

National Aeronautics and
Space Administration
Lyndon B. Johnson Space Center
2101 NASA Parkway
Houston, Texas 77058-3696



Reply to Attn of: BH4-05-018

March 23, 2005

TO: Prospective Offerors

FROM: BH/Contracting Officer

SUBJECT: Request for Proposal (RFP) NNJ05064093R, Occupational Medicine and Occupational Health Contract (OMOHC)

The National Aeronautics and Space Administration (NASA), Lyndon B. Johnson Space Center (JSC), is soliciting proposals for performing work defined in the Occupational Medicine and Occupational Health Contract (OMOHC).

The Occupational Health Office (OHO) and Flight Medicine Office within the Space Life Sciences Directorate (SLSD) Space Medicine and Health Care Systems Office provide institutional and space flight program related support services that are integral to achieving the Directorate's mission of understanding the opportunities, capabilities, and limitations of humans operating in the space frontier. The group is responsible for defining and implementing the Johnson Space Center (JSC) Occupational Medicine and Occupational Health (OMOH) programs, operating the Flight Medicine Clinic (FMC), and operating the Human Test Support programs that address test subject and test operator health safety in hazardous environments. The Contractor who is awarded the OMOHC will be expected to operate the institutional Occupational Medicine and Occupational Health programs at JSC in Houston, Texas, and the White Sands Test Facility (WSTF) in Las Cruces, New Mexico, providing level-of-effort support to the JSC Flight Medicine Clinic, and supporting the Human Test Support program.

The OMOHC's scope of work encompasses the following:

- Occupational Medicine – Operating the JSC Occupational, Emergency, and Preventive Medicine Programs, and associated clinical and wellness programs. This also includes operation of a health care program for NASA and NASA contractor employees stationed in Russia.
- Flight Medicine – Supporting the operation of the Flight Medicine Clinic which includes aerospace and family practice medicine for NASA astronauts and their immediate family members.
- Human Test Support – Monitoring and supporting test and crew training activities in altered pressure environments including various test sites at JSC such as the Neutral Buoyancy Laboratory at the Sonny Carter Training Facility, vacuum, hypo- and hyperbaric chambers, etc.
- Occupational Health – Monitoring and ensuring the health of employees through standard occupational health methodologies, such as industrial hygiene, asbestos control and monitoring, radiation safety, ergonomics, hazard communications, occupational health training, and environmental surveillance. This also includes the operation of a comprehensive environmental health laboratory.
- White Sands Test Facility Occupational Medicine and Health – Operating the Occupational, Emergency, and Preventive Medicine Programs at WSTF as well as monitoring and ensuring the health of employees through standard occupational health methodologies.

In lieu of a traditional award fee arrangement, the Government has chosen a Cost plus Award Term with Performance Incentive Fee Contract. The Award Term incentive is designed to foster long term relationships and motivate a high level of technical performance at reduced costs in exchange for additional contract term. The initial contract will be awarded for a basic period of performance of three years, with seven one-year periods available for the contractor to earn based on performance. Each of these seven one-year periods is referred to as an "award term." If all award terms are earned, the total potential period of performance of this contract is ten years without further competition.

To enable the contractor to earn fee, performance incentives will be available. The performance incentive fee will be based on objective criteria defined in the areas of management, subcontracting, and safety. Additional information on the process is located in Section J, attachment J-2.

This request for proposal (RFP) is being distributed to solicit offers from industry. Comments and questions are highly encouraged, and may be submitted anonymously if desired. All inquiries and comments should be submitted in writing via fax, e-mail, or U.S. Mail to the undersigned on or before 11:00am, April 4, 2005 to ensure adequate response time. Past performance data is due no later than 11:00am, April 14, 2005. The remainder of the proposal is due no later than 11:00am, April 25, 2005.

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The offeror is reminded that responses to questions will be available from the NASA Acquisition Internet Service (NAIS) at <http://procurement.nasa.gov> and from the OMOHC Acquisition Web site at <http://pub.jsc.nasa.gov/bd01/omoh/default.asp>. All questions will be posted anonymously and without identifying submitter information.

For use in formulating comments and questions and in preparation of proposals, a collection of documents, including JSC-unique policies and guidelines, Standard Operating Procedures, and other reference materials are available through the OMOHC Technical Library. This technical library may be found at the following URL: <http://pub.jsc.nasa.gov/bd01/omoh/default.asp>. Please e-mail the OMOHC procurement team at omohseb@ems.jsc.nasa.gov for access to the technical library.

Thank you for your interest and participation.

/original signed by Stephanie D. Hunter/

Stephanie D. Hunter
Contracting Officer

Attachment – A-2 Document Changes