

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
	1		6

2. AMENDMENT/MODIFICATION NO. 004 RFP NNJ06162799R	3. EFFECTIVE DATE See 16C	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable)
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6. ISSUED BY NASA Johnson Space Center 2101 NASA Parkway Attn: BV / Darrell Matula Houston, Texas 77058	CODE BV	7. ADMINISTERED BY (If other than Item 6)	CODE
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8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) TO ALL INTERESTED PARTIES	(✓) X	9A. AMENDMENT OF SOLICITATION NO. RFP NNJ06162799R
		9B. DATED (SEE ITEM 11) March 12, 2007
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor is not required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (organized by UCFsection headings, including solicitation/contract subject matter where feasible.)

See Page 2

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Cody Corley, Contracting Officer
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA Original Signed By (Signature of Contracting Officer)	16C. DATE SIGNED 04/10/2007

The purpose of Amendment 004 to RFP NNJ06162799R is to:

1) Provide responses to questions received in regards to the Final RFP. The answers to questions are provided in order of the applicable sections of the RFP. The numbering sequence for the questions will begin with "RFP-068" to coincide with Amendments 001, 002, and 003.

2) Provide clarification on the documents that need to be submitted with each offerors proposals.

See RFP Replacement Pages L-11, L-12, and L-15. Changes are notated by bar marks on the right side of the page.

3) Inform offerors that the due date for receipt of proposals is not extended and remains April 16, 2007 at 2:30 PM Local Time.

NASA JSC Response to Questions

Section C

Question	RFP-068
Section	C (Section C.3.2, Maintain Area A: Improved Grounds)
Question	Will the GMS contractor have responsibility for the flower beds at Building 110?
Answer	Per Section C.3.2.10.12, Maintain Flower Beds, the Grounds Maintenance Services Contractor shall maintain flower beds throughout the site. This includes the flower beds at Building 110.

Section J

Question	RFP-069
Section	J (Attachment J-7, Approximate Grounds Acreage and Historical Workload)
Question	The item "Pruning 1/3 total trees per year" states that there is a total of 1,012 trees. Does that mean that the contractor would be pruning 1/3 of this number of trees or this number is 1/3 of the total trees?
Answer	Per Attachment J-7, Approximate Grounds Acreage and Historical Workload, the total number of trees to be maintained is approximately 3,038 trees (2,882 for JSC, 15 for EF, and 141 for SCTF). The Grounds Maintenance Services Contractor shall be responsible for pruning approximately 1/3 of the total number of trees per year, which is approximately 1,012 trees.

Section L

Question	RFP-070
Section	L (L.7, Proposal Arrangement and Page Limitations)
Question	The technical has a limitation of 35 pages. Does that include the Safety Plan, the Phase-in plan and the Annual Work Schedule?
Answer	No. Per Section L.7, subparagraph b, "all submitted plans (including those identified in DRD's)" are excluded from page count limitations.

- 3. The work, regardless of place of performance, involves hazards that could endanger the public, astronauts and pilots, the NASA workforce (including Contractor employees working on NASA contracts), or high value equipment or property, and the hazards are not adequately addressed by Occupational Safety and Health Administration (OSHA) or Department of Transportation (DOT) regulations (if applicable).
 - 4. When the assessed risk and consequences of a failure to properly manage and control the hazards warrants use of the clause.
- d. This plan, as approved by the Contracting Officer, will be included in any resulting contract.

(End of provision)

L.7 PROPOSAL ARRANGEMENT AND PAGE LIMITATIONS

a. Proposal Arrangement

Offerors shall arrange their proposals as set forth below.

General Information - Model Contract

Section A	Solicitation/Contract Form SF33 - signed and completed
Section B	Supplies or Services and Prices/Costs Section B.2 - completed by offeror Section B.5 - completed by offeror
Section C	Description/Specs/Work Statement
Section D	Packaging and Marking
Section E	Inspection and Acceptance
Section F	Deliveries or Performance Section F.5 - completed by offeror
Section G	Contract Administration Data
Section H	Special Contract Requirements Section H.3 - completed by offeror
Section I	Contract Clauses Section I.5 - completed by offeror Section I.6 - completed by offeror
Section J	List of Attachments Phase-In Plan and Safety and Health Plan shall be provided in Volume I. See Below.
Section K	Representations, Certification, and Other Statements of Offerors All fill-ins completed by offeror

Volume I: Technical/Management Proposal

L.14 (1) (A)	Technical Requirements Section
L.14 (1) (B)	Initial Annual Grounds Maintenance Work Plan
L.14 (1) (C)	Key Personnel and Staffing Plan (as part of Annual Grounds Maintenance Work Plan)
L.14 (1) (D)	SBA Ostensible Subcontractor Rule Evaluation
L.14 (1) (E)	Phase-In Plan

L.14 (3)	Safety & Health Requirements/Safety and Health Plan
L.14 (4)	Predefined Qualitative Value Characteristics
(Value Characteristics shall be specifically identified in the proposal as "VC" to be evaluated as such)	

Volume II: Cost/Price

L.15	Cost/Price Information
L.15	Cost/Price Templates
(See L.15 INSTRUCTIONS FOR PREPARATION OF THE COST/PRICE PROPOSAL for details.)	

Volume III: Past Performance

L.14 (2)	Past Performance Information
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b. Proposal Page Limitations

The following page limitations are established for each portion of the proposal submitted in response to this solicitation.

Proposal Section	Page Limit
General Information - Model Contract Sections A-K with fill-ins/tables completed SF33 - signed by offeror Section B.2 and B.5 Section F.5 Section H.3 Section I.5 and I.6 Section K	No Limit
Volume I Management/Technical	35
Volume II Cost/Price	No Limit
Volume III Past Performance	No Limit

1. A page is defined as one side of a sheet, 8 1/2" x 11", with at least one inch margins on all sides, using not smaller than 12 point font type. Foldouts will count as the equivalent number of 8 1/2" x 11" pages. The metric standard format most closely approximating the described standard 8 1/2" x 11" size may also be used.
2. Tables, charts, graphs, plans, figures, diagrams, and schematics shall be used whenever practicable to depict organizations, systems, layout, and implementation schedules. These displays shall contain font sizes no smaller than 10 point, be uncomplicated, legible, and appropriate for the subject matter.
3. The following are excluded from page counts specified in paragraph (a) of this provision however, the excluded items are to be strictly limited to the content specified. Information that can be construed as belonging in one of the other sections of the proposal will be so construed and counted against total page limitation:
 - Title pages and tables of contents.

Proposals submitted by commercial delivery service or hand carried packages must be delivered to:

NASA Johnson Space Center
2101 NASA Parkway
Houston, TX 77058-3696
Central Receiving, Bldg. 421

Table L-1 - Proposal Due Dates and Times

<u>Volume</u>	<u>Title</u>	<u>Due Date</u>	<u>Time Due (Local Time)</u>	<u>Delivery Location</u>	<u>Number of Copies</u>
	General Information - Model Contract	4/16/07	2:30 pm	JSC	3
I	Management/Technical	4/16/07	2:30 pm	JSC	7
II	Cost/Price	4/16/07	2:30 pm	JSC	7
III	Past Performance	3/26/07	2:30 pm	JSC	7

(End of provision)

L.10 SUBMISSION OF PROPOSALS

Due to heightened security measure in force at the Johnson Space Center (JSC), and to ensure timely proposal submission, the following procedures shall be followed.

- a. Offerors shall deliver proposals to Building 421 at the Johnson Space Center, (JSC), 2101 NASA Parkway, Houston, TX 77058-3696 no later than the designated due dates listed in Table L-1. The Offeror is encouraged to notify the contracting officer one day in advance of the proposal submission. E-mail Darrell Matula at JSC-Grounds-Maintenance-Proc@mail.nasa.gov one business day prior to delivery of proposal.
- b. The instructions for submission of proposals are designed to ensure proposal data is adequately protected against potential improper disclosure while concurrently ensuring the physical security of JSC. The delivery process may require an hour or more for packages to be screened through security and subsequently transported and delivered by the Offeror at the designated building while being accompanied by an employee of the U. S. Government (civil service point