

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE	OF	PAGES
				1		6
2. AMENDMENT/MODIFICATION NO. Amendment Three (3)		3. EFFECTIVE DATE 08/21/09		4. REQUISITION/PURCHASE REQ. NO. N/A		5. PROJECT NO. (If applicable)
6. ISSUED BY NASA Ames Research Center Attn: Starr L. Strong Mailstop 241-1 Moffett Field, CA 94035-1000		CODE JAC: 241-1		7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)				(4)	9A. AMENDMENT OF SOLICITATION NO.	
TO ALL PROSPECTIVE OFFERORS				X	NNA08223261R	
					9B. DATED (SEE ITEM 11)	
					8/13/2009	
					10A. MODIFICATION OF CONTRACT/ORDER NO.	
CODE					10B. DATED (SEE ITEM 13)	
FACILITY CODE						
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.						
12. ACCOUNTING AND APPROPRIATION DATA (If required) N/A						

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D.	OTHER: Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 original copy to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of Amendment 3 to the Final Request for Proposal (RFP) is issued to respond to questions received.

(See page 2)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	

COMMENTS, QUESTIONS, AND RESPONSES
NNA08223261R
FINAL RFP QUESTIONS – SET 2

RFP Section, Paragraph and Page	Question/Comments	Government Response
Section L.5 (b) (1) Proposal Preparation- General Page L-4	1. The SF 33 Form, box #9 states, "Sealed offers in original and 6 Copies" but the chart on page L-4 [L.5 (b) (1)] states 1 original, 7 additional. Please clarify number of additional copies to be submitted.	Section L.5 (b) (1) states the correct number of required copies. 1 original and 7 additional copies are required to be submitted.
Section L.4 (b) Proposal Page Limitations, Page L-3	2. We would like to use a serif font for body text to make the proposal more readable and because it is our company practice to do so. Would our proposal be deemed non-responsive if we use another 12 point font that is standard and commonly used for Government work such as Times and Times New Roman?	Another font is acceptable as long as it is not smaller than Arial 12 point type. Another font may be used in diagrams, charts, and photographs, however, it shall be no smaller than Arial 8. The Government will not evaluate diagrams, tables, charts, and photographs smaller than Arial 8, but will return the pages to the offeror using the methodology stated within this provision
Section L.5 (b) (5) format, Page L-5	3. If electronic materials are provided on a USB stick (page L-5), there is not enough surface area to provide for the external labeling required [(1) the name of the Offeror, (2) the RFP number, and (3) a list of the files contained on the CD or USB]. Is an attached piece of paper acceptable?	Attached piece of paper is acceptable and must contain (1) the name of the Offeror, (2) the RFP number, and (3) a list of the files contained on the CD or USB. Please include a label on the USB that tracks to the paper.
Section L.4 (a) 2(b) Photographic/Video/Multimedia Services Page L-2	4. Page L-12 [L.6(2) (2) (b)] Camera Operator states "a single page of text may accompany the demo reel to further elaborate on the reel's examples." Does this page count against the 100-page Mission Suitability page count limit? Page L-12 [L.6(2) (2) (c)] Video/Multimedia Producer states "a single page of text may accompany the demo reel to	Section L.4 (a) 2(b) Photographic/Video/Multimedia Services page limit should read "No Limit." Photographic/Video/Multimedia submittals do not count against the 100-page Mission Suitability page count.

	<p>further elaborate on the reel's examples." Does this page count against the 100-page Mission Suitability page count limit?</p> <p>Page L-12 [L.6(2) (2) (d)] Video Editor states "a single page of text may accompany the demo reel to further elaborate on the reel's examples." Does this page count against the 100-page Mission Suitability page count limit?</p>	
	<p>5. Do the five requested Sample Project responses (Pages L-11 through L-14, L.6(a)(2)b) count against the 100-page Mission Suitability page count limit?</p>	<p>See answer to Question 4 above.</p>
	<p>6. Must the project samples for Photographic/Video/Multimedia Services [Page L-11, L.6 (a) (2) b] be included within the required Electronic Vol. 1 Mission Suitability Proposal CD/USB? If so, is the higher file size capacity of a DVD allowable?</p>	<p>Submission of a DVD is acceptable.</p> <p>Photographic/Video/Multimedia submittals are separate and are not required to be included in the CD/USB for Volume 1.</p>
<p>L.6 (a) (2) b Photographic/Video/Multimedia Services</p>	<p>7. Can the Photographer project samples [Photographic/Video/Multimedia Services, Page L-11, L.6 (a) (2) b] be provided on a DVD or USB stick as opposed to a CD as specified in the RFP? The file size for all the specified examples could easily exceed the capacity of a CD.</p>	<p>Photographic Services: The examples may be supplied on a CD in a raw and jpeg format or on a DVD.</p>
	<p>8. Please clarify definition of Major Subcontractor:</p> <p>Highlights document released with the final RFP states, "A Major Subcontract is defined as a subcontract valued at or over \$1,000,000.00 for the life of this contract." and Page L-15 of the final RFP defines a major subcontractor as "valued at a yearly average of \$1 million or more over the life of the contract" but Page L-19 of the final RFP defines</p>	<p>The Past Performance, Volume II, definition of a Major Subcontract is a subcontract valued at or over \$1,000,000.00 for the life of the contract.</p> <p>For the Price Proposal, Volume III, a Major Subcontract is defined as "\$100,000 per year or \$500,000 for the first five years inclusive effort.</p>

	<p>a major subcontractor as "\$100,000 per year or \$500,000 for the first five years inclusive effort"</p>	
<p>Page L-18 Prime and Major Subcontractor Past Contracts</p>	<p>9. The Past Performance chart on page L-18 under the heading "Prime and Major Subcontractor Past Contractors" lists only five SOWS (4.1, 4.9, 4.2, 4.6, & 4.13) while omitting others (4.3, 4.4, 4.5, 4.7, 4.8, 4.10, 4.11, 4.12, 4.14). Can SOWs for this solicitation be added to this chart if the Prime Consultant and/or Major Subconsultants have past experience in those SOWs?</p>	<p>Yes. The other sections of the SOW can be added to the chart if the Offeror and/or Major Subcontractors have past experience. All information submitted must concern contracts considered to be relevant in functional requirements, size and complexity to the contract expected to be awarded from this RFP.</p>
	<p>10. There is currently a BOATS Program Management office. How does the Government recommend accounting for this in the Price Proposal?</p>	<p>Program Management support is not a contract requirement of the NNA08223261R acquisition.</p>
<p>Page L-20 Price Proposal (Volume III)</p>	<p>11. Page L-20 of the final RFP states that Attachment J.1 (b) 1 (Government Labor Estimate by Contract Year) should be used as "information only as a guide in proposal preparation." On page L-22, the Summary Price Template (SPT) instructions state, "the offeror must not change the hours provided by the Government." Please clarify.</p>	<p>The hours provided by the Government are to be used in preparing the Price Proposal. The paragraph in question on L-20 should be replaced with:</p> <p>NOTE: The data presented above is for informational and bidding purposes only. This information is not a reflection of the Government's intent for the future nor an endorsement of past practice. The distribution of positions is the Government's current best estimate to perform the anticipated requirements.</p>
	<p>12. <u>Page L-15</u>, under Past Performance, states: "A 'Major Subcontractor' is defined as a subcontractor with a proposed subcontract or subcontracts under the Offeror's proposal, valued at a yearly average of \$1 million or more over the life of the contract. <u>Page L-19</u>, under Price Proposal, states: "Major subcontractors are defined as those subcontractors having a total contract value of \$100,000.00 per year or</p>	<p>See response to Question 8 above.</p>

	<p>\$500,000.00 for the five year inclusive effort.” <u>Page L-25</u>, under Proposal Prime/Subcontractor Information, states: “Major subcontractor valued at \$1 million or greater are to submit a completed Table 1 for all their subcontractors with a value of \$1 million or greater.” Please clarify the definition of ‘Major Subcontractor’ since it is defined differently in various locations of the RFP.</p>	
<p>Section J.1 (a) List of Attachments, Page J-1</p>	<p>13. The attachments numbers on Page J-1, do not seem to correlate to the actual attachments. Please confirm there is no J.1(a)6, J.1(a)7, J.1(a)8, & J.1(a)9.</p>	<p>The asterisk next to the title of each attachment links to the note below the table which states “* To be completed at time of award or by subsequent modification.”</p>
<p>Section L.6 B 1 Past Performance Questionnaire, Page L-18</p>	<p>14. On page L-18, paragraph B. Past Performance Questionnaires, subparagraph (1) states ‘Each Offeror and major subcontractor shall submit a list of the agencies/companies that will be responding to the Past Performance Questionnaire in Section J, “List of Documents, Exhibits, and Attachments,” for each active (underway at least one year) or recently completed (completed within the last five years) relevant contract valued at or above the major subcontract threshold, and for each reference identified in paragraphs 2 and 3 below.’ There is no paragraph 3 below. Please clarify.</p>	<p>The paragraph should read “...identified in paragraph 2 below.”</p>
<p>Section L.5 (b) (1) Proposal Preparation- General Page L-4</p>	<p>15. On pages L-11 through L-12, how many copies are required of the requested portfolio sample material? If these materials do not fit within the Volume 1 Proposal binder, may they be included in separate, clearly marked packages? Requested portfolio samples: CD of raw and jpeg format photos - Photographer [Page L-11, L.6 (2) (b) (1) (a)] 12 multimedia project samples - Multimedia Specialist [Page L-11,</p>	<p>See response to Question 4 above.</p> <p>Photographic/Video/Multimedia submittals may be submitted separate from the Volume 1 binder.</p> <p>Examples may be submitted in a separate, clearly marked package.</p> <p>Also include the approach/ answers to the sample projects for Photographic and Video/Multimedia Services.</p>

	<p><i>L.6 (2) (b) (2) (a)]</i></p> <p>3 Minute Demo Reel - Camera Operator [<i>Page L-12, L.6 (2) (b) (2) (b)]</i></p> <p>6 Minute Video, HD CAM 1080i or Blu-Ray - Video/Multimedia Producer [<i>Page L-12, L.6 (2) (b) (2) (c)]</i></p> <p>6 Minute Video, HD CAM or Blu-Ray disk - Video Editor [<i>Page L-12, L.6 (2) (b) (1) (d)]</i></p>	
<p>Section L.4 (e) Proposal Page Limitations, Page L-3</p>	<p>16. As a follow-on question to Amendment Two regarding Past Performance Proposal Volume II, is the offeror permitted 20 pages for each of the 3 relevant contracts? Or is the 20-page limit for the entire Past Performance Proposal Volume?</p>	<p>The 20 page limit is for the entire Volume II Past Performance Proposal. Additional pages will not be evaluated and will be returned to the offeror.</p>