

JSC DATA REQUIREMENTS DESCRIPTION (DRD)

(Based on JSC –STD-123. See work page for instructions.)

1. DRD Title Calibration and Metrology Periodic Progress Report	2. Date of current version 01/31/04	3. DRL Line Item No. 11	RFP/Contract No. (Procurement completes) 9-BJ4-V50-04-01P
4. Use (<i>Define need for, intended use of, and/or anticipated results of data</i>) To Provide a Review of the Contractor's Significant Activities and Accomplishments in Calibrations and Metrology.			5. DRD Category: (<i>check one</i>) Technical <input checked="" type="checkbox"/> Administrative SR&QA
6. References (<i>Optional</i>)	7. Interrelationships (<i>e.g., with other DRDs</i>) (<i>Optional</i>)		

8. Preparation Information (*Include complete instructions for document preparation*)

Scope:

The Contractor shall prepare and submit an annual review of significant activities and accomplishments in Calibration and Metrology for each calendar year. This report is to be presented to the NASA COTR, along with an oral synopsis from the Contractor's Project Manager, supervisors, and personnel having significant responsibilities.

This report is due by the close of business 15 working days past the end of each contract year.

Format:

Contractor format is acceptable.