

National Aeronautics and  
Space Administration  
**John H. Glenn Research Center**  
**Lewis Field**  
Cleveland, OH 44135-3191



July 7, 2010

Reply to Attn of: CHB

**TO:** All Prospective Offerors  
**FROM:** CHB/Contracting Officer, Research and Space Operations Branch  
**SUBJECT:** Request for Proposal (RFP) NNC10344670R for the High Ice Water Concept (HIWC) Flight Campaign

The NASA Glenn Research Center (GRC) is soliciting for a single award contract for the High Ice Water Concept (HIWC) Flight Campaign.

**NAICS Code**

The North American Classification System (NAICS) code for this acquisition is 541712, with a size standard of 500 employees

**Proposal Submission**

Offerors are directed to Sections L.12 and L.13 for proposal instructions, proposal due dates and submission. Offerors must submit proposals in accordance with the specific instructions in Section L. 13. Proposals are due no later than 4:00 p.m., Eastern Standard Time on August 6, 2010. Offerors are required to have a Corporate and Government Entity (CAGE) that matches the corporate address submitted with their proposal.

In accordance with the proposal instructions in Section L.13, the proposals are to be submitted in hard copy and CD-ROM

Proposals that arrive after the prescribed time for receipt of proposals will be considered late and treated in accordance with FAR 52.215-1 "Instructions to Offerors-Competitive Acquisitions". See Section L.1.

**Communication Regarding the RFP**

At this time, all communication concerning this RFP must be addressed in writing to:

NASA Glenn Research Center  
Attn: Timothy M. Bober, Contracting Officer

(RFP NNC10344670R)  
21000 Brookpark Road, Mail Stop 500-305  
Cleveland, Ohio

E-Mail Address: [timothy.m.bober@nasa.gov](mailto:timothy.m.bober@nasa.gov)

### **Industry Pre-Proposal Teleconference**

On July 12, 2010, NASA GRC will hold an industry pre-proposal teleconference. The teleconference will be held from 6:00 p.m. to 7 p.m. Eastern Standard Time. Interested Offerors may participate in the teleconference and are encouraged to ask questions in regard to the RFP. The number and code for the teleconference are provided below. Any Offeror's country code not listed below may contact the undersign, via e-mail at [timothy.m.bober@nasa.gov](mailto:timothy.m.bober@nasa.gov) to receive their country code.

North America: 866-692-3158

Japan: 0044-22-132432

Participant Passcode: 6426614

### **Questions Related to the RFP**

Questions not asked during the industry pre-proposal teleconference must be submitted in writing in accordance with clause L.14. All questions must be in writing. Any question received will be answered as an amendment to this solicitation. All amendments, if any, will be posted on the North American Information System (NAIS) for all intended parties to view.

### **Changes to the RFP**

It is the Offeror's responsibility to monitor the NAIS website for any changes to the schedule or posting of amendments to the RFP.

Offerors are encouraged to ensure they have submitted the required documentation and their company is listed on the on-line database for the following:

Central Contract Registry: <https://www.ccr.gov/>

VETS 100: <http://www.dol.gov/vets/programs/fcp/main.htm>

As a final note, the information provided in this cover letter is not intended to be constructed differently from the information in the RFP. Should an apparent conflict in the interpretation exist, the information in the RFP should be considered to take precedence.

Thank you for your interest in this procurement.

  
Timothy M. Bober  
Contracting Officer