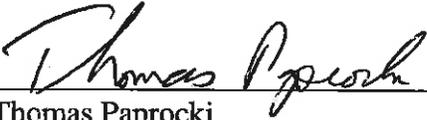
as the underlying strengths and weaknesses associated with each firm. In reviewing the rankings, I noted that Board-recommended firms had outstanding qualification packages with significant strengths and no significant weaknesses.

In view of the preceding discussion and the evaluation criteria and the assigned weights put forth in the synopsis, I accept the recommendations of the A-E Selection Board on the four most highly qualified firms.

Therefore in accordance with FAR 36.306-4(b), my final selection, in order of preference, is as follows:

- 1, 2. Global Engineering Solutions, Cho Benn Holback & Associates (tied)
- 3, 4. EBL Engineers LLC, Waldon Studio Architects & Planners, P.C. (tied)

The above 4 firms are the most qualified to perform under the contemplated contracts for the Goddard Space Flight Center at Greenbelt, Maryland, Wallops, Virginia and other remote GSFC locations. Global Engineering Solutions, Cho Benn Holback & Associates, EBL Engineers LLC, and Waldon Studio Architects & Planners, P.C. are thereby the selected firms with which the Contracting Officer may negotiate in accordance with FAR 36.606 for A-E Services contract awards.

  
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Thomas Paprocki  
Director of Management Operations  
Goddard Space Flight Center

3/12/12  
Date