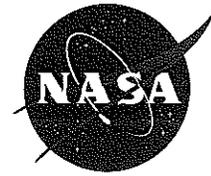


National Aeronautics and Space Administration
Kennedy Space Center
Kennedy Space Center, FL 32899



September 7, 2007

Reply to Attn of: OP

TO: Prospective Offerors

FROM: OP/Director, Procurement Office

SUBJECT: Final Request for Proposal (RFP) NNK07189729R, Institutional Services Contract (ISC)

The National Aeronautics and Space Administration (NASA), Kennedy Space Center (KSC), is pleased to release the Final RFP for the ISC acquisition. This solicitation replaces the Draft RFP issued on June 21, 2007, in its entirety. This acquisition requires the successful offeror to provide all personnel, materials, equipment, and facilities (except as otherwise stated in the Final RFP) necessary to perform those functions set forth in Attachment J-1, "Institutional Services Contract (ISC), Performance Work Statement (PWS)." Performance will take place primarily at the KSC, Florida; however, performance is also required at other locations identified in the Final RFP Section F.2, "Place of Performance."

All written questions and comments resulting from the Draft RFP were reviewed, and where applicable, changes have been reflected in the Final RFP. Questions and answers have been posted on the NASA Acquisition Internet Service (NAIS) website at <http://prod.nais.nasa.gov/cgi-bin/eps/sol.cgi?acqid=125362#Other%2001>. Questions regarding this Final RFP must be submitted in accordance with Section L.10, "Communications and Requests for Information." These questions will be answered and posted on the NAIS website. Any questions that result in changes to the Final RFP, will be communicated through an amendment to the Final RFP that will be posted on the NAIS website.

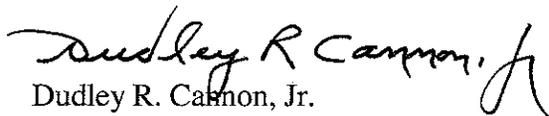
In accordance with the Final RFP Section L.11, "Proposal Submission," Offerors are required to deliver proposals directly to the KSC Source Evaluation Board 2 (SEB-2) Building M6-787, which is located in the KSC Industrial Area at the northeast corner of A Avenue S.E. and 4th Street S.E. Deliveries may only occur between the hours of 8:00 a.m. and 12:00 p.m. Eastern Daylight Time (EDT), Monday through Friday, except legal holidays, but not later than 12:00 p.m. EDT, November 7, 2007. Proposals that arrive after the prescribed time for receipt of proposals will be considered late and treated in accordance with FAR 52.215-1, "Instructions to Offerors – Competitive Acquisitions." Offerors should coordinate all proposal deliveries with the ISC Contracting Officer.

It is the Offeror's responsibility to monitor the NAIS website at the following address for any changes to the schedule or posting of amendments to the Final RFP:

<http://prod.nais.nasa.gov/cgi-bin/eps/sol.cgi?acqid=125362#Other%2001>

The information provided in this cover letter is not intended to be construed differently from the information in the Final RFP. Should an apparent conflict in interpretation exist, the information in the Final RFP should be considered to take precedence.

This solicitation neither commits the Government to pay any cost incurred in the submission of the offer or in making necessary studies or designs for preparing the offer, nor to contract for services or supplies. Any cost incurred in anticipation of a contract shall be at the Offeror's own risk.


Dudley R. Cannon, Jr.

Enclosure:

Request for Proposal including:

- Sections A-M
- PWS and Appendices
- Glossary and Acronym List
- Government Furnished Services
- Government Furnished Property in accordance with FAR 52.245-1
- Government Furnished Property in accordance with FAR 52.245-2
- Government Furnished Facilities
- List of Compliance Documents
- Award Fee Evaluation Plan (Draft)
- Statement of Wage Determination for Service Contract Act
- Statement of Wage Determination for Davis-Bacon Act
- Statement of Equivalent Rates for Federal Hires
- Contract Security Classification DD Form 254