SECTION L- INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

L.1 LISTING OF PROVISIONS INCORPORATED BY REFERENCE

NOTICE: The following solicitation provisions and/or contract clauses pertinent to this section are hereby incorporated by reference with the same force and effect as if they were given in full text. Clauses incorporated by reference which require a fill-in by the Government include the text of the affected paragraph(s) only. This does not limit the clause to the affected paragraph(s). The Contractor is responsible for understanding and complying with the entire clause. The full text of the clause is available at the addresses contained in clause 52.252-2, Provisions Incorporated by Reference, of this contract.

52.211-14 Notice of Priority Rating For National Defense Use (SEPT 1990)

52.215-1 Instructions to Offerors - Competitive Acquisition (JAN 2004)

52.215-5 Facsimile Proposals (OCT 1997)

(c) The telephone number of receiving facsimile equipment is 281.244.0995. Place to the attention of David Waterson.

52.232-38 Submission of Electronic Funds Transfer Information with Offer (MAY 1999)

END OF PROVISIONS INCORPORATED BY REFERENCE

L.2 52.216-1 Type of Contract (APR 1984)

The Government contemplates award of a Firm Fixed Price contract resulting from this solicitation.

(End of provision)

L.3 52.233-2 Service of Protest (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from the Contracting Officer.

NASA Johnson Space Center
Attn: Robert Kolb
2101 NASA Parkway
Houston, TX 77058

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

L.4 52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): Federal Acquisition Regulation (FAR) clauses:

http://www.acqnet.gov/far/

NASA FAR Supplement (NFS) clauses:

http://www.hq.nasa.gov/office/procurement/regs/nfstoc.htm

(End of provision)

L.5 1852.223-73 Safety and Health Plan (NOV 2004)

(a) The offeror shall submit a detailed safety and occupational health plan as part of its proposal (see NPR 8715.3, NASA Safety Manual, Appendices). The plan shall include a detailed discussion of the policies, procedures, and techniques that will be used to ensure the safety and occupational health of Contractor employees and to ensure the safety of all working conditions throughout the performance of the contract.

(b) When applicable, the plan shall address the policies, procedures, and techniques that will be used to ensure the safety and occupational health of the public, astronauts and pilots, the NASA workforce (including Contractor employees working on NASA contracts), and high-value equipment and property.

© The plan shall similarly address subcontractor employee safety and occupational health for those proposed subcontracts that contain one or more of the following conditions:

(1) The work will be conducted completely or partly on premises owned or controlled by the government.

(2) The work includes construction, alteration, or repair of facilities in excess of the simplified acquisition threshold.

(3) The work, regardless of place of performance, involves hazards that could endanger the public, astronauts and pilots, the NASA workforce (including Contractor employees working on NASA contracts), or high value equipment or property, and the hazards are not adequately addressed by Occupational Safety and Health Administration (OSHA) or Department of Transportation (DOT) regulations (if applicable).

(4) When the assessed risk and consequences of a failure to properly manage and control the hazards warrants use of the clause.

(d) This plan, as approved by the Contracting Officer, will be included in any resulting contract.

(End of provision)

L.6 1852.233-70 Protests to NASA (OCT 2002)

Potential bidders or offerors may submit a protest under 48 CFR Part 33 (FAR Part 33) directly to the Contracting Officer. As an alternative to the Contracting Officer's consideration of a protest, a potential bidder or offeror may submit the protest to the Assistant Administrator for Procurement, who will serve as or designate the official responsible for conducting an independent review. Protests requesting an independent review shall be addressed to Assistant Administrator for Procurement, NASA Code H, Washington, DC 20546-0001.

(End of provision)

L.7 JSC 52.215-91Contract Award Quantities (JAN 2000)

Proposals for quantities less than specified in the solicitation will not be considered for award (Reference paragraph (C) (4) of solicitation provision 52.215-1 Instruction to Offerors- Competitive Acquisitions.

(End of provision)

L.8 JSC 52.215-93 Instructions for Preparation of Technical Proposal (DEC 1999)

Offerors shall submit information in their proposals in response to the items set forth below. In addition to responding to these items, offerors should include in their proposals any additional information that demonstrates their understanding of the work and their ability to perform it.

(a) Provide information which demonstrates your understanding of the work to be performed. Your discussion should include identification and proposed resolution of any potential problems likely to be encountered during contract performance. It should also reflect an understanding of the technologies involved in performing the work by indicating, for example, the application of new techniques, methods, or materials or innovative approaches to optimize product performance.

(b) Discuss how you plan to accomplish the work from a technical and schedule standpoint. Your discussion should include a master schedule of events, supported as appropriate by lower level schedule milestones. Provide a work breakdown structure showing the content of the elements of the work to be performed and the resources needed to accomplish each element. Resources should be identified in sufficient detail to permit an assessment of the adequacy of the types and amounts of manpower skills proposed, the amounts and kinds of materials, computer time, special tooling or test equipment, and other items as applicable to the proposed method of implementation. A format for the submittal of the offerors proposed resources requirement is included in provision 52.215-98 (Instructions for Preparation of Cost Proposal).

Provide information showing that your proposed approach is likely to result in products which will satisfy the requirements of the statement of work. Such information should include, by way of example and as appropriate, designs, drawings, sketches, charts, graphs, and other pictorial or graphic information; and trade studies, analyses, test results, or other supporting data.

(d) Provide descriptions and location of the research, test, and production equipment and facilities that will be available for use in performing the work. If any proposed facilities or equipment are not in place at time of proposal submission, discuss the schedule for and method of acquisition.

(e) If a key personnel factor or criterion is included in Section M, provide complete resumes for all key personnel proposed. This information must cover, as a minimum, the experience, education and training, capability, and commitment of the individuals proposed. In addition, names of customer references must be provided so that the performance of these individuals can be verified.

(End of Provision)

L.9 Communications Regarding This Solicitation

Any communications in reference to this solicitation shall cite the solicitation number and be directed to the following Government representative:

Name: David Waterson
Phone: 281-483-3916
Email: david.m.waterson@nasa.gov
Address: NASA Johnson Space Center
Attn: David Waterson
Mail Code: BH2
2101 NASA Parkway
Houston, TX 77058-3696

QUESTIONS REGARDING THIS SOLICITATION MUST BE PRESENTED IN WRITING and should be submitted to the above address within 10 days of the RFP issue date in order that answers may be obtained and disseminated in a timely manner, since it is not expected that a proposal submission date can be extended. Oral questions are not desirable due to the possibility of misunderstanding or misinterpretation. Questions shall not be directed to the technical activity personnel.

Note: Any written communications should include the mail code on the envelope to expedite processing.

(End of provision)

L.10 JSC 52.219-109 Proposal Marking and Delivery (JULY 2006)

(a) Methods of Proposal Delivery

Proposals shall be delivered to the designated proposal receiving office by one of the following methods:

U.S. Postal Service
Commercial Delivery Service
Delivery by company employee or other individual agent

Regardless of the method of delivery chosen, the offeror is responsible for delivery of the proposal to the designated receiving office no later than the date and time stated on the face page of the solicitation.

(b) External Marking of Proposal Package(s)

All proposal packages must be closed, sealed, and marked in large letters PROPOSAL DELIVER UNOPENED. Proposals packages must include the solicitation number, the contracting officer's name, mail code/stop, and the offeror's name and address clearly marked on the outside of the package.

The offeror shall include a notice on the cover of the proposal package as follows:
NOTICE: THIS PROPOSAL MUST BE DELIVERED TO THE SPECIFIED ADDRESS NO LATER THAN (OFFEROR ENTER DATE AND TIME).

(c) Delivery Address

Proposals must be delivered to the address/location specified on the cover page of the solicitation.

Proposals submitted by commercial delivery service or hand carried packages must be delivered to:

NASA Johnson Space Center
Attn: David Waterson/ BH2
2101 NASA Parkway
Houston, TX 77050-3696
Central Receiving, Bldg 421

(End of provision)

L.11 Instructions to Offerors - Price Proposal

Offerors shall propose the Firm Fixed Price as follows:

Item	Quantity	Lot #	Unit	Price Per Unit	Total Price
Contract Order	250	1	ea.		
	250	2	ea.		
Total Firm Fixed Price					

(End of provision)

End of Section