

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 3	
2. AMENDMENT/MODIFICATION NO. Amendment Five (5)		3. EFFECTIVE DATE 09/02/09		4. REQUISITION/PURCHASE REQ. NO. N/A	
6. ISSUED BY NASA Ames Research Center Attn: Starr L. Strong Mailstop 241-1 Moffett Field, CA 94035-1000		CODE JAC: 241-1		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)		(4) X		9A. AMENDMENT OF SOLICITATION NO. NNA08223261R	
TO ALL PROSPECTIVE OFFERORS				9B. DATED (SEE ITEM 11) 8/13/2009	
				10A. MODIFICATION OF CONTRACT/ORDER NO.	
CODE		FACILITY CODE		10B. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required) N/A					

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.	
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).	
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:	
D. OTHER: Specify type of modification and authority)	

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 original copy to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of Amendment 5 to the Final Request for Proposal (RFP) is issued to respond to questions received.

(See page 2)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
15C. DATE SIGNED		16C. DATE SIGNED	
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	

COMMENTS, QUESTIONS, AND RESPONSES
NNA08223261R
FINAL RFP QUESTIONS – SET 4

RFP Section, Paragraph and Page	Question/Comments	Government Response
SOW 4.13	1. What are the names of the current subcontractors, if any, that are performing the services for Task Area 4.13? (Public Affairs/Media Relations)	The Government does not have privity of contract with incumbent's subcontractors. The information will not be posted.
SOW 4.13	2. Task Area 4.13 seem to represent a small percentage of total work volume for this contract, yet requires submission of several audio visual samples. Will the Government consider removal of the submission requirement?	The Government we will not be removing the requirement as the experience and quality of the samples is needed to successfully evaluate this portion of the offeror's proposal.
SOW 3.1	3. Section 3.1 of the SOW requires Contractor to retain current records of its distribution of hazardous substances. Can you specify what hazardous substances will the contractor be required to handle, and for which task area?	The Contractor will be required to handle developer and fixer products for Photographic support.
SOW	4. What software should contractor be knowledgeable of to support Ames database administration?	Each organization uses different software. Examples include: Microsoft office, Filemaker, Office suite of software plus, NPROP and other center resources.
	5. Do NASA Ames Center's Office of Acquisitions need to meet a certain percentage in their goal to acquire services from small businesses (i.e. 8(a), SDVOSB,)?	Yes, ARC has specific goals for various small business categories.
SOW 4.3	6. I understand that there are many off-site activities to support outreach programs for the Collaborative Robotics Group task area, such as the upcoming FIRST Robotics Competition at the Georgia Dome. Will you be able to provide a history of off-site activities that contractor has directly supported, so we can get an idea of the amount of travel required for this task area?	The Collaborative Robotics Group supported Moon Day, Yuri's night, and other local events.

SOW 4.4	7. Can you identify the provisions, regulations, executive orders or other guidelines NASA ODEO comply with in their strategic management plan?	Please refer to the NASA ODEO website at http://www.hq.nasa.gov/office/codee/index.html
SOW 4.5	8. Will NASA provide the hardware necessary for archiving of documents, as required in Task Area 4.5?	Yes.
SOW 4.7	9. NASA's Exploration Technology Development Program is a collaborative program among ten NASA centers. Will the contractor be privy to developments from all the centers in order to generate a most comprehensive report on Exploration Technology Activities?	Yes.
SOW 4.8	10. What software is current used for facilities utilization and planning? Will the Contractor be permitted to utilize other software?	Microsoft Office tools (Word, Excel), AutoCAD, ESRI Geographical Information System software, NASA Real Property data base, which is MS Access DB hosted by NASA HQ - as required, Ames staff and contractors are given login accounts. There is no alternative to using the NASA Real property database for much of the official reporting.
4.9	11. Who pays for the training specified in Task Area 4.9?	Training provided by the Contractor will be included in CTO requirements.
SF 33, block 9	12. I'm sure you have already planned for the Proposal Due Date of Sept 15, but do we need to request a Sponsor from NASA Ames in order to obtain a Visitor Badge to deliver the Proposal to Building 241?	Yes. Submit a request for a visitor badge NLT September 14 th at 12:00 p.m. P.S.T. to Starr.L.Strong@nasa.gov Please include name of visitors, company name, and confirm they are U.S citizens. NOTE – due to time needed to process badges, only U.S. citizens will be allowed to hand-deliver proposals.
L.6(a)(2)b	13. RFP Sect L, (2) Subfactor 2: Technical Understanding: a. General; b. Photographic/Video/Multimedia Services; (1) (a) The Photographer samples requires submittals to be "... in a raw <u>and</u> jpeg format." Will the Government consider changing the language to "in a RAW <u>and/or</u> jpeg format?"	Photographer samples are to be submitted in <u>both</u> raw and jpeg format.