

**ADDENDUM TO MEMORANDUM OF AGREEMENT**  
**No. 9FBF-M18-01-03**  
**Between**  
**(NASA), National Aeronautics and Space Administration**  
**Dryden Flight Research Center**  
**And**  
**General Services Administration (GSA)**  
**Vehicle Maintenance Services**



This addendum suspends MOA No. 9FBF-M18-01-03, an agreement to perform routine maintenance on GSA vehicles.

Because NASA is currently using a GSA vendor to perform vehicle maintenance, it is redundant and unnecessary for NASA and GSA to maintain a separate agreement for this service. Therefore, both parties' responsibilities under the agreement are suspended indefinitely. This suspension does not apply to the agreement for fuel services. If and when NASA no longer utilizes a GSA vendor to provide maintenance services, this suspension of MOA No. 9FBF-M18-01-03 shall be voided and the terms of the MOA reinstated.

This addendum is agreed to this 14<sup>th</sup> day of October 2004.

**General Services Administration**

  
**Robin Plumey**  
**District Fleet Manager**

10-18-04  
**DATE**

**NASA Dryden Flight Research Center**

  
**Tracy J. Edmondson**  
**Transportation Officer**

10-14-04  
**DATE**



**MEMORANDUM OF AGREEMENT**  
**Between**  
**(NASA), NATIONAL AERONAUTIC AND SPACE ADMINISTRATION**  
**FLIGHT RESEARCH FACILITY**  
**And**  
**General Services Administration (GSA)**  
**Vehicle Maintenance Services**

BOAC NUMBER 809010-901  
AGREEMENT NO. 9FBB-M18-01-03

**Article I. BACKGROUND AND OBJECTIVES**

Inter-support agreements are established for the benefit of the requesting federal government agency and GSA. Inter-support agreements are not to eliminate the private sector, but to enhance support and service to you, our customer.

The below listed updates are to the existing inter-support agreement GSA No. 9FBB-M 18-01-03 between NASA Dryden Flight Research Center and General Services Administration. This "inter-agency agreement" is hereby made between the General Service Administration (hereinafter referred to as GSA) and NASA Dryden (hereinafter referred to as NASA) pursuant to the Economy Act of 1932, 31 U.S.C Section 1535. This Agreement provides for NASA to supply coolant, oil, automotive parts, tires, batteries, supplies and mechanical labor for GSA vehicles. It pertains only to NASA and does not supersede any other Inter-Agency Agreements, which may exist between the General services Administration and the NASA. The authority for GSA to enter into this Inter-Agency Agreement is contained in the Federal Property and Administrative Service Act of 1949, Section 211. The authority for NASA Dryden Flight Research Center is contained in The Space Act of 1958, as amended.

**Article II. STATEMENT OF WORK**

**A. NASA shall:**

1. Provide shop labor in accordance with annually negotiated Time and Labor Charges, Attachment B. All labor accomplished by the NASA maintenance shop shall be warranted for a period of 60 days or 1,500 miles, which ever comes first.
2. Provide automotive parts, tires, tubes, batteries, supplies, motor oil and all other fluids at actual NASA cost, (handling charges and administrative charges are no longer authorized.) All inter-governmental fund transfers for GSA Vehicle

maintenance costs will be processed through the VISA based payment module, EC-Zone, or through a VISA/Voyager credit processing system which will provide for faster payment and less administration cost for both NASA and GSA.

3. Obtain repairs from private sources provided that GSA agrees that it can be established to be more advantageous to the Government, cost and other factors considered. Repairs estimated to exceed \$100.00 and all tires, batteries and window(s)/windshield replacements require the prior approval of GSA Maintenance Control Center (MCC) at (888) 622-6344. A purchase order will be issued by MCC authorizing the repair stated. Any add on work must be called back in and adjusted before calling in to close purchase order.
4. Make warranty recommendations with final approval by GSA Fleet Management Center. NASA will utilize manufacturers' and service warranties at the direction of GSA.
5. Repair time allowance will not exceed the flat rate time provided in the Motors labor guide and parts manual. Vehicle repairs will be figured at the current shop rate of \$45.00 per hour.

### **ARTICLE III. TERM OF AGREEMENT/MODIFICATIONS**

This agreement becomes effective March 1, 2004 and shall remain in effect until March 1, 2005. This Agreement may be modified by the mutual written agreement of both parties.

### **ARTICLE IV. KEY OFFICIALS**

#### **A. NASA**

1. Requisition and Termination of Vehicles  
Tracy Edmonson  
NASA Dryden Transportation Officer  
PO Box 273, MS 1100  
Edwards AFB, Ca. 93523-273
2. Finance Representative/OPAC Billing  
NASA Dryden Financial Management Office  
PO Box 273, MS 1013  
Edwards AFB, CA 93523
3. Vehicle Coordination  
Judy Grizzard  
P.O. Box 273, MS 4809  
Edwards, CA 93523

#### **B. GSA**

1. District Fleet Management (9FFO-18)  
Mrs. Robin Plumey  
1137 North H St, Suite A  
Lompoc, Ca. 93436-8109

2. Fleet Service Representative  
Mr. George Miller  
115 N. Rosamond Blvd., Bldg 3510  
Edwards AFB, Ca 93524

**ARTICLE V - PROPERTY MANAGEMENT AND DISPOSITION – Not Applicable**

**ARTICLE VI -PRIOR APPROVAL – Not Applicable**

**ARTICLE VII -REPORTS – Not applicable**

**ARTICLE VIII-TERMINATION**

Either party may terminate this Agreement upon thirty days advance written notice to the other party.

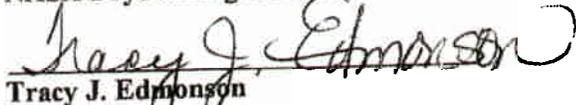
This agreement is executed on this 1<sup>st</sup> day of March 2004.

**General Services Administration**

  
\_\_\_\_\_  
**ROBIN PLUMEY**  
District Fleet Manager

2-18-04  
DATE

**NASA Dryden Flight Research Center**

  
\_\_\_\_\_  
Tracy J. Edmonson  
Transportation Officer

2-13-04  
DATE



**MEMORANDUM OF AGREEMENT**  
**Between**  
**(NASA), NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**  
**FLIGHT RESEARCH CENTER**  
**And**  
**General Services Administration (GSA)**  
**Vehicle Maintenance Services**

BOAC NUMBER 809010-901  
AGREEMENT NO. 9FF-M18-01-03

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The below listed updates are to the existing inter-support agreement GSA No. 9FBBF-M 18-01-03 between NASA Dryden Flight Research Center and General Services Administration. This "inter-agency agreement" is hereby made between the General Service Administration (hereinafter referred to as GSA) and NASA Dryden (hereinafter referred to as NASA) pursuant to the Economy Act of 1932, 31 U.S.C Section 1535. This Agreement provides for NASA to supply unleaded, diesel, and as available alternative fuels for GSA vehicles. It pertains only to NASA and does not supersede any other Inter-Agency Agreements, which may exist between the General Services Administration and the NASA. The authority for GSA to enter into this Inter-Agency Agreement is contained in the Federal Property and Administrative Service Act of 1949, Section 211. The authority for NASA Dryden Flight Research Center is contained in The Space Act of 1958, as amended.

**Article II. STATEMENT OF WORK**

**A. NASA shall:**

1. Provide vehicle fuels for GSA vehicles at actual NASA cost, (handling charges and administrative charges are no longer authorized.) All inter-governmental fund transfers for GSA vehicle fuel transactions will continue to be reported to Voyager using the TeleStream method. All fuel billings shall be supported by issue record showing the vehicle tag number, quantities issued, and mileage.

2. Provide fuel at the following price per gallon:
  - a. Unleaded gasoline fuel per gallon: Non profit price
  - b. Diesel fuel per gallon: Non profit price
  - c. Alternative fuel (as available): Non profit price

**B. GSA shall:**

1. Provide a fuel key for each of the GSA vehicles to access the Edwards Air Force Base fuel pumps.
2. Provide a fleet credit card, currently Voyager, for commercial fuel and minor maintenance services.

**ARTICLE III. TERM OF AGREEMENT/MODIFICATIONS**

This agreement becomes effective NOVEMBER 1, 2004 and shall remain in effect until NOVEMBER 1, 2005. This Agreement may be modified by the mutual written agreement of both parties.

**ARTICLE IV. KEY OFFICIALS**

**A. NASA**

1. Requisition and Termination of Vehicles  
Tracy Edmonson  
NASA Dryden Transportation Officer  
PO Box 273, MS 1100  
Edwards AFB, Ca. 93523-273
2. Finance Representative  
NASA Dryden Financial Management Office  
PO Box 273, MS 1013  
Edwards AFB, CA 93523
3. Vehicle Coordination  
Judy Grizzard  
P.O. Box 273, MS 4809  
Edwards, CA 93523

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1. District Fleet Management (9FFO-18)  
Mrs. Robin Plumey  
1137 North H St, Suite A  
Lompoc, Ca. 93436-8109
2. Fleet Service Representative  
Mr. George Miller  
115 N. Rosamond Blvd., Bldg 3510  
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**ARTICLE V - PROPERTY MANAGEMENT AND DISPOSITION – Not Applicable**

**ARTICLE VI -PRIOR APPROVAL – Not Applicable**

**ARTICLE VII -REPORTS – Not applicable**

**ARTICLE VIII-TERMINATION**

Either party may terminate this Agreement upon thirty days advance written notice to the other party.

This agreement is executed on this 1<sup>st</sup> day of NOVEMBER 2004.

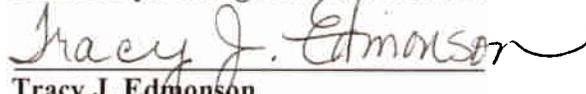
**General Services Administration**



**ROBIN PLUMEY  
District Fleet Manager**

11-5-04  
**DATE**

**NASA Dryden Flight Research Center**



**Tracy J. Edmonson  
Transportation Officer**

10-27-04  
**DATE**